

Minutes of the Lancaster Council on Aging Board October 19, 2011

Board Attendees: Mary (Judie) MacLean, David James, Claire Griffiths  
Elaine Bitter, Eileen McRell and director Arthur Levesque.

The meeting was called to order by chairperson David James @ 10:30 AM in the new Senior Center.

The minutes were approved as amended.

Director's Report:

The Flu clinic was held on 10/4/11 at 1PM in the Public Meeting room.  
The Fire fighters lunch will be run by the contact Lt. Gordon. He will inform Stan on the LCC board to help fund a barbeque at the beginning of the farmers' market. Lt. Hanson is aware of the entire process. We need to schedule it by mid November before the weather gets too cold.

There was a hold put on Rep. Benson's lunch for we want to hold the Fire Fighters' lunch/barbeque first. Could Rep. Benson's staff coordinate With MOC for that event? Not the 3<sup>rd</sup> Tuesday of the month. Notice is needed with a date for inclusion in the next COA Newsletter .

The Singer performance will come some time in January. Monday, Wednesday or Thursday are good days for the music to occur after 1:00 PM. Copies of the event should be posted in the COA Newsletter. A flyer should be distributed to Post office bulletin Board, the Library, the Message Board c/o Police Department and to David for LCC news.

Stats for the month were given.

The present secretary resigned as secretary and Eileen McRell will be the new recording secretary beginning in November.

A Friday status for meals at the meal site is being considered. Funding is needed for MOC. They fund lunch and Patrice's salary as meal site coordinator. Space will be available mid December and on.

More information re: LCC for COA newsletter needed by the 10<sup>th</sup> of the month for Arthur's printers.

The contract between the town and MOC letter to be signed. Issues include: access to the room, locked storage space and keeping the room clean.

The Flu clinics will be held on the following times:

1. Tuesday Nov.8th From 3-6 at the Nashoba Regional High School.

2. Tuesday Nov. 15<sup>th</sup> at the Bearbank School 3-6PM
3. Wednesday Nov. 16<sup>th</sup> at the Well Adult Clinic from 9-10 or 10-12.

The next COA board meeting will be held on Wednesday, November 16<sup>th</sup> in the Senior Center at 10:00 AM. Please note the change in time.

Meeting was adjourned at 11:15 AM.

Respectfully submitted,

Claire Griffiths, Sec.