



LANCASTER BOARD OF SELECTMEN REGULAR MEETING MINUTES OF SEPTEMBER 5, 2017

I. CALL TO ORDER

Chairman Stanley B. Starr, Jr. called the Regular Meeting of the Board of Selectmen to Order at 5:30 P.M. in the Lancaster Community Center, 39 Harvard Road, Lancaster, Massachusetts. Present were Selectmen Walter F. Sendrowski, Mark A. Grasso, Jr., Town Administrator Orlando Pacheco and Executive Assistant Kathleen Rocco.

II. PUBLIC COMMENT PERIOD

6:00 P.M. Opportunity for public to address their concerns, make comment and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

III. SCHEDULED APPEARANCES & PUBLIC HEARING

5:30 P.M. Joint Meeting with the Department of Public Works Commissioners to review applicants for the position of Department of Public Works Commissioner. *Notice is hereby given that, in accordance with Massachusetts General Laws, the Board of Selectmen and the Department of Public Works Commissioners will meet in joint session at 5:30pm in the meeting room located in the Community Center, for the purposes of appointing a resident to fill a vacancy on the Department of Public Works Commission until the Annual Town Election in May, 2018.*

Present:

Department of Public Works Commissioners John J. King, Jr. and Douglas A. DeCesare
Raymond Johnson
Courtney Manning

The Board of Selectmen and Department of Public Works Commissioners interviewed the following candidates to fill the vacancy on the Department of Public Works Commission.

Raymond Johnson, 98 Ponakin Road
Courtney Manning, 609 Langen Road

After a brief discussion DPW Commissioner John J. King, Jr., moved to appoint Raymond J. Johnson as Department of Public Works Commissioner. Selectmen Sendrowski Seconded. John J. King, Jr. voted Aye, Douglas A. DeCesare abstained, Stanley B. Starr, Jr. abstained, Walter F. Sendrowski abstained and Mark A. Grasso, Jr. abstained. Motion fails.

Selectman Grasso moved to appoint Courtney Manning as Department of Public Works Commissioner. Selectman Sendrowski Seconded. John J. King, Jr. abstained, Douglas A. DeCesare vote Aye, Stanley B. Starr, Jr. vote Aye, Walter F. Sendrowski vote Aye and Mark A. Grasso, Jr. vote Aye. Motion passes.

6:05 P.M. Pole Hearing: National Grid Petition for a Joint or Identical Pole Locations – Prescott Street.

Chairman Starr opened the Public Hearing at 6:05pm.

Selectman Sendrowski read the following legal notice into the Minutes:

Under the provisions of Chapter 166, Section 22 of the General Laws, and any additions thereto or amendments thereof, a Public Hearing is scheduled for Tuesday, 6:05 pm on September 5, 2017 in the Lancaster Community Center Meeting Room, 39 Harvard Road, Lancaster, MA to consider a petition submitted by National Grid, requesting permission to install, remove and relocate 1 JO Pole on Prescott Street beginning at a point approximately 50 feet Northwest of the centerline of the intersection of Maple St and Prescott St. and continuing approximately 80 feet in a Southeast direction. National Grid to relocate P 10, 40'NW of old Pole 10 and install new Pole 9-50, 35'SE of old Pole 10. National Grid to install anchors on both new poles

Discussion: Town Administrator Pacheco noted that this is an upgrade to Prescott Street.

Selectman Sendrowski moved to close the public hearing. Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

Selectman Sendrowski moved to grant permission to National Grid and Verizon New England, Inc. to install, remove and relocate 1 JO Pole on Prescott Street beginning at a point approximately 50 feet Northwest of the centerline of the intersection of Maple Street and Prescott Street and continuing approximately 80 feet in a Southeast direction. National Grid to relocate P 10, 40'NW of old Pole 10 and install new Pole 9-50, 35'SE of old Pole 10. National Grid to install anchors on both new poles. Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

IV. TOWN ADMINISTRATOR'S REPORT

Town Administrator Orlando Pacheco will update the Board on the status of current projects pending.

1. **Street Acceptance (Eagle Ridge/Devonshire)**

The Orders approved by the Board have been recorded at the Registry and the roads are now public ways.

2. **ABCC Appeal Hearing**

The International Golf Club appeal hearing has been moved to September 21, 2017 at 1:30pm. Unless advised by Town Counsel, no one from the Town needs to attend.

3. **Website**

The Town's new website format is live and working well. Appropriate staff have been trained and there have been no integration issues to date.

4. **SeeClickFix**

Town Administrator Pacheco reported that he has been exploring the possibility of bringing SeeClickFix into Lancaster. This is a cloud based program that will allow residents to take pictures of items in the community and report them to the Town immediately. Items like potholes, sidewalks, streetlight outages, etc. Since I-Phones and Droid devices are now very commonplace, the program would be available to a large segment of the population. Based on initial discussions the cost would be approximately \$8,000.

5. **Solar Farm Maintenance**

The Solar Farm was done recently for maintenance. Greenskies, along with 3C Electrical came out to test the entire site, including the transformer. No additional maintenance should be needed for the rest of the fiscal year and all systems performed as expected.

V. APPROVAL OF MEETING MINUTES

Selectman Grasso moved to approve the following Meeting Minutes:

- . Joint Meeting with Planning Board, Board of Selectmen and Board of Health February 13, 2017
- . Regular Meeting Minutes of August 7, 2017
- . Special Meeting of August 17, 2017

Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr., vote Aye. 3-0

VI. APPOINTMENTS AND RESIGNATIONS – NONE

VII. ADMINISTRATION, BUDGET, AND POLICY
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1. Discussion and review for Planning Board's request for a Proposed Warrant Article for Special Town Meeting regarding Banning of Recreational Marijuana Establishments Bylaw.

Town Administrator Pacheco stated there needs to be guidance from the Board of Selectmen on this request.

Selectman Grasso noted that proposed Warrant Article does not belong on a Town Meeting but rather should be a local referendum.

Selectman Sendrowski moved not to allow the proposed Warrant Article for Special Town Meeting regarding Banning of Recreational Marijuana Establishments Bylaw. Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr., vote Aye. 3-0

2. Review and discuss Notice of Intent to Sell 10.13 and 15.34 Acres of forest land located off Hill Top Road, Lancaster, MA. (Chapter 61A)

Town Administrator Pacheco stated that the Planning Board has approved the subdivision and Conservation Commission and Town Forest Committee has no interest. He further recommended that the Town not exercise their right.

Selectman Grasso moved not to exercise its first right of refusal on Chapter 61A located off Hill Top Road. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr., vote Aye. 3-0

VIII. LICENSES AND PERMITS

1. Review and take action for a Special (One Day) Liquor License Application for Kalon Farms & Pro Found Vintage Market for an Artisan Festival to be held on Saturday, September 30, 2017 from Noon to 8:00 P.M. at 339 Seven Bridge Road.

Selectman Grasso moved to approve the Special (One Day) Liquor License application for Kalon Farms & Pro Found Vintage Market for an Artisan Festival to be held on Saturday, September 30, 2017 from Noon to 8:00 P.M. at 339 Seven Bridge Road. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

2. Review and take action for a Special (One Day) Liquor License Application for First Church of Christ for the Horseshed Fair to be held on Saturday, September 30, 2017 from 8 AM to 4 PM.at 724 Main Street.

Selectman Sendrowski moved to approve the Special (One Day) Liquor License Application for First Church of Christ for the Horseshed Fair to be held on Saturday, September 30, 2017 from 8 A.M. to 4 P.M. at 724 Main Street. Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

3. Review and take action for Special (One Day) Liquor License Application for Massachusetts Youth Soccer (MYSA) for an Adult FLAG Football Tournament to be held on October 6 – 8, 2017 from 9AM – 6PM at 512 Old Union Turnpike.

Selectman Sendrowski move to approve the Special (One Day) Liquor License Application for Massachusetts Youth Soccer (MYSA) for an Adult FLAG Football Tournament to be held on October 6th- 8th 2017 from 9 AM – 6 PM at 512 Old Union Turnpike. Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

IX. COMMUNICATIONS

Next Board of Selectmen's Meeting will be held on Monday, September 18, 2017 at 6:00 p.m. in the Meeting Room at the Community Center.

X. OTHER BUSINESS - NONE

XI. NEW BUSINESS *

**This item is included to acknowledge that there may be matters not reasonably anticipated by the Chair.*

XII. ADJOURNMENT

Seeing no further business, on Motion by Selectman Sendrowski, seconded by Selectman Grasso, it was unanimously voted the Board of Selectmen adjourned at 7:00 P.M.

Respectfully submitted

Kathleen Rocco
Executive Assistant



Walter F. Sendrowski, Clerk
Approved and accepted: 9/18/17