

LANCASTER BOARD OF SELECTMEN REGULAR MEETING MINUTES OF MAY 15, 2017

I. CALL TO ORDER

Chairman Stanley B. Starr, Jr. called the Regular Meeting of the Board of Selectmen to Order at 6:00 P.M. in the Lancaster Community Center, 39 Harvard Road, Lancaster, Massachusetts. Present were Selectmen Walter F. Sendrowski, Mark A. Grasso, Jr., and Town Administrator Orlando Pacheco.

II. PUBLIC COMMENT PERIOD

6:00 P.M. Opportunity for public to address their concerns, make comment and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

Mr. Jay Moody of 144 Seven Bridge Road requested that a timely notice of the Annual Town Meeting be provided. He showed a sample from another town that required 14 days' notice. Mr. Pacheco stated that the Annual Town Meeting is always the 1st Monday in May with a 7 day posting as required by law. The Special Town Meeting, usually the 1st Monday in October requires a 14 day notice. Mr. Moody also suggested a mailing to residents. Town Clerk Mary de Alderete did state that once the Constable signs the Warrants, they are immediately posted on the website.

III. SCHEDULED APPEARANCES & PUBLIC HEARING

Police Chief Edwin Burgwinkel will update the Board on the Police Department

Chief Edwin Burgwinkel came before the Board of Selectmen to talk about restructuring and preparing for the future in the Police Department. He commented that there are 3 fulltime police officers that may retire in the next five years. Chief also pointed out that Everett Moody, Sr. has recently retired and James McNamara will retire at the end of June. Chief spoke about the opportunity to have part-time officers appointed at this time to prepare for the future. He noted that the three candidates he is bringing forth to the Selectmen, have attended and passed Police Academy, as well as the medical and psychological tests; at no cost to the Town. Chief explained that the part-time officers are only paid when they work, and the only expense will be buying the new officers uniforms. He stated that these part-time officers are paired with full-time officers and they will not be allowed to work in a cruiser alone for several months while training.

Selectman Grasso moved to appoint Amal Wing as a part-time police officer. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr., vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

Selectman Grasso moved to appoint Connor Sullivan as a part-time police officer. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr., vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

Selectman Grasso moved to appoint Nicholas Hatstat as a part-time police officer. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr., vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

Police Chief Burgwinkel spoke about his priority in improving community relations, and making the Police Department more accessible. Chief Burgwinkel explained with the restructuring the Department with the creation of the Lieutenant's position, it has allowed Lt. Everett Moody to stay at the station, thus allowing the officers to stay on the streets for traffic enforcement. He further noted that License to Carry and FID Cards are now set up to view and apply for on the Police Department's web page.

Chief Burgwinkel updated the Board on the radar signs that were installed this past year and the roundabout on Lunenburg Road, noting the reduction of speeding and accidents since their installation.

Town Clerk will administer the oath of office to newly elected members of the town

Town Clerk Mary de Alderete swore in the following newly elected Town Officials:

- Emily Rose, Board of Library Trustees
- Russ Williston, Planning Board
- Tom Christopher, Planning Board
- John Farnsworth, Board of Health

IV. TOWN ADMINISTRATOR'S REPORT
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Town Administrator Pacheco updated the Selectmen on the following:

- The repaving of Sterling Road has been moved from May 18th to May 20th.
- The parking area at Bartlett Pond was recently filled and repaved by MassDOT. A special thanks to Murph's for notifying District 3 Highway Division. Police Chief Ed Burwinkle stated MassDOT would change their turnaround point at as well, which was contributing to the deterioration of the asphalt.
- The intersections at Routes 70 and 117 at Lunenburg Road and Sterling Road are going to be placed on the Transportation Improvement Program. The expected cost is 2.4 million dollars and is scheduled for the year 2020
- The \$150,000 Grant for the park at Thayer Field was scheduled for FY2017 has been moved to FY2018.

V. APPROVAL OF MEETING MINUTES - None
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VI. APPOINTMENTS AND RESIGNATIONS - None

VII. ADMINISTRATION, BUDGET, AND POLICY

1. Reorganization of the Board following the May 8, 2017 Annual Town Election at which Stanley B. Starr, Jr. was re-elected to the Board.

Selectman Sendrowski moved to have Stanley B. Starr continue as Chair of the Board of Selectmen. Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

Selectman Grasso moved to appoint Walter Sendrowski as Clerk of the Board of Selectmen. Chairman Starr Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

2. Consider and take action on Lancaster Garden Club's request to use the Town Green on Saturday, May 27, 2017 from 9:00am – Noon, to the Club's annual plant sale fundraiser.

Selectman Sendrowski moved to approve the Lancaster Garden Club's request to use the Town Green on Saturday, May, 27, 2017 from 9:00am – Noon for the Club's annual plant sale fundraiser. Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

VIII. LICENSES AND PERMITS - NONE

IX. COMMUNICATIONS

Next Board of Selectmen's Meeting will be held on Monday, June 5, 2017 at 6:00 p.m. in the Meeting Room at the Community Center.

X. OTHER BUSINESS

Chairman Starr moved to go into Executive Session, pursuant to MGL, C. 30A, §21(a) #2 to conduct strategy session in preparation for contract negotiations with non-union personnel, specifically the Town Administrator and may or may not reconvene in open session. Selectman Sendrowski Seconded.

Roll call: Stanley B. Starr, Jr. vote Aye
Walter F. Sendrowski vote Aye
Mark A. Grasso, Jr. vote Aye


XI. NEW BUSINESS - NONE

XII. ADJOURNMENT

Seeing no further business, on Motion by Selectman Sendrowski, seconded by Selectman Grasso, it was unanimously voted the Board of Selectmen adjourned at 7:03 P.M.

Respectfully submitted

Kathleen Rocco
Executive Assistant


Walter F. Sendrowski, Clerk
Approved and accepted: 6/5/17