



LANCASTER BOARD OF SELECTMEN REGULAR MEETING MINUTES OF February 6, 2017

I. CALL TO ORDER

Chairman Stanley B. Starr, Jr. called the Regular Meeting of the Board of Selectmen to Order at 6:00 P.M. in the Lancaster Community Center, 39 Harvard Road, Lancaster, Massachusetts. Present were Selectmen Walter F. Sendrowski, Mark A. Grasso, Jr., and Executive Assistant Kathleen Rocco.

II. PUBLIC COMMENT PERIOD

6:00 P.M. Opportunity for public to address their concerns, make comment and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

Historical Commission: Heather Lennon, Vice-Chair of the Historical Commission, came before the Board to voice some concerns on the communication between the Departments. She noted that she has received no response regarding some of her concerns for the Historical Commission and would ask for a timely response. She commented that due to the fact that the town is in transition with respect the Town Administrator, who would be the right person to contact. Chairman Starr stated that for the Selectmen's office it would be the Executive Assistant and asked for patience, as the Board of Selectmen are prioritizing all that goes before them.

Selectman Grasso commented that he regularly attends Historical Commission's Meetings and offered to be the Liaison to the Commission.

Conservation Commission: Ken Rapoza of the Conservation Commission came before the Board regarding an email he had sent concerning the Bartlett Pond Parking Lot. He expressed concerns of the condition of the parking lot and is seeking funds to repair. Chairman Starr noted that there have been several requests regarding this situation and had asked DPW Superintendent to give a quote on the costs associated with this request. He stated that DPW Superintendent Kevin Bartlett did inspect the parking lot and informed Chairman Starr that costs associated with the repair, will be approximately \$20,000.

Mr. Rapoza stated that Conservation Commission did copy the letter Finance Committee as well, with this request.

On another note, Mr. Rapoza announced that the Boy Scouts and Cub Scouts will be starting to tap maple trees on February 19th. He invited residents to observe the sugaring operation located at 645 Sterling Road.

III. EXECUTIVE SESSION

Chairman Starr Moved to go into Executive Session, pursuant to MGL, C. 30A, §21(a) #2 to conduct strategy session in preparation for contract negotiations with non-union personnel, specifically the Fire Chief and will reconvene in open session. Seconded.

Walter F. Sendrowski vote Aye
Mark A. Grasso, Jr. vote Aye
Stanley B. Starr, Jr. vote Aye

Board of Selectmen concluded their executive session and returned to open session at 6:24pm.

Chairman Starr noted that Board of Selectmen has concluded negotiations with Fire Chief over an employment agreement with the Town and the Fire Chief and the Board is now ready to entertain a motion to vote on the agreement.

Selectman Sendrowski moved to enter into employment agreement with Fire Chief Mike Hanson and the Town of Lancaster, effective January 1, 2017 and the beginning date of authorization of February 6, 2017. Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

IV. SCHEDULED APPEARANCE & PUBLIC HEARING

LCC Director/ COA Director Alix Turner will update the BOS on the upcoming summer schedule for Camp, and update on Grants.

LCC Director/COA Director Alix Turner introduced the Town's Community Services Liaison, Marilyn Largey, as the newest member to the COA, serving seniors as well as other members of the community in Lancaster. Mrs. Turner stated that Ms Largey started working in October, 2016, and noted that some of the challenges of Ms. Largey's job is getting information and assisting those who are at risk in the community. They noted that they are working with the Police and Fire Departments to reach out to those who may have needs. Ms Turner further stated that they do plan to get in touch with the interfaith groups as well as the schools.

V. APPROVAL OF MEETING MINUTES

Review and take action on the following Executive Session Minutes

- April 19, 2016
- July 5, 2016
- August 15, 2016
- September 12, 2016
- September 19, 2016

Chairman Starr noted the Executive Sessions Minutes are related to the Town Administrator Ryan McNutt's Contract.

Selectman Grasso moved to approve and release the Executive Session Meeting Minutes of April 19, 2016, July 5, 2016, August 15, 2016, September 12, 2016 and September 19, 2016. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr., vote Aye. 3-0

VI. APPOINTMENTS AND RESIGNATIONS - NONE

VII. ADMINISTRATION, BUDGET, AND POLICY
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1. Review and take action on the proposal for the Prescott Building Renovation Clerk of the Works Services, John Anderson

Selectman Sendrowski moved to approve John Anderson as the Clerk of the Works for the Prescott Building. Selectman Grasso Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye. 3-0

Chairman Starr noted that Mr. Anderson will be working 12 hours per week at \$65.00 per hour. Mr. Anderson has significant construction experience and comes highly recommended from Lamoureux - Pagano, the project managers for the Prescott Building.

2. Discussion on drafting a Pet Policy for the Town of Lancaster's public buildings.

Chairman Starr stated that at the meeting, the Selectmen do not plan on drafting a policy at this time. He noted that he has done some research regarding pet policies, and due to the fact the town recently received a complaint, there is a concern which needs to be addressed. Chairman Starr stated that most of surrounding towns did not have a pet policy for their buildings. He further noted he would like to a policy to be informal, and not open the Town to a liability. When the Prescott Building is open, he is not in favor of employees bringing their pets to the building. Selectman Sendrowski stated that with exception of service dogs, he too is not inclined to allow pets in the building. Selectman Grasso remarked that his concern is when the Selectmen do draft a policy, should this policy include residents as well.

COA Director Alix Turner stated that when she started working for the Town of Lancaster, there was in fact a pet policy. She further stated that she has a dog that she brings to work, and is certified as a therapy dog, however, she is sensitive of those who have allergies to dogs or uncomfortable around dogs.

Selectmen would like to see some more input from the residents regarding this issue.

VIII. LICENSES AND PERMITS - NONE
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IX. COMMUNICATIONS

Next Board of Selectmen's Meeting is scheduled for Tuesday, February 21, 2017 in the Meeting Room of the Lancaster Community Center, 34 Harvard Road, Lancaster.

Tri-Town Meeting will be held in the Dexter Room at the Thayer Memorial Library on Thursday, February 16th at 7:00pm.

Selectman Grasso reminded residents of the Community Development Block Grant (CDBG), which is facilitated by MRPC, which is mostly housing rehabs, and encourage those who have projects for their home, and are struggling to afford the repairs, to reach out to Noreen Piazza, in the Community Development office.

X. OTHER BUSINESS - NONE

XI. NEW BUSINESS -

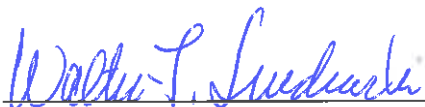
Selectman Grasso moved to forward Conservation Commission's request regarding the Bartlett Pond Parking area to the Finance Committee. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Mark A. Grasso, Jr. vote Aye and Stanley B. Starr, Jr. vote Aye.

XII. ADJOURNMENT

Seeing no further business, on Motion by Selectman Sendrowski, seconded by Selectman Grasso, it was unanimously voted the Board of Selectmen adjourn at 7:05 P.M.

Respectfully submitted

Kathleen Rocco
Executive Assistant



Walter F. Sendrowski, Clerk
Approved and accepted: 5/21/17