



LANCASTER BOARD OF SELECTMEN REGULAR MEETING MINUTES OF January 17, 2017

I. CALL TO ORDER

Chairman Stanley B. Starr, Jr. called the Regular Meeting of the Board of Selectmen to Order at 6:00 P.M. in the Lancaster Community Center, 39 Harvard Road, Lancaster, Massachusetts. Present were Selectmen Walter F. Sendrowski, Mark A. Grasso, Jr., and Town Administrator Ryan McNutt.

II. PUBLIC COMMENT PERIOD

6:00 P.M. Opportunity for public to address their concerns, make comment and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

1. Jay Moody of Seven Bridge Road came before the Board of Selectmen to express his concern regarding the Comcast Contract, which is on the Selectmen's Agenda. Mr. Moody would like to see a public hearing before the Selectmen sign the Contract.

Chairman Starr stated that there is an Advisory Cable Committee, in which will be reviewing Comcast's Contract. He suggested that Mr. Moody go before that Committee with his concerns. Further, Chairman Starr stated that the action before the Selectmen tonight is to engage the Attorney for a ten (10) year contract. Upon discussion with Mr. Chris Distakus, the other cable company Verizon, is not interested in Lancaster, due to the fact the town is too small.

2. Mr. Moody asked for the Board of Selectmen's permission to be allowed into the Prescott Building during renovation to view the HVAC System and take pictures of progress.

Selectman Sendrowski stated that the Prescott Building will have a Clerk of the Works to oversee the project for the Town. He further commented that during the renovation, the General Contractor does not want anyone in the Building due to liability issues.

III. SCHEDULED APPEARANCES & PUBLIC HEARING

Public Hearing: National Grid's Petition for Installation of Underground Facilities was opened at 6:05 p.m.

Selectman Sendrowski read the following legal notice into the minutes:
To Whom It May Concern as Interested Party or an Abutter of Record:

Under the provisions of Chapter 166, Section 22 of the General Laws, any additions thereto or amendments thereof, A Public Hearing is scheduled for Tuesday, 6:05pm on

January 17, 2017 in the Lancaster Community Center Meeting Room, 39 Harvard Road, Lancaster, MA to consider a petition submitted by National Grid requesting permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked – Main Street – Lancaster – Massachusetts:

The following are the streets and highways referred to Plan #22748157

Main Street – National Grid beginning at a point approximately 25 feet NE of the centerline of the intersection of Main St and Crescent St and continuing approximately 230 feet in SSE direction. National Grid to extend 2-5" conduits with 500 primary from Pole 5 to Pole 4. National Grid to extend 2-5" conduits with 500 primary from current Pole 3 to new Pole 3 location 50FT SSE

Lancaster Board of Selectmen

National Grid Plan No. #22748157, dated December 12, 2016.

Rich Nalewski , National Grid Engineer, came before the Board of Selectmen to answer any questions. He briefly explained the need for the new riser poles that will need to replace Pole 3 & Pole 4, as they are very close to the railroad bridge, further noting that Pole 4 is decaying.

Chairman Starr noted that all the Boards have no problem on National Grid's request.

Town Administrator McNutt asked if there will be a need for a Police detail, given the location. He further asked the time line on this request.

Seeing no further discussion.

Selectman Grasso moved to close the Public Hearing. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr., vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

Selectman Sendrowski moved to approve National Grid's Petition as presented. Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr., vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

IV. TOWN ADMINISTRATOR'S REPORT

Town Administrator Ryan McNutt updated the Board on the status of current projects pending before the Board:

Town Administrator McNutt read the following:

Members of the Select Board,

It is my intention to resign my position of Town Administrator effective February 1, 2017. I can be available to assist the Town as chief administrative officer, in an interim capacity, until my successor is selected and confirmed by the Board of Selectmen.

I am very proud of the accomplishments we have made over the last couple of years. I want to thank the Selectmen for their hard work as well as the Town Employees for their hard work and dedication. Lancaster is very fortunate for their commitment to the community.

With sincere thanks and gratitude - Ryan McNutt.

The Board of Selectmen thank Mr. McNutt for his service to the Community and wished him the very best of luck.

V. APPROVAL OF MEETING MINUTES

Selectman Grasso moved to approve and accept the Special Meeting Minutes of November 3, 2016, Special Meeting Minutes of December 27, 2016 and the Regular Meeting Minutes of January 3, 2017. Selectman Sendrowski, Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr., vote Aye. 3-0

VI. APPOINTMENTS AND RESIGNATIONS -

Appointments:

1. Selectman Sendrowski moved to appoint Beverly Fiske, 502 Blue Heron Drive, to fill the unexpired term of the Housing Authority Commission, term to expire on May 8, 2017. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr., vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0
2. Selectman Grasso moved to appoint Joe D'Eramo, 127 Harvard Road, as member to the Town Buildings Re-use Committee, term to expire on June 30, 2017. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr., vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

VII. ADMINISTRATION, BUDGET, AND POLICY

Review and take action on the Fee Agreement for Legal Services by and between the Town of Lancaster, Massachusetts and Attorney William H. Solomon to perform legal services related to the cable television license renewal processes with Comcast of Massachusetts.

Selectman Sendrowski moved to approve the Fee Agreement for Legal Services by and between the Town of Lancaster, Massachusetts and Attorney William H. Solomon to perform legal services related to the cable television license renewal processes with Comcast of Massachusetts, Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr., vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

Request from Town Residents of Fort Pond Lane to have their street accepted by the Town of Lancaster.

Selectman Grasso moved to forward the request from Town Residents of Fort Pond Lane to have their street accepted by the Town of Lancaster to the Planning Board. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr., vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

Discussion on creating a Street Light Policy

Chairman Starr noted that there should be and will be a policy regarding the Street Lights, however, would like to have further information on creating a policy.

Selectman Grasso moved to table this for another time. Selectman Sendrowski seconded. Walter Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr., vote Aye. 3-0

VIII. LICENSES AND PERMITS - NONE

IX. COMMUNICATIONS

Next Board of Selectmen's Meeting is scheduled for Monday, February 6th in the Meeting Room of the Lancaster Community Center, 34 Harvard Road, Lancaster.

The Board of Selectmen congratulated the First Church on their 200th anniversary.

X. OTHER BUSINESS

Chairman Starr moved to go into Executive Session, pursuant to MGL, C. 30A, §21(a) #2 to conduct strategy session in preparation for contract negotiations with non-union personnel, specifically the Fire Chief and will not reconvene in open session.

Stanley B. Starr, Jr. vote Aye
Walter F. Sendrowski vote Aye
Mark A. Grasso, Jr. vote Aye.


XI. NEW BUSINESS - NONE

XII. ADJOURNMENT

Seeing no further business, on Motion by Mr. Sendrowski, seconded by Mr. Grasso, it was unanimously voted the Board of Selectmen adjourned at 6:25 P.M.

Respectfully submitted

Kathleen Rocco
Executive Assistant


Walter F. Sendrowski, Clerk
Approved and accepted: 