



**LANCASTER BOARD OF SELECTMEN**  
**Regular Meeting Agenda**  
**VIA ZOOM™**  
**Monday, September 21, 2020**  
**6:00 P.M.**



*In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV*

**I. CALL TO ORDER**

Chairman Jay M. Moody will call the meeting to Order at 6:00 P.M. via ZOOM™

ZOOM™ Meeting ID  
897 7205 8408

Invite Link  
<https://us02web.zoom.us/j/89772058408>

Board of Selectmen Remote Participation Guidelines  
[../BOS/BOS remote participation guidelines.pdf](#)

**II. PUBLIC COMMENT PERIOD**

6:00 P.M. - Opportunity for the public to address their concerns, make comment and offer  
6:10 P.M. suggestions on operations or programs, except personnel matters.  
Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

**III. APPROVAL OF MEETING MINUTES**

Review and take action on Special Meeting Minutes of September 9, 2020.

**IV. SCHEDULED APPEARANCES & PUBLIC HEARINGS**

- Nashoba Valley Climate Coalition to give an update on the Community Campaign.

**V. BOARDS, COMMITTEES AND DEPARTMENTS REPORTS - NONE**

**VI. TOWN ADMINISTRATOR REPORT**

Town Administrator Orlando Pacheco will update the Board on the status of current projects pending.

**VII. ADMINISTRATION, BUDGET, AND POLICY**

1. Vote to approve a Conservation Restriction on land located at 0 Sterling Road, being a portion of, Assessors' Parcel ID: 147/041.0-0000-034, which was assigned to the Lancaster Land Trust under MGL Chapter 61A, Section 14.
2. Review Chapter 61A Notification for a property known as 28 Runaway Brook Road, Lot 18A.
3. Discussion on changing the name of Board of Selectmen to Selectboard.
4. Discussion on Metal Detecting on Town owned properties (example - Town Green)



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5. Resume discussion on proposed additions to the Board of Selectmen Policies and Procedures document and may take action.
6. Resume discussion on the proposal that no two Committees to meet at the same time and that all board and Committee and that all Board and Committee meetings be recorded and available on line and Sterling-Lancaster Community Television for public viewing and within a reasonable time.
7. Resume discussion on the Memorandum Agreement between AFSCME Council 93, Local 3720 DPW Unit and the Town of Lancaster and may take action.
8. Continue discussion on the Town of Lancaster Organization Chart

**VIII. APPOINTMENTS AND RESIGNATIONS**

Appointments

*Town Forest Committee* – Stephanie Stanton, 942 Main Street, term to expire June 30, 2022.

*Town Green Committee (Ad Hoc)* - Term to expire in November, 2020

- . Heather Lennon
- . Carol Jackson
- . Joe Mule
- . John Farnsworth
- . Albert Narbonne

*Economic Development Committee (Ad Hoc)* – Term to expire in Sixty (60) days – November, 2020

- . Philip Eugene
- . Roy Mirabito
- . Don Chaisson
- . Frank Streeter
- . Rebecca R. Young-Jones

**IX. LICENSES AND PERMITS**

1. Friends of Thayer Memorial Library's rental application of the Town Hall Auditorium for the Annual Book Sale, to be held Wednesday, September 30<sup>th</sup> – Tuesday, October 13, 2020.
2. Friends of Thayer Memorial Library's application for a Temporary Banners on the Town Green for the Friends Annual Book Sale to be displayed on September 22<sup>nd</sup> – October 12, 2020.

**X. NEW BUSINESS \***

*\*This item is included to acknowledge that there may be matters not reasonably anticipated by the Chair*

**XI. COMMUNICATIONS**

- Board of Selectmen's next meeting will be held on Monday, September 21, 2020 at 6:00pm via ZOOM™

**XII. ADJOURNMENT**