



## **LANCASTER BOARD OF SELECTMEN REGULAR MEETING MINUTES OF February 1, 2016**

### **I. CALL TO ORDER**

Chairman Stanley B. Starr, Jr. called the Regular Meeting of the Board of Selectmen to Order at 6:00 P.M. in the Lancaster Community Center, 39 Harvard Road, Lancaster, Massachusetts. Present were Selectman Walter F. Sendrowski, Ryan McNutt, Town Administrator and Kathleen Rocco, Executive Assistant.

### **II. PUBLIC COMMENT PERIOD**

6:00 P.M. Opportunity for public to address their concerns, make comment and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

Mr. John Schumacher-Hardy came before the Selectmen and stated that he would like to throw as much as encouragement that he can to support the Prescott Building Project; stressing to preserve and protect the original intent of the Historical Commission.

Heather Lennon, Vice Chair of the Historical Commission, spoke about the upcoming Special Town Meeting and the importance of the passage of Article 2 – Prescott Building Renovation Project. She noted that the Historical Commission have been heavily invested over 5 years in this project. She further stated that it's the Historical Commission's vision to see the campus on the green completed.

Joan Richards, member of the Historical Commission since 1994, asked those who voted for the Prescott Building Renovation Project the first time, would come out and vote for it again at the Special Town Meeting.

### **III. SCHEDULED APPEARANCES & PUBLIC HEARING - NONE**

### **IV. TOWN ADMINISTRATOR'S REPORT**

Town Administrator Ryan McNutt updated the Board on the status of current projects pending before the Board:

Eagle Ridge Subdivision: Mr. McNutt offered a correction regarding Article #3 of the Special Town Meeting Warrant, regarding Eagle Ridge. He was mistaken on the explanation of the Article at the last Selectmen's meeting. The Warrant Article is for the acceptance of a public access easement to Eagle Ridge Subdivision, which will allow the town residents to access the private roadways, sidewalks and

parking area for the Town's conservation area at Eagle Ridge. It is not intended for public road acceptance at this time.

Prescott Building Project: Town Administrator McNutt stated that he met with a Town Resident who was concerned with the Special Town Meeting Warrant Article request's for additional funds for the Prescott Building Renovation. Mr. McNutt felt the concerns and questions were timely and wanted to clarify some of the concerns stemming from this discussion:

He noted that when he started over a year and half ago this project was starting its designer selection process, which is picking a project manager and architect. McNutt stated that this was done in the standard time frame. The next process was to continue to meet with the stakeholders and put together floor plans and get those floor plans out for cost estimation. When the cost estimations came back; it was realized the cost of project had changed over a number of years.

Town Administrator McNutt explained that after meeting with the Board of Selectmen and Finance Committee it was decided to present two options to present to Town Meeting and to let the residents decide. McNutt stressed that the Prescott Building Renovation will happen regardless what is decided at the Special Town Meeting. He noted the \$3.2 Million that was previously allocated at a Town Meeting, has already been bonded. This money will complete a portion of the project. He further explained that for this project to be completed as the stakeholders had envisioned, it would necessitate a vote at the upcoming Special Town Meeting. There will be a presentation by the Town Administrator and the Design Team at the Special Town Meeting.

Mr. McNutt stated there will be a Public Workshop on Saturday, February 6<sup>th</sup> in the Town Hall. The Project Manager and the Architect will be present to answer any questions or concerns that the public may have.

#### **V. APPROVAL OF MEETING MINUTES**

On Motion by Mr. Sendrowski, seconded by Mr. Starr, to approve and accept the Regular Meeting Minutes of January 19, 2016. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr., vote Aye. 2-0

Chairman Starr noted should there be a correction on the STM Warrant Article 3 explanation in these minutes. Executive Assistant Kathleen Rocco stated it will be noted in the Minutes of February 1, 2016.

#### **VI. APPOINTMENTS AND RESIGNATIONS -**

Conservation Commission: Consider and Take Action on the reappointment of Thomas J. Christopher, 252 Fort Pond Inn Road, Lancaster , term to expire on June 30, 2016.

On a Motion by Mr. Sendrowski and Seconded by Mr. Starr to reappoint Thomas J. Christopher, 252 Fort Pond Inn Road, Lancaster, term to expire on June 20, 2016. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr., vote Aye.

## **VII. ADMINISTRATION, BUDGET, AND POLICY**

Appointment of Stanley B. Starr, Jr. to serve as Montachusett Metropolitan Planning Organization (MMPO) Lancaster representative for Subregion 4: Clinton, Lancaster, and Sterling. Noreen Piazza, Town Planner and Ryan McNutt, Town Administrator will serve as the designees at MPO meetings.

On a Motion by Mr. Sendrowski and Seconded by Mr. Starr, to appoint Stanley B. Starr, Jr. to serve as Montachusett Metropolitan Planning Organization (MMPO), Lancaster Representative for subregion 4: Clinton, Lancaster, and Sterling, and Noreen Piazza, Town Planner and Ryan McNutt, Town Administrator will serve as the Town's designees at the MPO Meetings. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr. vote Aye. 2-0

Review and take action on Application from Marie Richard on behalf of Excel Church to use Town Green on Thursday, May 5, 2016 from 10 AM to noon for a program – National Day of Prayer.

On a Motion by Mr. Sendrowski and Seconded by Mr. Starr to approve the request to use the Town Green on Thursday, May 5, 2016 from 10 AM to Noon for a program – National Day of Prayer. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr. vote Aye. 2-0

Review and take action on the Alcoholic Beverages Control Commission (ABCC) request for the Town of Lancaster's Estimate Resident Population.

On a Motion by Mr. Sendrowski and Seconded by Mr. Starr to approve the request for the Town of Lancaster's Estimate Resident Population from the ABCC. Walter Sendrowski vote Aye and Stanley B. Starr, Jr. vote Aye. 2-0

## **VIII. LICENSES AND PERMITS - NONE**

## **IX. COMMUNICATIONS**

Chairman Starr announced the following:

A donation received in the amount of \$1,200 from Sterling-Lancaster Community Television in recognition of physical space and support of cablecasting operations.

Special Town Meeting to be held on Tuesday, February 9, 2016 at 7:00pm at the Mary Rowlandson Elementary School Auditorium. *(Snow Date Wednesday, February 10, 2016).*

Next Board of Selectmen's Meeting will be held on Tuesday, February 16, 2016, 6:00 p.m. in the Dexter Room of the Thayer Memorial Library.

## **X. OTHER BUSINESS**

Chairman Starr announced Winterfest has been postponed to February 20, 2016, due to lack of snow.

Chairman Starr briefly spoke about the Memorial Service for Eugene "Pete" Christoph that was held Saturday, January 30<sup>th</sup>. He thanked the Police Department who volunteered their time for traffic duty.

<b>XI. NEW BUSINESS -</b>
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Town Administrator McNutt brought to the Selectmen's attention, Conservation Commission's request to have the Chair of the Board of Selectmen approve the foregoing wildlife corridor and vegetation easement from Eagle Estates.


On a Motion by Mr. Sendrowski and Seconded by Mr. Starr, to accept the foregoing wildlife corridor and vegetation easement from Eagle Estates, LLC, for conservation purposes. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr., vote Aye. 2-0

<b>XII. ADJOURNMENT</b>
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Seeing no further business, on Motion by Mr. Sendrowski, seconded by Mr. Starr, it was unanimously voted the Board of Selectmen adjourned at 6:36 P.M.

Respectfully submitted

Kathleen Rocco  
Executive Assistant

  
Walter F. Sendrowski, Clerk  
Approved and accepted: 2/16/16