



LANCASTER BOARD OF SELECTMEN
Regular Meeting Minutes
Of July 15, 2019

I. CALL TO ORDER

Chairman Stanley B. Starr, Jr. called the Regular Meeting of the Board of Selectmen to Order at 6:00 P.M. in the Nashaway Meeting Room, located in the Prescott Building, 701 Main Street, Lancaster, Massachusetts. Present were Selectmen Walter F. Sendrowski, Jay M. Moody, Town Administrator Orlando Pacheco and Executive Assistant Kathleen Rocco.

Chairman Starr acknowledged Ronnie Knoll, who retired from the Police Department after 43 years.

II. PUBLIC COMMENT PERIOD

6:00 P.M. Opportunity for public to address their concerns, make comment and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

III. APPROVAL OF MEETING MINUTES

Review and take action on Regular Meeting Minutes of June 17, 2019.

Selectman Sendrowski moved to approve the Regular Meeting Minutes of June 17, 2019. Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

IV. SCHEDULED APPEARANCES & PUBLIC HEARINGS

6:10 P.M. Pole Hearing - Goss Lane:

Selectman Sendrowski moved to open the Pole Hearing at 6:13 pm. Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

Selectman Sendrowski read the following into the Minutes:

Under the provisions of Chapter 166, Section 22 of the General Laws, and any additions thereto or amendments thereof, a Public Hearing is scheduled for Monday, 6:10 pm on July 15, 2019 in the Nashaway Meeting Room located on the second floor of the Prescott Building, 701 Main Street, Lancaster, MA to consider a petition submitted by National Grid and Verizon New England, Inc., requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixture, along and across the following public way:

Goss Lane – National Grid to install 1 SO Pole on Goss Lane beginning at a point approximately 120 feet southwest of the centerline of the intersection of Langen Road, George Hill Road and Goss Lane. National Grid to install new stub pole P7-84 with anchor to guy P7 for customer service.

Seeing no further discussion; Selectman Sendrowski moved to close the Pole Hearing at 6:17 p.m. Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

Selectman Sendrowski moved to approve the Order for Pole and Wire Locations for National Grid to install 1 SO Pole on Goss Lane beginning at a point approximately 120 feet southwest of the centerline of the intersection of Langen Road, George Hill Road and Goss Lane. National Grid to install new stub pole P7-84 with anchor to guy P7 for customer service. Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

V. BOARDS, COMMITTEES AND DEPARTMENTS REPORTS

1. Discussion on Boards, Committees and Departments Report schedule

Town Administrator Pacheco reviewed the tentative schedule with the Board of Selectmen. He noted that the Police/Fire/Inspections may be able to come before the Board in September. He would like to firm up the schedule and present to the Board at their next regularly scheduled meeting.

VI. TOWN ADMINISTRATOR REPORT

Town Administrator Orlando Pacheco reported the following:

1) ADA Analysis RFP

Mr. Pacheco reported that he completed an RFP to solicit consultants as assist in identifying other areas where the Town lacks appropriate ADA accessibility, and where it's needed. He is looking to apply for a grant to do the study, and then use the study to apply for grants for implementation. The RFP responses are due back August 15th.

2) Netflix

The Town has received notification the "The Society" will have a second season. Mr. Pacheco stated that things are very preliminary and there is no guidance as to what extent the Town will be involved. However, he noted that there will not be a need to move the Gazebo from its existing location.

3) Perkins School Payment

The Town received a payment in Appreciation of Services Provided from the Perkins School. The payment was in the amount of \$10,000.

4) Special Legislation

The Joint Committee on Public Service held hearings on both H3817 and H3818 relative to the actions taken at Town Meeting. There was no opposition at the hearing.

5) Affordable Housing Trust

At their July 18th Meeting, the Planning Board recommended the creation of an Affordable Housing Trust to be appointed by the Board of Selectmen. The Planning Director and Town Administrator Pacheco will work on getting an Article ready for Town Meeting that can be reviewed by the both Boards.

6) Aggregation Update

The Lancaster Aggregation had a total savings of \$27,140 for the first quarter of 2019. Almost all saving comes in the Residential rate class with slight savings on the commercial and industrial meters.

7) Fire Department

Town Administrator Pacheco reported that the Fire Department received a total \$1,535.00 in memory of Larry Cutler from several donors.

Selectman Moody moved to approve the Donations in memory of Larry Cutler. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

VII. ADMINISTRATION, BUDGET, AND POLICY

1. Board of Selectmen Goals and Objectives

The Board of Selectmen reviewed their top 5 Goals and Objectives for the Town Administrator. T
The Board agreed on the following goals:

- ~ Development of North Lancaster
- ~ Lancaster Water Development
- ~ Implement Traffic Control Measures – Route 117/Main Street and Lunenburg Road Intersections.
- ~ Personnel Bylaw Revision
- ~ AUC Development

2. Review and take action of Quit Claim Deed, 135 Mary Catherine Drive, Eagle Ridge Estates

Selectman Moody moved to accept the Quit Claim Deed, 135 Mary Catherine Drive, Eagle Ridge Estates. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

3. Review and take action on Exercising Right of First Refusal Option on Chapter 61A, George Hill Orchards, Inc., Parcel 37-24F.

Selectman Sendrowski moved to not to exercise Right of First Refusal on Chapter 61A, George Hill Orchards, Inc., Parcel 37-24F. Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

4. Review and take action on Exercising Right of First Refusal Option on Chapter 61A, 267 Brockelman Road, Parcel 6, Map 23.

Selectman Sendrowski moved to not to exercise Right of First Refusal on Chapter 61A, 267 Brockelman Road, Parcel 6, Map 23. Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

5. Disbanding the Town Building Reuse Committee

Selectman Sendrowski moved to disband the Town Building Reuse Committee. Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

6. Review and take action on the Host Agreement with GTE.

Selectman Sendrowski moved to disband the Town Building Reuse Committee. Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

7. Review and take action on the following PILOT Solar Agreements:

Selectman Sendrowski moved to approve the following PILOT Solar Agreements; Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

- . Lodestar Energy
- . Borrego Solar
- . Pope Energy
- . Zero Point Development

VIII. APPOINTMENTS AND RESIGNATIONS

Resignations

Cultural Council – Jennifer Shea-Kettles, effective immediately.

Selectman Sendrowski moved to accept the resignation with reluctance of Jennifer Shea-Kettles, effective immediately. Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

Board of Health – John A. Ranieri, effective immediately.

Selectman Moody moved to accept the resignation John A. Ranieri, effective immediately. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

Historical Commission – Amy Brown, associate member. (Amy Brown to be appointed as Member)

Selectman Moody moved to accept the resignation Amy Brown as Associate Member. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

Appointments

Council on Aging – Deborah Ducharme, 106 Sterling Street, term to expire 6/30/2022

Selectman Sendrowski move to appoint Deborah Ducharme to the Council on Aging, term to expire June 30, 2022. Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

Cultural Council – Greg Jackson, Farnsworth Way, term to expire 6/30/2022

Selectman Moody moved to appoint Greg Jackson to Cultural Council, term to expire June 30, 2022. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

Historical Commission – Amy Brown, 218 Sterling Road, term to expire 6/30/2020

Selectman Moody moved to appoint Amy Brown as Full Member to the Historical Commission, term to expire June 30, 2020. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

Town Forest Committee – Christopher Fish, 184 Devonshire Way, term to expire 6/30/2020

Selectman Sendrowski moved to re-appoint Christopher Fish as a member on the Town Forest Committee, term to expire 6/30/2020. Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

Police Department Appointments

Selectman Sendrowski moved to appoint Conner Sullivan to Full Time Patrol Officer and Adrienne Gadoua to Full Time Patrol Officer. Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

IX. LICENSES AND PERMITS

1. Application for Public Amusement (Weekdays): Kimball Farms – Music & Arts Fair, July 20, 2019 from 10am -8pm, 1543 Lunenburg Road, (Rt. 70)
Selectman Moody moved to approve the Public Amusement (Weekdays) License for the Music & Arts Fair to held on July 20, 2019 from 10am-8pm at Kimball Farms. Selectman Sendrowski Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]
2. Application for Public Amusement (Weekdays & Sunday): Fiesta Shows at the Bolton Fair, to be held on Thursday August 8th – Sunday, August 11, 2019.
Selectman Sendrowski moved to approve the Public Amusement license (Weekdays & Sunday) for the Fiesta Shows at the Bolton Fair, to be held on Thursday August 8th – Sunday, August 11, 2019.

Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

X. NEW BUSINESS *

**This item is included to acknowledge that there may be matters not reasonable anticipated by the Chair.*

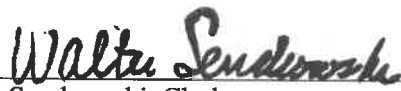
XI. COMMUNICATIONS

XII. ADJOURNMENT

Seeing no further business, on Motion by Selectman Sendrowski, seconded by Selectman Moody, it was unanimously voted. The Board of Selectmen adjourned at 7:45 P.M.

Respectfully submitted

Kathleen Rocco
Executive Assistant


Walter F. Sendrowski, Clerk
Approved and accepted: 8/19/19