



LANCASTER BOARD OF SELECTMEN

Regular Meeting Minutes

Of August 19, 2019

I. CALL TO ORDER

Chairman Stanley B. Starr, Jr. called the Regular Meeting of the Board of Selectmen to Order at 6:00 P.M. in the Nashaway Meeting Room, located in the Prescott Building, 701 Main Street, Lancaster, Massachusetts. Present were Selectmen Walter F. Sendrowski, Jay M. Moody, Town Administrator Orlando Pacheco and Executive Assistant Kathleen Rocco.

II. PUBLIC COMMENT PERIOD

6:00 P.M. Opportunity for public to address their concerns, make comment and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

III. APPROVAL OF MEETING MINUTES

Review and take action on:

- Regular Meeting Minutes of July 15, 2019
Selectman Sendrowski moved to approve the Regular Meeting Minutes of July 15, 2019 with edits. Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]
- Special Meeting Minutes of July 29, 2019
Selectman Sendrowski moved to approve the Special Meeting Minutes of July 29, 2019 with edits. Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

IV. SCHEDULED APPEARANCES & PUBLIC HEARINGS

6:10 P.M. Pole Hearing Lunenburg Road
Selectman Sendrowski moved to open the Pole Hearing at 6:10pm. Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

Selectman Sendrowski read the following into the Minutes:

Lunenburg Road – National Grid to install 1 JO Pole on Lunenburg Road beginning at a point approximately 270 feet south of the centerline of the intersection of Lunenburg Road and Old Union Turnpike. National Grid to install new pole used for reliability equipment for solar farm.

Kim Tavallaimola, National Grid Representative, came before the Board of Selectmen to clarify or answer any questions regarding the Pole Hearing.

Seeing no further discussion, *Selectman Sendrowski moved to close the Pole Hearing at 6:15p.m. Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]*

Selectman Sendrowski moved to approve National Grid's request for Lunenburg Road to install 1 JO Pole on Lunenburg Road beginning at a point approximately 270 feet south of the centerline of the intersection of Lunenburg Road and Old Union Turnpike. National Grid to install new pole used for reliability equipment for solar farm. Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

6:15 P.M.

Pole Hearing

Selectman Sendrowski moved to open the Pole Hearing at 6:15pm. Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

Selectman Sendrowski read the following into the Minutes:

Brockelman Road – National Grid to install 1 JO Pole on Brockelman Road beginning at a point approximately 3150 feet south of the centerline of the intersection of Brockelman Road and Main Street. National Grid to install new stub pole with anchor and Guy to support tap pole used for solar farm.

Kim Tavallaimola, National Grid Representative, came before the Board of Selectmen to clarify or answer any questions regarding the Pole Hearing.

Seeing no further discussion, *Selectman Sendrowski moved to close the Pole Hearing at 6:19p.m. Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]*

Selectman Sendrowski moved to approve National Grid's request for Lunenburg Road to install 1 JO Pole on Brockelman Road beginning at a point approximately 3150 feet south of the centerline of the intersection of Brockelman Road and Main Street. National Grid to install new stub pole with anchor and Guy to support tap pole used for solar farm. Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

6:20 P.M.

Pole Hearing

Selectman Sendrowski moved to open the Pole Hearing at 6:20pm. Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

Selectman Sendrowski read the following into the Minutes:

Mill Street Ext. – National Grid to install 1 SO Poles on Mill Street Ext. beginning at a point approximately 820 feet southwest of the centerline of the intersection of Bolton Station and Mill Street Ext. National Grid to install Stub pole and anchor.

Kim Tavallaimola, National Grid Representative, came before the Board of Selectmen to clarify or answer any questions regarding the Pole Hearing.

Mr. John Crocker, 298 Mill Street, an abutter, asked why the pole is being placed on his property.

Seeing no further discussion, *Selectman Sendrowski moved to close the Pole Hearing at 6:30p.m. Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]*

Selectman Sendrowski moved to approve National Grid's request to install 1 SO Poles on Mill Street Ext. beginning at a point approximately 820 feet southwest of the centerline of the intersection of Bolton Station and Mill Street Ext., contingent of further review. National Grid to install Stub pole and anchor. Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

V. BOARDS, COMMITTEES AND DEPARTMENTS REPORTS - NONE

VI. TOWN ADMINISTRATOR REPORT

1) NGRID Yearly Operational Plan

National Grid has filed its yearly operational plan which is available for review on their website. Their work for the upcoming year will be focused in North Lancaster

2) Map 10 Parcel 108D

The parcel was recently acquired by the Town via a Land Court judgment. The .04 acre parcel is assessed at \$200.

3) Old Settler's Burial Ground & Middle Cemetery

Both properties have been nominated to be on the National Register of Historic Places. The Massachusetts Historical Commission will be taking the matter up for a vote on 9/11/19 at 1pm. The Town Administrator will attend on behalf of the Town to support the designation.

4) CCC Public Hearing Requirement

There will be a meeting on Tuesday (tomorrow) at 6pm hosted by GTE with regards to their proposed Cannabis Growing Facility in North Lancaster. Both Michael Antonellis and I plan to attend

5) Thayer Field/Splash Pad

The Playground/Splash pad project is now substantially complete. The final components have been installed. Town Administrator Pacheco noted that they are filing for the final grant reimbursements now and should have all paperwork ready this week.

6) Vernal Pool Certification

The Town has had a portion of the area along Sterling Road and Deershorn Road certified as a vernal pool by the Natural Heritage and Endangered Species Program. A copy of the confirmation has been provided and forwarded to counsel if needed as part of the Goodridge Brook Estates appeal.

7) Shirley Sewer Connection Study

Town Administrator Pacheco reported that they are working with some North Lancaster landowners regarding a connection to the Shirley Sewer System and Devens Wastewater Treatment Plant, to assist with some economic development expansion. The cost of the study is being reimbursed by the property owners and should be complete in 60 days. The Study will be given to the Shirley Sewer Committee to determine if they can allow the connection and at what rates to charge for the flow.

8) ADA Self Evaluation

The Town received 3 responses to the Self Evaluation RFP. Utilizing the pricing from the selected respondent I can apply for a grant to offset the cost. We will start reviewing the RFP's for conformance immediately and should have someone selected by the next BOS meeting

9) Police Station Drainage

Work has started to control some of the runoff in front of the Police Station. The work should be completed this week. Earthwork and crushed stone are being added to divert water into the existing pipe.

VII. ADMINISTRATION, BUDGET, AND POLICY

1. Review and take action on Lancaster Road Kill Agreement Proposal
Selectman Sendrowski moved to accept the Lancaster Road Kill Agreement Proposal. Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]
2. Review and take action on:
 - o Town Green and Gazebo Policies and Procedures
 - o Application for Use of Town Green/Gazebo*Selectman Sendrowski moved to approve the Town Green and Gazebo Policies and Procedures and the Application for Use of Town Green/Gazebo. Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]*

VIII. APPOINTMENTS AND RESIGNATIONS – NONE

IX. LICENSES AND PERMITS

Review and take action on Village Church's Application to Erect Temporary Banner Along or Across a Public Way (Town Green) for Lancaster Running for Community – 5K Run & Walk to be held on September 8, 2019.

Selectman Sendrowski moved to approve Village Church's Application to Erect Temporary Banner Along or Across a Public Way (Town Green) for Lancaster Running for Community – 5K Run & Walk to be held on September 8, 2019. Selectman Moody Seconded. Walter F. Sendrowski vote Aye, Jay M. Moody vote Aye and Stanley B. Starr, Jr. vote Aye. [3-0-0]

X. NEW BUSINESS *

**This item is included to acknowledge that there may be matters not reasonable anticipated by the Chair.*

XI. COMMUNICATIONS


The Board of Selectmen's next Special Meetings will be held August 29, 2019 and September 9, 2019.

XII. ADJOURNMENT

Seeing no further business, on Motion by Selectman Sendrowski, seconded by Selectman Moody, it was unanimously voted. The Board of Selectmen adjourned at 7:00 P.M.

Respectfully submitted

Kathleen Rocco
Executive Assistant


Walter F. Sendrowski, Clerk
Approved and accepted: 9-9-19