

## Senior Citizen Tax Work-off Program Policy

### Minimum Eligibility:

60 years of age or older;

Only one (1) abatement per household

Possess, and identify skills that can be utilized by the Town; and

Own and occupy, as a principal residence, for at least two (2) years the property for which taxes are paid.

Individual must be a Lancaster resident year round (12 months)

Individual can be an existing Town employee, but service must be within another department

The applicant must meet the low income level identified as \$15,000 above the 41C exemption amount for income and assets

Income limits:	Asset Limits:	Asset Exclusions
Single \$35,000	\$55,000	Domicile, 401K, 403B, 457, etc.
Married \$40,000	\$70,000	One registered vehicle

*Individuals may be disqualified from serving at any time if they have lied, falsified timesheets, fail to show up to scheduled work times, or for other reasons that would cause an employee to be disciplined.*

### Salary:

Minimum wage for hourly rate and approved by the Board of Selectmen – FY2012 \$8.00/hr.

Program participants will typically be able to earn up to \$1,000 per fiscal year,

Earnings may be restricted to less than \$1,000 if program funds are limited and the employee starts part way through a fiscal year, or has participated in the program in previous years.

### Jobs:

A variety of jobs may be available; types of duties may include general labor, gardening, skilled project support, record filing, data entry, customer service, etc.

The program will attempt to match the skills and interests of applicants to the needs of Town departments.

The number of positions available is based upon funding in each fiscal year combined with the needs of various Town departments.

Senior citizens may participate in the program for more than one year if funds are available, their qualifications continue to match the needs of a department, and other equally qualified applicants are not awaiting placement in a position.

### Application Process:

Applications are accepted at any time, but will only be considered as long as funds are available in any given fiscal year (November 1 - October 30).

There is a limit of \$1,000 per residence/property

All applicants are required to complete the Program's application form yearly, which is available in person or via mail from the:

*Lancaster Board of Assessors*

*695 Main Street, Suite #3*

*Lancaster, MA 01523*

Completed applications must be returned to the:

Board of Assessor's 695 Main Street, Suite #3 Lancaster MA 01523

A copy of the applicant's most recent property tax bill must be attached to the application

Jobs will be offered based upon eligibility, qualifications meeting departments' needs, and availability on the times and days needed (including providing for one's own transportation).

Questions regarding this program should be addressed to the:

*Lancaster Board of Assessors  
c/ o Senior Tax Abatement Program  
695 Main Street, Suite #3  
Lancaster, MA 01523  
(978) 365-9562*

Initial \_\_\_\_\_