



LANCASTER BOARD OF SELECTMEN REGULAR MEETING MINUTES OF MAY 23, 2016

I. CALL TO ORDER

Chairman Stanley B. Starr, Jr. called the Regular Meeting of the Board of Selectmen to Order at 6:00 P.M. in the Lancaster Community Center, 39 Harvard Road, Lancaster, Massachusetts. Present were Selectmen Walter F. Sendrowski and Mark A. Grasso, Jr. Town Administrator Ryan McNutt and Executive Assistant Kathleen Rocco were also present

Chairman Starr and Selectman Sendrowski welcomed Mark Grasso, as the newest member of the Board of Selectmen.

II. PUBLIC COMMENT PERIOD

6:00 P.M. Opportunity for public to address their concerns, make comment and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

III. SCHEDULED APPEARANCES & PUBLIC HEARING

Reorganization of the Board following the May 9, 2016 Annual Town Election at which Mark A. Grasso, Jr., was elected as the new Board Member

Mr. Sendrowski moved to have Mr. Starr continue as Chair to the Board of Selectmen. Mr. Grasso Seconded the Motion. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr., vote Aye. 3-0-0

Mr. Grasso moved to nominate Mr. Sendrowski as Clerk to the Board of Selectmen. Mr. Starr Seconded the Motion. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr., vote Aye. 3-0-0

IV. TOWN ADMINISTRATOR'S REPORT

Town Administrator Ryan McNutt updated the Board on the status of current projects pending before the Board: Mr. McNutt yielded his time to Alix Turner, COA Director and Community Center Director.

Ms Turner came before the Board to announce that the Town of Lancaster was selected from the highly competitive grant from Harvard Pilgrim Foundation, called Healthy Nutrition Preparation Grant. The amount of the grant is \$10,000. She stated that this grant is an inter-generational nutrition program, which she will combine the Senior Center and the Community Center. Ms Turner noted that the town is A Right

to Farm Community, and would like to start a "Farm to Fork" program, which will feature celebrity chefs, (ie Tower Hill, Gibbet Hill and Nashoba Winery) who will demonstrate nutritionally balanced meals during the upcoming season. Ms Turner also stated that with this grant, Harvard Pilgrim Foundation will help install and expand the gardens, the infrastructure of the Community Center and recruit and purchase some of the products for the healthy nutrition program. She informed the Selectmen if this is successful this year, she would like to see the kitchen upstairs in the Community Center be put to use.

The Board of Selectmen congratulated Ms Turner on her success in receiving this grant.

V. APPROVAL OF MEETING MINUTES

Mr. Sendrowski moved to approve and accept the Regular Meeting Minutes of May 2, 2016. Mr. Starr Seconded the Motion. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr., vote Aye, Mark A. Grasso, Jr. Abstains.

VI. APPOINTMENTS AND RESIGNATIONS -

Resignations

The Board of Selectmen considered and took action on the following resignation:

- *Animal Control Commission* – Stephanie Frommer, effective immediately.

The Board of Selectmen accepted the resignation of Stephanie Frommer with regret and wished her the very best.

Appointments

The Board of Selectmen considered and took action on the following appointments/reappointments:

- *Agricultural Commission* - Reappointment of Eric Jakubowicz, 944 George Hill Road and Susan V. Miner, 183 Old Common Road, terms to expire 6/30/19

Mr. Grasso moved to reappoint Eric Jakubowicz and Susan V. Miner to the Agricultural Commission, terms to expire June 30, 2019. Mr. Sendrowski seconded the Motion. Mark A. Grasso, Jr. vote Aye, Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0-0

- *Board of Registrars* - Re-appointment of Mary Perreira, 93 Old Hickory Road, term to expire 6/30/19

Mr. Sendrowski moved to reappoint Mary Perreira to the Board of Registrars, term to expire June 30, 2019. Mr. Grasso seconded the Motion. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0-0

- *Energy Commission* - Appointment of John Mazeika, 131 Kaleva Rd..

Mr. Mazeika came before the Board of Selectmen to introduce himself and briefly give a background of his qualifications to sit on the Energy Commission.

Mr. Sendrowski moved to appoint John Mazeika to the Energy Commission. Mr. Grasso seconded the Motion. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0-0

- *Council on Aging* – Appointment of Kathryn A. Codianne, 83 Shannon Way, term to expire 6/30/19

Mr. Grasso moved to appoint Kathryn A. Codianne to the Council on Aging, term to expire June 30, 2019. Mr. Sendrowski seconded the Motion. Mark A. Grasso, Jr. vote Aye, Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr. vote Aye.

VII. ADMINISTRATION, BUDGET, AND POLICY

The Board of Selectmen reviewed and reassigned 2016-2017 Board Liaisons. It was agreed that Selectman Grasso will replace where the late Eugene Christoph's with regard to the assignments.

Mr. Sendrowski moved to review and reassign the 2016-2017 Board Liaisons. Mr. Grasso seconded the Motion. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. Vote Aye. 3-0-0

VIII. LICENSES AND PERMITS

The Board of Selectmen reviewed and took action on the following:

- Consider and take action on request of Jenn Shea-Kettles request for approval for the Sam Pawlak Memorial 5K Fun Run/Walk on June 4, 2016 at the Mary Rowlandson Elementary & Luther Burbank Middle Schools, Hollywood Drive, Lancaster, MA. Chairman Starr noted that Chief Burgwinkel is aware of this event.

Mr. Sendrowski moved to approve the Sam Pawlak Memorial 5k Fun Run/Walk on June 4, 2016 at the Mary Rowlandson Elementary & Luther Burbank Middle School. Mr. Grasso seconded the Motion. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0-0

- Consider and take action on request of Mark Walter, Event Coordinator, American Cancer Society, for approval of Bicycles Battling Cancer event ride through Lancaster on June 12, 2016. [Note: Police Chief Burgwinkel has approved of the route through Town]

Mr. Grasso moved to approve the Bicycles Battling Cancer Event Ride on June 12, 2016. Mr. Sendrowski seconded the Motion. Mark A. Grasso, Jr. vote Aye, Walter F. Sendrowski, vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0-0

- Consider and take action on Nashoba Youth Football's request to place a banner on Town Green to announce youth football and cheering registration information and have it posted there until registration period is over in July.

Mr. Sendrowski moved to approve Nashoba Youth Football's request to place a banner on the Town Green to announce youth football and cheering registration information posted until registration period is over in July. Mr. Grasso seconded the Motion. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0-0

- Consider and take action on applications from Bolton Fair for –Public Amusement & Exhibition Weekdays and Sundays – Annual Bolton Fair at Lancaster Fairgrounds
Thursday, 8/11/16 from 5 PM to 10 PM
Friday, 8/12/16 and Saturday, 8/13/15, from 9 AM to 10 PM
Sunday Entertainment, 8/14/16 from 9 AM to 10 PM

Mr. Grasso moved to approve the Licenses for Public Amusement & Exhibition on 8/11/16 from 5pm – 10pm, 8/12/16 – 8/13/16 from 9am – 10 pm and Sunday Entertainment, 8/14/16 from 9am – 10 pm to the Bolton Fair to be held at the Lancaster Fairgrounds. Mr. Sendrowski seconded the Motion. Mark A. Grasso, Jr. vote Aye, Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0-0

- Consider and take action on application for Sunday Entertainment from Tyrods Car Club to conduct a Car Show on Sunday, 9/11/16, from 9 AM to 6 PM at Lancaster Fairgrounds

Mr. Sendrowski moved to approve the Tyrods Car Club to conduct a Car Show on Sunday, September 11, 2016 from 9 AM to 6 PM at the Lancaster Fairgrounds. Mr. Grasso seconded the Motion. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0-0

- Consider and take action on Earth Products Renewal Permit for Central Mass Sand & Gravel.

Mr. Sendrowski moved to approve the Earth Products Renewal Permit for Central Mass Sand & Gravel, term to expire February 13, 2019. Mr. Grasso seconded the Motion. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr., Abstains and Stanley B. Starr, Jr., vote Aye. 2-0-1

- Consider and take action for Jeffrey Needham of Solar City, 15 Morgan Street, Worcester, MA for a Hawker & Peddler License.

Mr. Sendrowski moved to approve the Hawker & Peddler License for Solar City. Mr. Grasso seconded the Motion. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr., vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0-0

IX. COMMUNICATIONS

- Next Board of Selectmen's Meeting is scheduled for Monday, June 6, 2016 in the Meeting Room of the Lancaster Community Center, 34 Harvard Road, Lancaster.
- Letter from the Commonwealth of Massachusetts Fire Service Commission – re: Chief Michael Hanson.

The Board of Selectmen congratulated Fire Chief Hanson for having demonstrated the required fire service experience, education and certifications thus was awarded the Accreditation as Fire Chief in the Commonwealth of Massachusetts.

Chief Hanson came before the Board of Selectmen to explain the process to achieving the accreditation as Fire Chief. He noted at this time it is voluntary and only half of the 300+ Fire Chiefs are accredited. He further stated that this process will be mandated in the future.

- Pan Am Railways, Inc. notified the Town of its herbicide applications by rail-truck program which began May 1, 2016 and will conclude August 1, 2016. Chairman Starr asked Town Administrator McNutt about the issue with Neck Road with the Train blocking the road. Mr. McNutt stated that

he is working with Representative Naughton to find some solution to this matter. Mr. Starr commented that the residents of Neck Road are concerned, should an emergency arise in that area. He further stated that the Town is working on finding some solution and this issue has not been forgotten.

X. OTHER BUSINESS

Mr. Blaine Alavez-Backus of 228 Devonshire Way, came before the Board of Selectmen to ask how does someone have a private road be accepted as a Town Road. Chairman Starr stated that one must go through the Planning Board, who will need to verify if the road is in compliance after they render their decision; it then goes to the Board of Selectmen. He further noted that typically the road acceptance goes through a citizen's petition to be placed on the Town Meeting Warrant.

XI. NEW BUSINESS -

Chairman Starr asked his colleagues to put together a list of 5-6 items for the Goals and Objectives. He would like to see this discussed at the next Board of Selectmen's meeting. Mr. Starr stated that the Goals and Objectives help the Selectmen with guidance and purpose.

XII. ADJOURNMENT

Seeing no further business, on Motion by Mr. Sendrowski, seconded by Mr. Grasso, it was unanimously voted the Board of Selectmen adjourned at 6:39 P.M.

Respectfully submitted

Kathleen Rocco
Executive Assistant



Walter F. Sendrowski, Clerk

Approved and accepted: June 6, 2016