



**LANCASTER BOARD OF SELECTMEN  
Regular Meeting Agenda – AMENDED\*  
VIA ZOOM™**

**Monday, August 17, 2020  
6:00 P.M.**



*In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV*

**I. CALL TO ORDER**

Chairman Jay M. Moody will call the meeting to Order at 6:00 P.M. via ZOOM™

ZOOM™ Meeting ID  
849 4190 1951

Invite Link  
<https://us02web.zoom.us/j/84941901951>

**II. PUBLIC COMMENT PERIOD**

6:00 P.M. - Opportunity for the public to address their concerns, make comment and offer  
6:10 P.M. suggestions on operations or programs, except personnel matters.  
Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

**III. APPROVAL OF MEETING MINUTES**

Review and take action on Regular Meeting Minutes of August 3, 2020.

**IV. SCHEDULED APPEARANCES & PUBLIC HEARINGS**

1. Joint Meeting with the Planning Board  
Vote to be taken on appointing new member to the Planning Board

**V. BOARDS, COMMITTEES AND DEPARTMENTS REPORTS**

- . Update from Council on Aging

**VI. TOWN ADMINISTRATOR REPORT**

Town Administrator Orlando Pacheco will update the Board on the status of current projects pending.

**VII. ADMINISTRATION, BUDGET, AND POLICY**

1. Review and take action on Warrant for State Primary, to be held on September 1, 2020 at the Town Hall from 7:00am – 8:00pm.
2. Continue discussion on the Town Planner vacancy
3. Update on Occupancy Permits
4. Discussion on formulating Economic Development Committee
  - . Advertise for members



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5. Discuss proposed additions to the Board of Selectmen Policies and Procedures document
6. Continue discussion and may take action on Intermunicipal Agreement between Municipalities and Devens regarding sharing services and costs of a common Regional Housing Consultant (RHC).
7. Town Green Committee
8. Propose that no two Committees to meet at the same time and that all board and Committee and that all Board and Committee meetings be recorded and available on line and Sterling-Lancaster Community Television for public viewing and within a reasonable time.
9. Discuss Annual Town Meeting Memorial School Article and set date to vote on 99 year lease.

**VIII. APPOINTMENTS AND RESIGNATIONS**

Appointments\*

Housing Authority – (one seat open) term to expire May 10, 2021

- Barbara Foster, 9 Otis Street, Lancaster
- Richard Morais, member, 28 Bigelow Gardens, Lancaster

Reappointments

Housing Authority – Cynthia Strong, resident member, 11 Bigelow Gardens, term to expire June 30, 2021.

**IX. LICENSES AND PERMITS - NONE**

**X. NEW BUSINESS \***

*\*This item is included to acknowledge that there may be matters not reasonably anticipated by the Chair*

**XI. COMMUNICATIONS**

- Town Offices will be closed on Monday, September 7, 2020 in observance of Labor Day.
- Board of Selectmen's next meeting will be held on Tuesday, September 8, 2020 at 6:00pm via ZOOM™

**XII. ADJOURNMENT**