



**LANCASTER BOARD OF SELECTMEN  
REGULAR MEETING MINUTES  
SEPTEMBER 19, 2016**

**I. CALL TO ORDER**

Chairman Stanley B. Starr, Jr. called the Regular Meeting of the Board of Selectmen to Order at 6:00 P.M. in the Lancaster Community Center, 39 Harvard Road, Lancaster, Massachusetts. Present were Selectmen Walter F. Sendrowski, Mark A. Grasso, Jr., Town Administrator Ryan McNutt and Executive Assistant Kathleen Rocco.

**II. PUBLIC COMMENT PERIOD - None**

6:00 P.M. Opportunity for public to address their concerns, make comment and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

**III. SCHEDULED APPEARANCES & PUBLIC HEARING - None**

**IV. TOWN ADMINISTRATOR'S REPORT**

Town Administrator Ryan McNutt updated the Board on the status of current projects pending before the Board:

Mr. McNutt spoke about the upcoming election for the District Wide Ballot regarding Minuteman Regional School District. He noted that the voting is from Noon to 8:00pm on Tuesday, September 20, 2016.

Mr. McNutt advised the residents that Massachusetts Emergency Management Agency (MEMA) is requesting that all outdoor water use should be eliminated as the Central Region is currently under a drought warning. Any questions, please contact the Lancaster DPW.

**V. APPROVAL OF MEETING MINUTES**

Selectman Grasso moved to approve and accept the Regular Meeting Minutes of September 12, 2016. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr., vote Aye. 3-0

**VI. APPOINTMENTS AND RESIGNATIONS -None**

**VII. ADMINISTRATION, BUDGET, AND POLICY**

Discussion on Road Acceptance of Devonshire Way

Town Administrator McNutt stated that the Board of Selectmen will need to accept Planning Board recommendation regarding the road acceptance of Devonshire Way, subject to the developer getting Certificate of Completion from Conservation Commission.

Selectman Sendrowski moved to accept the road acceptance of Devonshire Way with the various restrictions of other town boards' approval needed. Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

**VIII. LICENSES AND PERMITS**

Review and take action on Special One Day Liquor License for Lancaster Fairgrounds/Bolton Fair, Inc. to serve Beer/Wine at the Minuteman Road Club – Cyclecross Bicycle Race to be held on October 9, 2016 from 8am – 5pm.

Selectman Grasso moved to accept the One Day Liquor License for Lancaster Fairgrounds/Bolton Fair, Inc. to serve Beer/Wine at the Minuteman Road Club – Cyclecross Bicycle Race to be held on October 9, 2016 contingent on receipt of the TIPS certification as well as complying with the state law. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

Review and take action on Earth Product Removal Committee's recommendation to approve the renewal of LLEC, Inc's permit.

Selectman Sendrowski moved to approve the Earth Product Removal Committee's recommendation to approve the renewal permit for LLEC, Inc. Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

**IX. COMMUNICATIONS**

Next Board of Selectmen's Meeting will be held on Monday, October 3, 2016 at 6:00 p.m. in the Meeting Room at the Community Center

**X. OTHER BUSINESS**

Chairman Starr moved to go into Executive Session, pursuant to MGL, C. 30A, §21(a) #2 to conduct strategy sessions in preparation for renewing contract negotiations with non-union personnel, specifically the Town Administrator and reconvene in open session. Seconded.

Stanley B. Starr, Jr. vote Aye  
Walter F. Sendrowski vote Aye  
Mark A. Grasso, Jr. vote Aye

<b>XI. NEW BUSINESS - None</b>
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<b>XII. ADJOURNMENT</b>
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Seeing no further business, on Motion by Mr. Sendrowski, seconded by Mr. Grasso, it was unanimously voted the Board of Selectmen adjourned at 6:58 P.M.

Respectfully submitted

Kathleen Rocco  
Executive Assistant

  
Walter F. Sendrowski, Clerk

Approved and accepted: Oct 17, 2016