



LANCASTER BOARD OF SELECTMEN REGULAR MEETING MINUTES OF JANUARY 16, 2018

I. CALL TO ORDER

Chairman Stanley B. Starr, Jr. called the Regular Meeting of the Board of Selectmen to Order at 6:00 P.M. in the Dexter Room, located in the Thayer Memorial Building, 717 Main Street, Lancaster, Massachusetts. Present were Selectman Walter F. Sendrowski, Town Administrator Orlando Pacheco and Executive Assistant Kathleen Rocco. Selectman Mark A. Grasso, Jr. was attending another meeting held in Clinton representing the Board of Selectmen.

II. PUBLIC COMMENT PERIOD

6:00 P.M. Opportunity for public to address their concerns, make comment and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

Denise Hurley, 102 Bolton Road, would like to offer a suggestion to the Board regarding how to run a meeting for the volunteers that sit on Boards and Committees. Ms. Hurley asked the Board if training could be provided to understand Open Meeting Law, Executive Session and taking of the Minutes. Chairman Starr stated that Town Counsel does offer training at no cost to the Town. Town Administrator Pacheco will talk to Town Counsel on the possibility of setting training for boards and committees in the near future.

Joan Richards, 9 Burbank Lane, asked the Board of Selectmen if it is possible to have a mechanism of notifying the citizens of closures of public buildings due to inclement weather or emergencies to be put in place. She noted the recent closures of Lancaster Community Center and the Thayer Memorial Library due to no electricity and no heat. Mr. Pacheco stated there are applications that can be installed on the phone systems for minimum costs.

III. SCHEDULED APPEARANCES & PUBLIC HEARING

6:05 P.M. National Grid Pole Hearing – George Hill Road

Selectman Sendrowski moved to open the public hearing. Chairman Starr Seconded. Walter F. Sendrowski vote and Stanley B. Starr, Jr. vote Aye. [2-0]

Selectman Sendrowski read the following legal notice into the minutes:

Under the provisions of Chapter 166, Section 22 of the General Laws, and any additions thereto or amendments thereof, a Public Hearing is re-scheduled for Tuesday, 6:05 pm on January 16, 2018 in the Dexter Room of the Thayer Memorial Library, 717 Main Street, Lancaster, MA to

fixtures, including the necessary sustaining and protecting fixture, along and across the following public way:

George Hill Road – National Grid to install 1 SO Pole on George Hill Road beginning at a point approximately 600 feet East of the centerline of the intersection of Hill Top Road. National Grid to install 1 40C2 pole across from Pole 37.

Selectman Sendrowski moved to approve National Grid's Petition to install 1 SO Pole on George Hill Road beginning at a point approximately 600 feet East of the centerline of the intersection of Hill Top Road. National Grid to install 1 40C2 pole across from Pole 37. Chairman Starr Seconded. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr. vote Aye. [2-0]

6:10 P.M. National Grid Pole Hearing – Center Bridge Road

Selectman Sendrowski moved to open the public hearing. Chairman Starr Seconded. Walter F. Sendrowski vote and Stanley B. Starr, Jr. vote Aye. [2-0]

Selectman Sendrowski read the following legal notice into the minutes:

Under the provisions of Chapter 166, Section 22 of the General Laws, and any additions thereto or amendments thereof, a Public Hearing is re-scheduled for Tuesday, 6:10 pm on January 16, 2018 in the Dexter Room of the Thayer Memorial Library, 717 Main Street, Lancaster, MA to consider a petition submitted by National Grid, requesting permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixture, along and across the following public way:

Center Bridge Road – National Grid to install 6 SO Pole on Center Bridge Road beginning at a point approximately 60 feet south of the centerline of the intersection of Main Street and Center Bridge Road and continuing approximately 2700 feet in a southeast direction. National Grid to install 6 poles (pole #'s 17-50-21) where Center Bridge Road crosses the Nashua River.

National Grid to relocate 1 JO pole on Main Street/Center Bridge Road. National Grid to relocate pole 73 Main Street, 15ft south in line.

Selectman Sendrowski moved to approve National Grid's Petition to install 6 SO Pole on Center Bridge Road beginning at a point approximately 60 feet south of the centerline of the intersection of Main Street and Center Bridge Road and continuing approximately 2700 feet in a southeast direction. National Grid to install 6 poles (pole #'s 17-50-21) where Center Bridge Road crosses the Nashua River. National Grid to relocate 1 JO pole on Main Street/Center Bridge Road. National Grid to relocate pole 73 Main Street, 15ft south in line. Chairman Starr Seconded. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr. vote Aye. [2-0]

IV. TOWN ADMINISTRATOR'S REPORT

1. Town Beach Accessibility

In consultation with the Commission on Disability, the Town is looking into purchasing an all-terrain beach wheelchair for any disabled individual to utilize while visiting the Lancaster Town Beach.

The Town does also need to address some issues within the bathhouse to achieve ADA compliance with this facility.

2. GASB 45

The Town's OPEB consultant, Odyssey Advisors, has completed the most recent GASB 45 Audit. The Town had a liability of \$3,066,324 as of June 30, 2014. As of June 30, 2017 the Town has a liability of \$2,963,189, a decrease of \$103,135.

As of June 30, 2017 the net liability \$1,776,508. The Town currently has funded the OPEB Trust with \$1,642,838 in principal appropriations, and \$239,000 through September 30, 2017 in interest earnings. The Town's overall liability is 40.04% funded.

3. North Main Street Bridge Upgrade

I am working with the DPW to apply for grant funding to repair/upgrade the bridge on North Main Street at Bartlett Pond Conservation Area. We are looking at addressing multiple issues (culvert/trail/bridge) at the same time so multiple issues can be communicated on each project

4. Prescott Bonds

The bonds went out to bid. Low bid was submitted Fidelity Capital Assets at 2.08% The Town's bond rating was re-affirmed at AA3-meaning High Quality with low credit risk

V. APPROVAL OF MEETING MINUTES

Selectman Sendrowski moved to approve and accept the Regular Meeting Minutes of December 18, 2017. Chairman Starr Seconded. Walter F. Sendrowski vote Aye, and Stanley B. Starr, Jr., vote Aye. [2-0]

VI. APPOINTMENTS AND RESIGNATIONS -
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Appointments

Historical Commission:

Selectman Sendrowski moved to appoint Amy Brown, 218 Sterling Road to Associate Member. Term to expire 6/30/18. Chairman Starr Seconded. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr. vote Aye. [2-0]

Recreation Committee:

Selectman Sendrowski moved to appoint David Carr, 71 White Tail Lane as Member. Term to expire 6/30/20. Chairman Starr Seconded. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr. vote Aye. 2-0

Selectman Sendrowski moved to appoint Ken Pagington, 20 Runaway Brook Road as Member. Term to expire 6/30/20. Chairman Starr Seconded. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr. vote Aye. [2-0]

Re-appointments

Recreation Committee:

Selectman Sendrowski moved to re-appoint Win Clark, 958 Main Street as Member. Term to expire 6/30/21. Chairman Starr Seconded. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr. vote Aye. [2-0]

Resignations

Council on Aging:

Selectman Sendrowski accepts, with regret, the resignation of Michele Jones, effective immediately. Chairman Starr Seconded. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr. vote Aye. [2-0]

VII. ADMINISTRATION, BUDGET, AND POLICY

1. Lancaster Historical Commission (LHC) request to name the new meeting/reference room on the second floor in the Prescott Building to Lancaster's longtime volunteer – Phyllis A. Farnsworth.

Selectman Sendrowski move to table Lancaster Historical Commission's request. Chairman Starr Seconded. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr. vote Aye. [2-0]

2. Review and take action on Alcoholic Beverages Control Commission (ABCC) 2018 Seasonal Population Increase Estimation Form.

Selectman Sendrowski moved to accept the Alcoholic Beverages Control Commission (ABCC) 2018 Seasonal Population Increase Estimation Form. Chairman Starr Seconded. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr. vote Aye. [2-0]

3. Review and take action on Treasurer/Collector's request to sign Bond paperwork.

Selectman Sendrowski moved to accept the Treasurer's paperwork regarding the General Obligations Bonds of the Town to Fidelity Capital Markets as presented. (*see attached*) Chairman Starr Seconded. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr. vote Aye. [2-0]

4. Update on the North Lancaster Land Auction date.

Town Administrator Pacheco reported to the Board of Selectmen that the Auctioneer would like to include this parcel of land in North Lancaster with the other parcels coming up for auction this Spring.

Attorney Tom Bovenzi, who represents North Lancaster LLC, reminded the Board of Selectmen of the agreement between the town of Lancaster and North Lancaster LLC, and to delay the auction does not comport with the law.

Chairman Starr and Selectmen Sendrowski have no intention to violate the Agreement.

The Board of Selectmen asked Town Administrator Pacheco to hold an auction as soon as possible. They further asked what the requirements were to hold an auction. Mr. Pacheco will check with the Treasurer/Collector regarding the requirements.

5. Update on the Prescott Building

Town Administrator Pacheco reported that the move into the Prescott Building has been delayed. He noted that Town Hall offices will begin moving into the Prescott on February 9th. Chairman Starr noted that there will be an Open House for the Prescott Building on Sunday, February 4th from Noon to 3:00pm.

VIII. LICENSES AND PERMITS - NONE

Selectman Sendrowski moved to grant the Special (One Day) Liquor License Application to the First Church of Christ Unitarian to hold their Annual Papa Pasta Supper on February 3, 2018 from 5:30pm to 8:30pm. Chairman Starr Seconded. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr. vote Aye. [2-0]

IX. COMMUNICATIONS

Next Board of Selectmen's Meeting will be held on Monday, February 5, 2018 at 6:00 p.m. in the Dexter Room located in the Thayer Memorial Library.

X. OTHER BUSINESS - NONE


XI. NEW BUSINESS - NONE

XII. ADJOURNMENT

Seeing no further business, on Motion by Selectman Sendrowski, Chairman Starr seconded, it was unanimously voted the Board of Selectmen adjourned at 6:45 P.M.

Respectfully submitted

Kathleen Rocco
Executive Assistant


Walter F. Sendrowski, Clerk
Approved and accepted: Feb 5, 2018

VOTE OF THE BOARD OF SELECTMEN

I, the Clerk of the Board of Selectmen of the Town of Lancaster, Massachusetts (the "Town"), certify that at a meeting of the board held January 16, 2018, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the sale of the \$1,293,000 General Obligation Bonds of the Town dated January 19, 2018 (the "Bonds"), to Fidelity Capital Markets, a division of National Financial Services LLC at the price of \$1,482,932.78 and accrued interest is hereby approved and confirmed. The Bonds shall be payable on January 15 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2019	\$133,000	5.00%	2024	\$130,000	5.00%
2020	130,000	5.00	2025	130,000	5.00
2021	130,000	5.00	2026	130,000	5.00
2022	130,000	5.00	2027	125,000	5.00
2023	130,000	5.00	2028	125,000	5.00

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated January 3, 2018, and a final Official Statement dated January 11, 2018 (the "Official Statement"), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds or the benefit of the holders of the Bonds from time to time.

Further Voted: that we authorize and direct the Treasurer to establish post issuance federal tax compliance procedures in such form as the Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds and.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined

by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended.

Dated: January 16, 2018

Clerk of the Board of Selectmen

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