



LANCASTER BOARD OF SELECTMEN REGULAR MEETING MINUTES OF JUNE 5, 2017

I. CALL TO ORDER

Chairman Stanley B. Starr, Jr. called the Regular Meeting of the Board of Selectmen to Order at 6:00 P.M. in the Lancaster Community Center, 39 Harvard Road, Lancaster, Massachusetts. Present were Selectmen Walter F. Sendrowski, Mark A. Grasso, Jr., Town Administrator Orlando Pacheco and Executive Assistant Kathleen Rocco.

II. PUBLIC COMMENT PERIOD

6:00 P.M. Opportunity for public to address their concerns, make comment and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

Barbara Belisle, 1427 Main Street, came before the Board of Selectmen to express her concerns regarding the Annual Town Meeting. She noticed that the Moderator was using total registered voter counts for the 2/3rd votes. In her opinion, it should not have been used, since some of the voters attend these meetings with their own agenda. She further noted that the previous Moderator always gave the audience the actual counts for the 2/3rd votes and would like to continue. She asked the Selectmen if Robert's Rules of Order were used at the Town Meetings.

Chairman Starr noted that the Town of Lancaster have never adopted Robert's Rules.

III. SCHEDULED APPEARANCES & PUBLIC HEARING

6:10 P.M. COA Director Alix Turner will update the Board on the Healthy Food for Every Age Grant – Sponsored by Harvard Pilgrim Health Care Foundation.

The Lancaster Community Center and Council on Aging has received a \$10,000 grant from the Harvard Pilgrim Health Care Foundation to support the "growth" of the Get Dirty Gardening Program and the Center Village Table. COA Director Alix Turner explained that this is a multi-faceted project pairs seniors and children and families of all ages in a true community garden project. Gardeners share not only produce but also learning and growing knowledge, as well as working and tending together. Other benefits of this project include the social impact, where friendships are reducing social isolation and some gardeners have developed an appreciation for skills of other generations and people.

Ms Turner stated that the shared produce is used in the Council on Aging lunch program and for all ages events. It is also used in cooking classes and tastings. This year, the Get Dirty Gardens will expand to add some non-traditional additions, including a "fun garden" with bean and squash tee-pees, magic pumpkin

patch and more. Cooking and learning classes will be shared via YouTube and other social media. Finally, she noted that they have the support of local chefs and farms who will be joining LCC and Council on Aging for the Center Village Table, A Farm-to-Fork dining series.

IV. TOWN ADMINISTRATOR'S REPORT

Town Administrator Orlando Pacheco updated the Board of Selectmen on the following:

1. **Municipal Electric Aggregation Rate** – The Town as able to freeze the existing rate of 9.5 cents per KWH from June to December. TA Pacheco noted that this should provide some savings against the winter spike in rates.
2. **MassWorks Grant** – The Town has received 10% of the funding to implement the design. However, Mr. Pacheco noted that the property owners have not committed their contributions to the project. Until they do, Mr. Pacheco is reluctant to sign any agreements that will bind the Town. He further stated that he is no moving forward with any rate studies until the Town has a better handle on the actual project and its final cost. Mr. Pacheco commented that if the Board of Selectmen would like to continue to move forward regardless of the contributions from the other parties, to please let him know.
3. **Capital Plan** – TA Pacheco has started the process to develop a new long term capital plan to assist in making sure both the BOS and Fincom can better assess the Town's long term liabilities. He stated that he expects to have the requests from the departments by the end of the month.
4. **Landfill Monitoring** – Mr. Pacheco has solicited quotes for Landfill Monitoring. The Town will be making the change from Tighe and Bond to Mark Popham. The will reduce the cost by 60%. He noted that the cost will drop from \$12,000 to \$5,000.
5. **Cemetery Maintenance Assistance** – Town Administrator Pacheco noted that in trying to assist the Historical Commission, he reached out to the Mass Department of Corrections to see if the Town can utilize an inmate crew to assist with some of the cemetery maintenance.

V. APPROVAL OF MEETING MINUTES

Selectman Sendrowski moved to approve and accept the Regular Meeting Minutes of May 1, 2017 and May 15, 2017. Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr., vote Aye. 3-0

VI. APPOINTMENTS AND RESIGNATIONS -

Appointments

Agricultural Commission:

Selectman Sendrowski moved to reappoint Peter Jakubowicz and David C. Kilbourn to the Agricultural Commission, terms to expire 6/30/20. Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

Board of Appeals:

Selectman Grasso moved to reappoint Francis Sullivan, Jr., 394 Parker Rd. to the Board of Appeals, term to expire 6/30/22. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

Board of Assessors:

Selectman Sendrowski moved to reappoint Joan E. Navarro, 2528 Main St., term to expire 6/30/20. Selectman Grasso, Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

Board of Registrar of Voters:

Selectman Grasso moved to reappoint Mary de Alderete, 695 Main St., term to expire 6/30/20 & Elizabeth Cahill, 395 Neck Rd., term to expire 6/30/20. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

Council on Aging:

Selectman Sendrowski moved to reappoint Nicole Jimino Kanis, 535 Harvard Rd., term to expire 6/30/20 & Michelle Jones, 28 Winslow St., term to expire 6/30/20. Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

Conservation Commission:

Selectman Grasso moved to reappoint Kenneth R. Rapoza, 294 Brockelman Rd., term to expire 6/30/20. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

Commission on Disability:

Selectman Sendrowski moved to reappoint Michael McCue, 65 Hemlock Lane, term to expire 6/30/20 & Carolyn Stump, 567 Mill St. Ext., term to expire 6/30/20. Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

Collector/Treasurer:

Selectman Grasso moved to reappoint Mary E. Frost, 695 Main Street, term to expire 6/30/20. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

Historical Commission:

Selectman Sendrowski moved to reappoint Michael S. Sczerzen, 20 Barnes Court, term to expire 6/30/20 & Heather M. Lennon, 294 Nicholas Drive, term to expire 6/30/20. Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

Annual Appointments:

Selectman Grasso moved to reappoint the following with terms to expire June 20, 2018

- Phyllis Tower, Animal Control Officer
- Tony Zahariadis, Alternate Building Inspector
- Peter Munro – Fence Viewer
- Edwin Burgwinkel, Chief of Police – Keeper of the Lockup
- Ronald W. Valinski – Measurer of Wood & Bark and Sealer of Weights & Measures
- KP Law & Mirick O'Connell - dual Town Counsel
- Noreen Piazza – Appointment to the Montachusett Joint Transportation Committee (MJTC)
- Noreen Piazza– Appointment as alternate to the Montachusett Regional Planning Commission(MRPC)
- Records Access Officers – Town Clerk Mary de Alderete & Assistant Town Clerk Dianne Reardon

Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

VII. ADMINISTRATION, BUDGET, AND POLICY

1. Public Road Acceptance for Devonshire Way and Eagle Ridge Subdivision

Town Administrator Orlando Pacheco explained that in order to complete the public way layout process, the Town must acquire, within 120 days of the Town Meeting acceptance vote, either the fee or a permanent easement for public way purposes in the entirety of the layouts of the public ways accepted at Town Meeting. This can be done either by accepting a deed or deeds from all owners of the land within the layout, or by taking the necessary rights by eminent domain. The Town will need to know the identity of these owners. That requires title research at the Registry of Deeds. There are two options for obtaining the necessary research. (1) obtain that research on the Town's behalf, with the Town assuming the cost, or (2) the town can request that the benefitted lot owners engage counsel to obtain the necessary research and provide a certificate of title to the Town. Once the title research is complete, there will be the necessary deeds or order of taking. Mr. Pacheco is recommending is using eminent domain to ensure good title and eliminate the need to secure approval of mortgagees. Mr. Pacheco further noted that the representatives for both Devonshire Way and Eagle Ridge Subdivision were notified about their options to proceed.

The Board of Selectmen signified eminent domain would be the better choice and asked Mr. Pacheco to continue the negotiations.

2. Review and take action on Fire Chief Hanson's Contract.

Selectman Grasso moved to agree to the Employment Contract of Fire Chief Mike Hanson as presented. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

3. Board of Selectmen's Goals and Objectives – TABLED

VIII. LICENSES AND PERMITS

The Board of Selectmen reviewed and took action on the following:

One Day Liquor License Request – Friends of the Council on Aging.

Selectman Sendrowski moved to approve the One Day Liquor License Request for the Friends of the Council on Aging for the following days, June 15th, July 20th, August 17th and September 23rd, 2017, to be held at the Lancaster Community Center, from 5:00pm -9:00pm and September 23rd to be held from 6:00pm -10:00pm. Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

Annual Bolton Fair -Application for Public Amusement (Weekdays) and Sundays at the Bolton Fair, August 10 – 13, 2017. (Thursday 5-10pm & Friday-Sunday 9am-10pm)

Selectman Grasso moved to approve Annual Bolton Fair's application for Public Amusement (Weekdays) and Sundays at the Bolton Fair to be held on August 10th – 13th 2017. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

Tyrods Car Show – Application for Public Amusement on Sundays, to be held on September 10, 2017 from 9am-6pm at the Lancaster Fairgrounds.

Selectman Sendrowski moved to approve Tyrods Car Show's Application for Public Amusement on Sundays to be held on September 10, 2017 from 9am-6pm at the Lancaster Fairgrounds. Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

Antique Truck Club of America /NE Chapter – Application for Entertainment on Sundays, to be held on October 15, 2017 from 10am – 5pm at the Lancaster Fairgrounds.

Selectman Grasso moved to approve Antique Truck Club of America/NE Chapter's application for Entertainment on Sundays, to be held on October 15, 2017 from 10am-5pm at the Lancaster Fairgrounds. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

Rental Application for Town Hall Auditorium for Boy Scouts Troop 1, Spring Court of Honor , to be held on June 14, 2017 from 6-10pm

Selectman Sendrowski moved to approve the Boy Scouts Troop 1's rental application for Town Hall Auditorium, for their Spring Court of Honor, to be held on June 14, 2-17 from 6-10pm. Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

IX. COMMUNICATIONS

Next Board of Selectmen's Meeting will be held on Monday, June 19, 2017 at 6:00 p.m. in the Meeting Room at the Community Center.

X. OTHER BUSINESS

Chairman Starr moved to go into Executive Session, pursuant to MGL, C. 30A, §21(a) #2 to conduct strategy session in preparation for contract negotiations with non-union personnel, specifically the Town Administrator and may or may not reconvene in open session. Seconded.

Roll Call vote Stanley B. Starr, Jr. vote Aye
Walter F. Sendrowski vote Aye
Mark A. Grasso, Jr. vote Aye

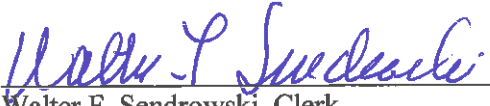
XI. NEW BUSINESS

XII. ADJOURNMENT

Seeing no further business, on Motion by Selectman Sendrowski, seconded by Selectman Grasso, it was unanimously voted the Board of Selectmen adjourned at 6:50 P.M.

Respectfully submitted

Kathleen Rocco
Executive Assistant


Walter F. Sendrowski, Clerk
Approved and accepted: 6/19/17