



LANCASTER BOARD OF SELECTMEN REGULAR MEETING MINUTES OF July 17, 2017

I. CALL TO ORDER

Chairman Stanley B. Starr, Jr. called the Regular Meeting of the Board of Selectmen to Order at 6:00 P.M. in the Lancaster Community Center, 39 Harvard Road, Lancaster, Massachusetts. Present were Selectmen Walter F. Sendrowski, Mark A. Grasso, Jr., Town Administrator Orlando Pacheco and Executive Assistant Kathleen Rocco.

II. PUBLIC COMMENT PERIOD

6:00 P.M. Opportunity for public to address their concerns, make comment and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

III. SCHEDULED APPEARANCES & PUBLIC HEARING

6:05 P.M. Public Hearing – National Grid’s Petition for Pole and Wire Locations – Seven Bridge Road

Chairman Starr opened the Public Hearing.

Selectman Sendrowski read the following legal notice into the Minutes:

WHOM IT MAY CONCERN AS INTERESTED PARTY OR AN ABUTTER OF RECORD:

Under the provisions of Chapter 166, Section 22 of the General Laws, and any additions thereto or amendments thereof, a Public Hearing is scheduled for Monday, 6:05 pm on July 17, 2017 in the Lancaster Community Center Meeting Room, 39 Harvard Road, Lancaster, MA to consider a petition submitted by National Grid, requesting permission to install 6 SO Poles on Seven Bridge Road beginning at a point approximately 990 feet Southeast of the centerline of the intersection of Harvard Road & Seven Bridge Road and continuing approximately 850 feet in a Southeast direction. National Grid to install 6 new Poles along the north side of Seven Bridge Road.

Also permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioners agree to reserve space for one crossarm at a suitable point on each of said poles for the fire and police telephone and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes. - LANCASTER BOARD OF SELECTMEN

National Grid Designer, Autumn Kubiak, came before the Board of Selectmen to answer any questions they may have regarding placement of 6 SO (solely owned), poles on Seven Bridge Road, to re-feed the Bolton Fairgrounds. She noted, with the permission of the DPW, one tree will be trimmed near the Kalon Farms property.

Selectman Sendrowski stressed the concern of the Police Chief, regarding the traffic along Route 117. It was noted that Route 117 has no breakdown lanes and should not start work until after 9:00am after commuter traffic is through.

Russ Williston, 4 Highfield Drive expressed concerns regarding this project.

Chairman Starr moved to close the public hearing at 6:25pm. Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso Jr. vote Aye and Stanley B. Starr, Jr. vote Aye 3-0

Selectman Sendrowski moved to grant on Seven Bridge Road - National Grid to install 6 SO Poles on Seven Bridges Road beginning at a point approximately 990 feet Southeast of the centerline of the intersection of Harvard Road & Seven Bridge Road and continuing approximately 850 feet in the Southeast direction. National Grid to install 6 new Poles along the north side of Seven Bridge Road. Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

6:10 P.M. Mary Bulso, Project Manager, will update the Board on the Prescott Building Renovation.

Project Manager Mary Bulso came before the Board to update the progress of renovations on the Prescott Building. Ms. Bulso stated that 100% of the demolition is complete, and the steel beams is 75% complete, noting that, there is a plan of correction of two support beams that are being drawn up. She further noted that the Prescott Project is waiting for National Grid to deliver a transformer in which general contractor Nelco will install.

6:15 P.M. Jennifer Leone will update the Board of Selectmen regarding Minuteman Regional School District

Jennifer Leone updated the Board of Selectmen on Minuteman Regional School District. She stated that there are now nine communities with the town of Belmont staying on for two more years. Ms Leone commented that the Town of Lancaster has more of a voting share, noting that with the contentious member towns withdrawn from the Regional School District, the nine member board will hopefully be more focused. She further noted that Town Administrator Pacheco is now a member of the School Building Committee.

IV. TOWN ADMINISTRATOR'S REPORT

Town Administrator Orlando Pacheco updated the Board of Selectmen on the following:

1) Devens HHW Center Update

Lancaster usage at the Devens Household Hazardous Waste Center increased 66% from FY16 to FY17. The total users we 80 for the 2017 Fiscal Year. The center also rotates waste oil pickups for member communities and we received 85 gallons of waste oil which is used to heat the Cemetery and Highway facilities.

2) ABCC Appeal Hearing

The International Golf Club has filed an appeal with the Alcoholic Beverages Control Commission regarding the Town taking no action on their application for seasonal all alcoholic license.

We did respond to the club's request and stated that this type of license does not exist under the Town's Special Act

3) EPR Renewals

We received 2 Earth Products Renewal Request. The request came from the Dan Chisolm Operations and the John Kanis Operation. Based on the initial review they appear to be in conformance and can be renewed without a public hearing. I have scheduled a meeting of the Earth Products Removal Board for Thursday July 20th for review and will advise the Board accordingly. The renewal will not require a public hearing.

4) Website

The Town's new website should be ready to go live in August. Training on the site is starting this month so we are prepared for the "go-live" date

5) Tax Title

The Town acquired via Land Court decree, parcel 10-70 which is a small .04 acre parcel on Spec Pond Fuller. As we accumulate more parcels I will prepare to sell them via an online auction process for land of low value

6) Complete Streets Grant

The Town received verbal notification from the Lt. Governor's Office that Lancaster will be awarded a Complete Streets Grant in the amount of \$264,000. The monies will be used for sidewalk reconstruction between Thayer Memorial Drive and Neck Road; curb ramp construction at 8 existing crosswalks across Main Street between Rt. 117 & Clinton Town line; Construction of an accessible landing for a crosswalk across Main Street and Bigelow Gardens; Construction of curb ramps and crosswalks across Main Street and Center Bridge Road, and construction of a new crosswalk along Neck Road between Main Street and Center Bridge Road, to connect existing sidewalks also Main and Center Bridge Road; and Bicycle racks at Mary Rowlandson Elementary School , Luther Burbank Middle School, Lancaster Community Center and Thayer Memorial Library.

7) Shirley Water District Land Sale

I received the *draft* Purchase and Sale Agreement from the Shirley Water District for Map Parcel. The property appraised for \$8,600 and is 2.46 acres. The sale must be approved by Town Meeting in October. The property is currently held by the conservation commission and will need a special act of the legislature as well.

8) Budget Deficit

The FY18 budget no longer has a structural deficit and will not need to rely on reserve funds to balance. The projects surplus is expected to be approx. \$67,000.

Chairman Starr noted that the Town's Other Post Employee Benefits (OPEB) fund now contains \$1.75 Million of the approximately \$3.5 Million needed to fully fund anticipated costs.

V. APPROVAL OF MEETING MINUTES

Selectman Grasso moved to approve and accept the Regular Meeting Minutes of June 19, 2017. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr., vote Aye. 3-0

VI. APPOINTMENTS AND RESIGNATIONS -

Reappointments

Montachusett Regional Transit Authority (MART)

Selectman Sendrowski moved to appoint Alexandra W. Turner as Representative for the Town of Lancaster, term to expire June 30, 2018. Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr., vote Aye. 3-0

Chairman Starr read the notification of reappointments made by Peter Munro, Building Official/Zoning Enforcement Officer, (no action required by the Board of Selectmen)

- . *Dennis Monteiro – Wiring Inspector*
- . *David Hinckley – Assistant Wiring Inspector*
- . *Thomas Soldi – Plumbing /Gas Inspector*
- . *Kenneth Poulin – Assistant Plumbing/Gas Inspector*

Resignations

Lancaster Board of Registrars of Voters:

Selectman Grasso moved to accept with regret, the resignation John A. Ranieri, effective immediately. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr., vote Aye. 3-0

Lancaster Animal Control Commission:

Selectman Grasso moved to accept with regret the resignation of Erin M. DeCoste, effective immediately. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr., vote Aye. 3-0

VII. ADMINISTRATION, BUDGET, AND POLICY

1. Request for Streetlights to be returned to Pine Hill Road at Pole-2.

Mr. John Farnsworth on 35 Pine Hill Road had respectfully requested a street light be returned to Pine Hill Road at Pole -2. Town Administrator Pacheco informed the Board that he will check with National Grid regarding this request. He further noted that the street light to be returned to Pine Hill Road will be an expense of the Town.

2. Request from Shirley Water District for a letter of Support regarding a Proposed Water Main Extension MassWorks Infrastructure Project.

Selectman Sendrowski moved to support the request from the Shirley Water District regarding the Proposed Water Main Extension MassWorks Infrastructure Project. Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr., vote Aye. 3-0

3. Review of Board of Selectmen Meetings through December 2017

Board of Selectmen reviewed the schedule of their meetings through December 2017.

VIII. LICENSES AND PERMITS

1. Bolton Fairgrounds, Inc. – Application for Special (One-Day) Liquor License to serve Wine/Beer at the Bolton Fair, 8/10/17 to 8/13/17

Selectman Grasso moved to approve the Special (One-Day) Liquor License to service Wine/Beer at the Bolton Fair from August 10-August 13, 2017. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

IX. COMMUNICATIONS

Next Board of Selectmen's Meeting will be held on Monday, August 7, 2017 at 6:00 p.m. in the Meeting Room at the Community Center.

X. OTHER BUSINESS - NONE

XI. NEW BUSINESS *

**This item is included to acknowledge that there may be matters not reasonably anticipated by the Chair.*


Chairman Starr acknowledged all those who work in public safety, noting that the past few weeks have been tough.

XII. ADJOURNMENT

Seeing no further business, on Motion by Selectman Sendrowski, seconded by Selectman Grasso, it was unanimously voted the Board of Selectmen adjourned at 7:04 P.M.

Respectfully submitted

Kathleen Rocco
Executive Assistant


Walter F. Sendrowski, Clerk
Approved and accepted: 8/7/17