



## **LANCASTER BOARD OF SELECTMEN**

### **Regular Meeting Minutes**

### **Of March 19, 2018**

#### **I. CALL TO ORDER**

Chairman Stanley B. Starr, Jr. called the Regular Meeting Session of the Board of Selectmen to Order at 6:00 P.M. in the Nashaway Meeting Room, located in the Prescott Building, 701 Main Street, Lancaster, Massachusetts. Present were Selectmen Walter F. Sendrowski, Mark A. Grasso, Jr., Town Administrator Orlando and Executive Assistant Kathleen Rocco.

#### **II. PUBLIC COMMENT PERIOD**

6:00 P.M. Opportunity for public to address their concerns, make comment and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

#### **III. SCHEDULED APPEARANCES & PUBLIC HEARING**

6:10 P.M. Selectman Sendrowski read the following legal notice into the record.

Notice is hereby given that a Public Hearing will be held on **Monday evening, March 19, 2018, at 6:10 P.M., in the Nashaway Meeting Room, Prescott Building, 701 Main Street Lancaster, MA** on application of Wealyn, LLC d/b/a The International Golf Club, for a new Seasonal All Alcoholic Beverages Restaurant License at 159 Ballville Road, Bolton, MA. All persons interested in and wishing to be heard on this matter are requested to appear at the aforementioned time and place. Written comment will also be accepted up to time of said hearing.

Selectman Grasso moved to open the public hearing at 6:15pm. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. (3-0)

Discussion:

Attorney John Altamare who represents Wealyn, LLC dba The International Golf Club, stated that the application has been withdrawn due to the fact that the Seasonal All Alcoholic Beverages Restaurant License would not be granted.

Attorney Altamare did ask the Board of Selectmen to explore the possibility of a new and different licensing to accommodate its desire to sell alcohol on the nine holes of the International Golf Club that are located in the Town of Lancaster. He stated that in Bolton, the Golf Club has alcohol carts going from

hole to hole for patrons to purchase from during their game. The carts are operated by TIPS certified servers and managers, and also serve non-alcoholic beverages and food.

Kevin Wheadock, manager of The International Golf Club, explained that his father bought the nine-hole Pines golf course initially and expanded to opening up the Oaks course. They were not aware they did not have a license to operate these carts from 2001 to 2016, but stopped as soon as that was discovered due to liability.

Attorney Altamare stated that the members and guests are complaining about the lack of alcohol available on the Lancaster holes.

Carolyn Stump, of Mill Street Extension, who is an abutter to the golf course, stated that she will be against anything in the Town of Lancaster that has to do with alcohol and certainly does not want it in her back yard.

Chairman Starr inquired about the revenue the Town receives from the Golf Club. Attorney Altamare stated that he would look into that.

Attorney Altamare stated that he would present a proposal to the Board and have it reviewed by Town Counsel.

#### **IV. TOWN ADMINISTRATOR'S REPORT**

1. **Chapter 90 Allotment** – The Town is going to be allotted \$311,663 in Chapter 90 funds for local transportation aid for Fiscal Year 2019. The DPW does submit plans as to how the funds will be used.
2. **FY-2018 Prison Mitigation** – The Town is scheduled to receive \$90,771.61 from the Department of Corrections. The allocation is based on the average state inmate population housed in Lancaster for the previous fiscal year.
3. **Pavement Management Services** – The Town, utilizing Chapter 90 Funds is engaging BETA Group to develop a pavement management plan for the DPW that will include drainage as well. This will rate all roads in Town and assist in prioritizing capital needs/requests. The cost to develop the plan will be \$22,500.
4. **Revolutionary War Memorial “draft” outline** – The Historical Commission has developed a draft of the proposed Revolutionary War Memorial Monument. The Commission has identified 3 possible locations for the monument. All funds have been secured to move forward once the design and location are set. Selectman Sendrowski noted that the Commission did come before the American Legion with their plans, and the Legion was not in favor of the placement of the monument.
5. **Dispatch Update** – The 7 Communities have approved a budget that will keep assessment level at \$175,000 (including capital), for the following fiscal year. A contract for 1 year extension with the Dispatchers Union is almost finalized and the Communities will begin working on a new 3 year contract after that.
6. **Water Main Upgrades** – the DPW opened bids for the proposed water main upgrades. The Town received 17 bids. The low bids was submitted by KJS LLC in the amount of \$2,336,843.38. The

Town is now working towards finalizing the borrowing and completing the necessary contract documents.

7. **MMRHS Building Permit** – The School District has received its building permit from the Town of Lincoln. The final cost, including sub-trades, is \$777,765.63.
8. **Complete Streets Bid** – The Town opened up 4 bids for the Complete Streets. The low bid was received by Allied Paving Corp. of Chelmsford MA in the amount of \$175,925. The work includes the construction and/or reconstruction of approximately 1,700 feet of 5 foot wide sidewalks along both sides of Main Street from the intersection of Thayer Memorial Drive south to Neck Road off Center Bridge Road. The project is being entirely funded by the Complete Streets Grant.

#### V. APPROVAL OF MEETING MINUTES

Selectman Sendrowski moved to approve and accept the Regular Meeting Minutes of February 5, 2018 with edits and February 20, 2018. Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye (3-0)

#### VI. APPOINTMENTS AND RESIGNATIONS -

##### *Reappointment*

1. Council on Aging: Selectman Grasso moved to re-appoint Jay Moody, Seven Bridge Rd., term to expire June 30, 2018. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. (3-0)

##### *Appointments:*

1. Council on Aging: Selectman Sendrowski moved to appoint Elsie Lively, 94 Parker Rd, term to expire June 30, 2019. Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye (3-0)
2. Recreation Director: Selectman Grasso moved to appoint Andrea Kiuru-Shepard as Recreation Director. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye (3-0)

#### VII. ADMINISTRATION, BUDGET, AND POLICY

1. Annual Town Meeting Warrant for FY2019  
The Board of Selectmen opened the Annual Town Meeting Warrant for Fiscal Year 2019. Town Administrator Pacheco stated there will be four Planning and Zoning Board articles. He further noted that the Warrant should be finished by the next Selectmen's meeting.
2. Discussion on the MART Van Policies and Fees  
The Lancaster and Mart provides transportation and services for Lancaster residents for those 60+ and disabled residents. Effective March 1<sup>st</sup> is the new rate for the Mart services.

Selectman Grasso moved to accept the Mart Van Policies and Fees as presented. Selectmen Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye (3-0)

3. Discussion on Town Hall Lease

Mr. John Folley came before the Board of Selectmen regarding his request to lease a space in Town Hall. As a visual artist and his style is of impressionist painting, the Town Hall provides the right light for his work. Town Administrator Pacheco stated that Mr. Folley will be renting the balcony on the second floor for his studio at \$200 a month.

Mr. Pacheco stated the he is planning to draw a lease document of this one instance.

Selectman Grasso moved to authorize Town Administrator Pacheco to enter into a lease with John Folley. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. (3-0)

**VIII. LICENSES AND PERMITS - NONE**

**IX. COMMUNICATIONS**

Next Board of Selectmen's Meeting will be held on Monday, April 2, 2018 at 6:00 p.m. in the Nashaway Meeting Room located in the Prescott Building.

**X. OTHER BUSINESS -**

Selectman Sendrowski moved to go into Executive Session, pursuant to MGL, C. 30A, §21(a) #2 to conduct strategy session in preparation for contract negotiations with non-union personnel, specifically the Police Chief and not reconvene in open session. Selectman Grasso Seconded. (Roll Call vote)

Stanley B. Starr, Jr.	Aye
Walter F. Sendrowski	Aye
Mark A. Grasso, Jr.	Aye


**XI. NEW BUSINESS - NONE**

**XII. ADJOURNMENT**

Seeing no further business, on Motion by Selectman Sendrowski, seconded by Selectman Grasso, it was unanimously voted the Board of Selectmen adjourned at 6:54 P.M.

Respectfully submitted

Kathleen Rocco  
Executive Assistant

  
Walter F. Sendrowski, Clerk  
Approved and accepted: 4/2/18