



LANCASTER BOARD OF SELECTMEN
Regular Meeting Minutes
Of March 4, 2019

I. CALL TO ORDER

Chairman Stanley B. Starr, Jr. called the Regular Meeting of the Board of Selectmen to Order at 6:00 P.M. in the Nashaway Meeting Room, located in the Prescott Building, 701 Main Street, Lancaster, Massachusetts. Present were Selectman Walter F. Sendrowski, Town Administrator Orlando Pacheco and Executive Assistant Kathleen Rocco. Selectman Grasso, due to prior engagement, was not able to attend.

II. PUBLIC COMMENT PERIOD

6:00 P.M. Opportunity for public to address their concerns, make comment and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

Linnea Larkin Servey, Main Street, came before the Selectmen to inquire about the process of submitting a Citizens' Petition regarding the placement of Gazebo.

III. APPROVAL OF MEETING MINUTES

Review and take action on Regular Meeting Minutes of February 19, 2019

Selectman Sendrowski moved to approve the Regular Meeting Minutes of February 19, 2019. Chairman Starr Seconded. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr. vote Aye. [2-0-0]

IV. SCHEDULED APPEARANCES & PUBLIC HEARINGS - NONE

V. BOARDS, COMMITTEES AND DEPARTMENTS REPORTS - NONE

VI. TOWN ADMINISTRATOR REPORT

1. CMMCP Assessment

The Town has received the FY20 Assessment from the Central Mass Mosquito Control project. The final assessment will be \$78,228 which will come on the local aid Cherry Sheet.

2. Nashua River Wild and Scenic River Designation

Town Administrator Pacheco reported that the NRWSSC "the committee" was not able to have Congress approve the designation before the end of the most recent session. The Committee is

continuing to pursue the designation while also moving forward on aspects identified in the Stewardship Plan.

3. Small Bridge Grant Application North Main Street 117 Bridge at Bartlett Pond Recreation Area
The Town has been awarded a \$500,000 Small Bridge Grant from MassDot to make repairs and upgrades for the Bridge at 117 going over the Wekepeke Brook at Bartlett Pond.
4. Pellechia Boat Launch
The Cartop Boat Launch project has commenced. Site work will be ongoing for the next few weeks along Lunenburg Road.
5. Shirley Sewer District Study
Town Administrator Pacheco reported that he and some of the landowners in North Lancaster have been exploring the possibility of a sewer expansion into Lancaster to support commercial development. Shirley Sewer District has agreed to do a feasibility study, at the cost to the property owners, to look into the logistics and cost of a possible expansion. If the study comes back positive, Mr. Pacheco noted that they can start to explore an Inter-Municipal Agreement (IMA) with the Town of Shirley.

VII. ADMINISTRATION, BUDGET, AND POLICY

1. Review and take action on the Housing Production Plan
Selectman Sendrowski moved to approve the Housing Production Plan as presented. Chairman Starr Seconded. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr. vote Aye. [2-0-0]
2. Open the Annual Town Meeting Warrant for Fiscal Year 2020
Selectman Sendrowski moved to open the Annual Town Meeting Warrant for Fiscal Year 2020 with the last day to submit Articles on April 15, 2019. Chairman Starr Seconded. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr. vote Aye. [2-0-0]
3. Discussion Personnel Board and Human Resource Professional - TABLED

VIII. APPOINTMENTS AND RESIGNATIONS

Appointments

Council on Aging: On the recommendation from the Council on Aging the following were appointed.
Selectman Sendrowski moved to appoint Jane-Anne J. Crossman, 88 Moffet Street, and Ann W. Mazzola, 1272 Main Street to Council on Aging, terms to expire June 30, 2020. Chairman Starr Seconded. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr. vote Aye. [2-0-0]

Housing Authority:

Selectman Sendrowski moved to appoint Duanne Miller and Frank MacGrory to the Housing Authority, terms to expire May 11, 2020. Chairman Starr Seconded. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr. vote Aye. [2-0-0]

IX. LICENSES AND PERMITS

1. Request to use the Town Green
Selectman Sendrowski moved to approve the request to use the Town Green to the Lancaster Garden Club for the Annual Plant Sale – May 25, 2019 from 7am-1pm. Chairman Starr Seconded. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr. vote Aye. [2-0-0]

X. NEW BUSINESS * - NONE

**This item is included to acknowledge that there may be matters not reasonable anticipated by the Chair.*

XI. COMMUNICAITONS


Next Board of Selectman's meeting will be held on Monday, March 18, 2019.

XII. ADJOURNMENT

Seeing no further business, on Motion by Selectman Sendrowski, and seconded, it was unanimously voted the Board of Selectmen adjourned at 6:27 P.M.

Respectfully submitted

Kathleen Rocco
Executive Assistant


Walter F. Sendrowski, Clerk
Approved and accepted: 3-18-19

