



LANCASTER BOARD OF SELECTMEN SPECIAL MEETING MINUTES OF MARCH 13, 2017

I. CALL TO ORDER

Chairman Stanley B. Starr, Jr. called the Special Meeting of the Board of Selectmen to Order at 12:00P.M. in the Board of Selectmen's Office in the Town Hall, 695 Main Street, Suite 1, Lancaster, Massachusetts. Present were Selectmen Walter F. Sendrowski, Mark A. Grasso, Jr., and Executive Assistant Kathleen Rocco.

II. ADMINISTRATION, BUDGET, AND POLICY

- Discussion on BOS members assignment of individual projects underway and members update as to status of various projects now underway, including the Prescott Building, North Lancaster DEP/Water, Town Administrator Search, Thayer Field.

Chairman Starr reviewed the Project Worksheet with the Selectmen, noting that with an absence of a Town Administrator, the Board has had to review many ongoing projects.

FY18 Budget

Chairman Starr asked Finance Committee Chair, Jay Riley to update the Selectmen regarding Fiscal Year 2018 Budget. Mr. Riley stated that this is the toughest budget situation since Fiscal Year 2009, and he does not see a light at the end of the tunnel. He noted the 19.2% increase in the Minuteman Regional School District assessment, the 5% increase in Nashoba Regional District and finally the receipts are not up. Mr. Riley stated that all municipal departments are level funded and the Town is still looking at a significant deficit and looking at creative ways to balance the budget. He further commented that the "elephant in the room" is should the town have an override.

Inter-Municipal Agreement (IMA) with Water District

Chairman Starr stated the he met with Planning Director Noreen Piazza regarding the water infrastructure in North Lancaster

Pet Policy

Discussion will be on the Selectmen's next regular meeting. Chairman Starr noted they have received a response from the Town's Insurance and Nashoba Board of Health. He is waiting for comments from Town Counsel.

Prescott Building

It was noted that Chief Hanson will be going to Mendon to pick up library shelving, which was donated, for the Prescott Building.

Shirley Water District

The Shirley Water District is starting the process for Well 5, which is located off Chisholm Drive, in Lancaster. It was noted that part of the property for the well is owned by the Town of Lancaster.

Earth Products Renewal Bylaw

This will be discussed on the next Board of Selectmen's regular meeting.

Public Records Training

Chairman Starr has asked that Attorney Mark Riech of the law firm KP Law be contacted to schedule training.

Town Clerk Contract

It was noted that the Town Clerk's Contract is due to be discussed. Her contract ends in June, 2017.

Town Administrator Search Committee

The Board of Selectmen would like to see the list of finalists presented to the Selectmen no later than March 20th with hopes that a Town Administrator will be in place by Annual Town Meeting. TA Search Committee members Jay Riley and Jean Bean were present to answer any questions the Selectmen may have. They noted that there were over 60 resumes received.

Thayer Field Project

The Selectmen would like to see Win Clark give an update of the Project at the Selectmen's next meeting. They would like to have Johnna Doyle, DPW Superintendent Kevin Bartlett and a representative from Finance Committee present, as this will help facilitate a dialogue.

III. EXECUTIVE SESSION

Motion to go into Executive Session under M.G.L. c. 30A §21 (a) to discuss strategy with respect to litigation in an open meeting may be a detrimental effect on litigating position of the public body and the chair so declares regarding Aslan Electric, and will reconvene in open session.
Seconded.


Walter F. Sendrowski vote Aye
Mark A. Grasso, Jr., vote Aye
Stanley B. Starr, Jr., vote Aye

IV. ADJOURNMENT

Seeing no further business, on Motion by Selectman Sendrowski, seconded by Selectman Grasso, it was unanimously voted the Board of Selectmen adjourned at 1:25 P.M.

Respectfully submitted

Kathleen Rocco
Executive Assistant


Walter F. Sendrowski, Clerk
Approved and accepted: 5/1/17