



LANCASTER BOARD OF SELECTMEN REGULAR MEETING MINUTES FOR NOVEMBER 6, 2017

I. CALL TO ORDER

Chairman Stanley B. Starr, Jr. called the Regular Meeting of the Board of Selectmen to Order at 6:30 P.M. in the Mary Rowlandson Elementary School Auditorium, 103 Hollywood Drive, Lancaster, Massachusetts. Present were Selectmen Walter F. Sendrowski, Mark A. Grasso, Jr., Town Administrator Orlando Pacheco and Executive Assistant Kathleen Rocco.

II. PUBLIC COMMENT PERIOD – NONE

6:00 P.M. Opportunity for public to address their concerns, make comment and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

III. SCHEDULED APPEARANCES & PUBLIC HEARING - NONE

IV. TOWN ADMINISTRATOR'S REPORT

1) Dispatch

A) M. Ross Klun has been officially hired as the new Executive Director of the Nashoba Valley Regional Dispatch District.

B) With Mr. Klun adjusting to his new role the district plans to proceed with the integration of the Town of Townsend into the District which will take place in the coming months.

2) SeeClixFix

The Board has been provided a contract to implement the program at a cost of \$4,900. (*Attachment provided*)

3) Electric Aggregation Program

The Town was able to obtain a 6 month extension on the aggregation rate to residents in the amount of 12.0 cents per KWH, compared to the National Grid rate of 12.67 cents per KWH. For a home using 1,000 KWH a month this translates into a savings of \$6.70 per month.

4) Job Postings

Town Administrator reported that the Facilities Maintenance Specialist and Recreation Director positions have been posted with a response deadline of November 22nd. It was also noted that the Administrative Assistant position to the Police Chief has been posted as well, with a deadline date of November 10th.

5) Surplus Land RFP

A RFP's has been prepared for the sale of the property at 0 Packard Street. Responses to the RFP are due 12/1/2017.

6) FY19 Budget

The Finance Committee has sent out the preliminary budget schedule and timeline for responses back to the Finance Director and Town Administrator for review. Mr. Pacheco stated that they are working on the Capital items as they go through the operating budgets with departments.

7) Solar Array Production (4 year update)

From September 25th 2013 thru September 25th, 2017, the Solar Array has produced 2,398,000 KWH. Town Administrator noted that using an equalized rate of .17 cents per KWH, that would produce a value of \$407,660.

V. APPROVAL OF MEETING MINUTES

Selectman Grasso moved to approve and accept the following Regular Meeting Minutes:

September 19, 2017
October 10, 2017
October 16, 2017
October 19, 2017

Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

Selectman Grasso moved to approve and accept the Executive Session Meeting Minutes of September 19, 2017. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr., vote Aye. 3-0

VI. APPOINTMENTS AND RESIGNATIONS -
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Appointments

Selectman Sendrowski moved to appoint to the Lancaster Cable Advisory Committee – John Aurin, 453 Mill Street Extension. Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr., vote Aye. 3-0

VII. ADMINISTRATION, BUDGET, AND POLICY
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1. Review and take action for the Warrant for the Special State Election to be held on Tuesday, December 5, 2017 at the Town Hall from 7:00 am to 8:00 pm.

Selectman Sendrowski move to approve the Warrant for the Special State Election to be held on Tuesday, December 5, 2017 at the Town Hall from 7:00 am to 8:00 pm. Selectman Grasso

Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr., vote Aye. 3-0

2. Review and take action on Vehicle Use Policy.

Selectman Grasso moved to approve the Vehicle Use Policy. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr., vote Aye. 3-0

3. Request to use Town Hall Auditorium from Ed Collier's Photography on November 22, 24th – 26th for Simple Shot Experiment (SSE)

Selectman Grasso moved to approve the request to use Town Hall Auditorium to Ed Collier's Photography to be held on November 22, and November 24th – 26th. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr., vote Aye. 3-0

VIII. LICENSES AND PERMITS - NONE

IX. COMMUNICATIONS

Next Board of Selectmen's Meeting will be held on Monday, November 20, 2017 at 6:00 p.m. in the Meeting Room at the Community Center.

Correspondence from Robert Lidstone – re: Land Protection Priorities

Correspondence from Noreen Piazza – re: New Lancaster 40B Development – Goodridge Brook Estates, Sterling Road.

X. OTHER BUSINESS - NONE


XI. NEW BUSINESS - NONE

XII. ADJOURNMENT

Seeing no further business, on Motion by Selectman Sendrowski, seconded by Selectman Grasso, it was unanimously voted the Board of Selectmen adjourned at 6:46 P.M.

Respectfully submitted

Kathleen Rocco
Executive Assistant


Walter F. Sendrowski, Clerk
Approved and accepted: *Nov 20, 2017*