



LANCASTER BOARD OF SELECTMEN
Special Meeting Agenda
VIA ZOOM™
Wednesday, September 9, 2020
6:00 P.M.

In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV

I. CALL TO ORDER

Chairman Jay M. Moody will call the meeting to Order at 6:00 P.M. via ZOOM™

ZOOM™ Meeting ID

841 1244 1165

Invite Link

<https://us02web.zoom.us/j/84112441165>

II. PUBLIC COMMENT PERIOD

6:00 P.M. - Opportunity for the public to address their concerns, make comment and offer
6:10 P.M. suggestions on operations or programs, except personnel matters.
Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

III. APPROVAL OF MEETING MINUTES

Review and take action on Regular Meeting Minutes of August 17, 2020.

IV. SCHEDULED APPEARANCES & PUBLIC HEARINGS - NONE

V. BOARDS, COMMITTEES AND DEPARTMENTS REPORTS

- . Fire Chief Hanson's report on the Fire Department/Ambulance Department.

VI. TOWN ADMINISTRATOR REPORT

Town Administrator Orlando Pacheco will update the Board on the status of current projects pending.

VII. ADMINISTRATION, BUDGET, AND POLICY

1. Update on Occupancy Permits
2. Continued discussion on proposed additions to the Board of Selectmen Policies and Procedures document
3. Continued discussion and may take action on Intermunicipal Agreement between Municipalities and Devens regarding sharing services and costs of a common Regional Housing Consultant (RHC).



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4. Continued discussion on the proposal that no two Committees to meet at the same time and that all board and Committee and that all Board and Committee meetings be recorded and available on line and Sterling-Lancaster Community Television for public viewing and within a reasonable time.
5. Review and may take action on the Memorandum Agreement between AFSCME Council 93, Local 3720 DPW Unit and the Town of Lancaster.
6. Review the Town of Lancaster Organization Chart to be posted on the Town's website.
7. Review proposed Remote Participation Guidelines.
8. Discussion on opening of the Town Offices:
 - . Date of Opening
 - . How to open
 - . Staffing

VIII. APPOINTMENTS AND RESIGNATIONS

Appointments

Energy Committee (Ad Hoc – no terms)

- . Rebecca R. Young-Jones, PO Box 486, Lancaster, MA
- . Donald Chaisson, George Hill Road, Lancaster, MA

IX. LICENSES AND PERMITS -

1. Amusement License for Weekdays and Sundays for Dean and Flynn Inc., dba Fiesta Shows to hold a Holiday Drive-Thru Light Show in partnership with the Lancaster Fairgrounds, starting November 25, 2020 – January 3, 2021 from 5pm – 11pm.

X. NEW BUSINESS *

**This item is included to acknowledge that there may be matters not reasonably anticipated by the Chair*

XI. COMMUNICATIONS

- Board of Selectmen's next meeting will be held on Monday, September 21, 2020 at 6:00pm via ZOOM™

XII. ADJOURNMENT