



LANCASTER BOARD OF SELECTMEN
Regular Meeting Minutes
of September 17, 2018

I. CALL TO ORDER

Chairman Stanley B. Starr, Jr. called the Regular Meeting of the Board of Selectmen to Order at 6:00 P.M. in the Nashaway Meeting Room, located in the Prescott Building, 701 Main Street, Lancaster, Massachusetts. Present were Selectmen Walter F. Sendrowski, Town Administrator Orlando and Executive Assistant Kathleen Rocco. Selectman Mark A. Grasso, Jr., due to a prior commitment, was unable to attend meeting.

II. PUBLIC COMMENT PERIOD

6:00 P.M. Opportunity for public to address their concerns, make comment and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

- . Thayer Memorial Library Trustee David Spanagel and Library Director Joe Mule, announced there will be a presentation called "Getting The Last Word" on Saturday, September 29, 2018 at 2pm in regard to Nourse's Extra -Illustrated Copy of Marvin's History of Lancaster. The Thayer Memorial Library, through a grant, were able to do preservation work on Marvin's History of Lancaster. Mr. Spanagel stated that they were also able to digitalized the book with the additions and corrections.
- Lancaster Historical Commission Chair person, Heather Lennon, wanted to have an opportunity to explain the Historical Commission's position on the placement of the Netflix "Gazebo", currently on the Town Green. The Historical Commission's opinion is to have the gazebo, after filming, be removed and relocated to the newly planned Thayer Field in the adjoining campus in back. She further explained Town Green is the only designated green and open space for townspeople to assemble or gather for community events. She noted that at there was a bandstand located on the Town Green at one time and disappeared and never replaced.
 - Ms Lennon presented to the Selectmen a sketch of the buildings (see attached), noting the history of all the building located in and around the Town Green, and what she believes is the creation of the "archway". She stated that the placement of the buildings, such as the Bulfinch Church and the Town Hall are well proportioned and well thought out, and the current placement of the gazebo obstructs the view.
 - Historical Commission member, Joan Richards, expressed concerns on the Gazebo not being ADA complaint, noting that the gazebo is a movie prop.

- Michael Sczeraen, member of the Historical Commission, be speaking on behalf of himself and not a member of Commission, would like to keep the Town Green, green.
- Stephanie Stanton, Main Street, came before the Board to request to be placed on the Selectmen's next agenda regarding the creation of the Lancaster Affordable Housing Partnership. Town Administrator Pacheco asked that this proposed group have a primary focus, such as what is the group's charge, mission and scope.

III. APPROVAL OF MEETING MINUTES

Review and take action on Special Meeting Minutes of August 27, 2018. **Tabled**

IV. SCHEDULED APPEARANCES & PUBLIC HEARINGS

6:10 P.M. Senator Dean A. Tran to address the Board of Selectmen - **Tabled**

V. BOARDS, COMMITTEES AND DEPARTMENTS REPORTS

Police Chief Burgwinkel gave an update on the Lancaster Police Department's implementation of the ECW (Electronic Controlled Weapon) Program. He noted that the Police Department has put in place a policy that not only protects the officers but also the Town. He stated the policy had not only been approved by him but also by Axon (formally Tazer). Each ECW is individually logged and continuously monitored by Superior Officers. He further stated that every Lancaster Police Officer has been trained and certified in the safe use of ECW's, and seventy percent (70%) of the Police Force have use of the tazers.

Chief Burgwinkel stated that the tazers halt violent suspects as well as keeping the Police Officers from being injured. He further stated that the tazers react to the person it is being used on and have no long-term effects. He stressed that the tazers will only be used in limited situations and there is a policy on when that should be.

VI. TOWN ADMINISTRATOR REPORT

Town Administrator Orlando Pacheco will update the Board on the status of current projects pending.

1) Netflix Filming

Netflix to date has paid the Town \$17,000 plus the donated Gazebo as part of the recent filming. He noted that they will be calculating the final cost and sending the production company an invoice for any outstanding items for use of space and staff time/materials.

2) Thayer Field

A special thanks to PJ Keating Company and New England Specialty Soils for providing labor and material in relation to the paving and site work by the old memorial school. The work is part of the Thayer Field project.

3) COA Kitchen Flooring/LCC Building

The Floor in the COA kitchen area was replaced within the month. Mr. Pacheco reported that they will be removing the carpeting and installing plank flooring. Flooring in the offices will also be replaced. This will allow the area to be kept cleaner and have more durable flooring. The work was done by Creighton Floor Covering of Lancaster. He further noted that they will be looking at replacing the gutters and upgrading the electrical system a part of the overall building enhancement.

4) Cultural Council Survey

The Lancaster Cultural Council completed its survey (see attached). They received 57 survey with many suggestions regarding the needs and funding prioritization.

5) Goodbridge Brook Estates Comment Period

Town Administrator stated that the Town did set up the dedicated address for comment which will be accepted until September 28, 2018. He noted that the form is on the website or can be mailed directly to the Selectmen's office.

6) Water Rates

Town Administrator Pacheco noted that the Department of Public Works is voting on the new water rates.

7) 117 Update

Mr. Pacheco updated the Board on the status of the cross connection project on Route 117 is well behind their schedule.

VII. ADMINISTRATION, BUDGET, AND POLICY
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1. First Amendment to Land Confirmation, Acquisition and Use Agreement: Attorney Tom Bovenzi
Attorney Bovenzi came before the Board and presented the proposed Amendment for the Town's consideration.

Attorney Bovenzi stated that his client, North Lancaster, LLC is selling a portion of its land to 702. LLC (a company formed by William Depietri of Capital Group Properties in Southborough). 702 LLC will be taking over North Lancaster's future obligations under its agreement with the Town and is asking for an amendment to confirm status and time-frames for further conveyances. Attorney Bovenzi noted that at this time the remaining obligations are:

- . Assessors determination on that certain land currently assessed to the Commonwealth is owned by North Lancaster
- . Conveyance to the Town of Parcels 14-15 and Parcel 19-11
- . An easement for trails over Parcel 13-8 and open space

Town Administrator Pacheco stated that the Amendment to Land Confirmation is currently being reviewed by Town Counsel Jonathan Eichman.

2. Review the Transportation Service Contract By and Between Montachusett Regional Transportation Authority (MART) and the Town of Lancaster.

Selectman Sendrowski moved to approve the Transportation Service Contract By and Between Montachusett Regional Transportation Authority (MART) and the Town of Lancaster. Chairman Starr Seconded. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr. vote Aye. [2-0-0]

3. Discussion - Special Town Meeting

Town Administrator noted that historically the Town has a Special Town Meeting the first Monday in October, however it will be delayed due to reviewing and straightening out the budget and review of some land issues. He further noted that a Special Town Meeting will be held before Thanksgiving.

VIII. APPOINTMENTS AND RESIGNATIONS

Re-appointments

Selectman Sendrowski moved to appoint Sterling-Lancaster Community Television Board of Directors – John Ledoux, Treasurer, term to expire 2021. Chairman Starr Seconded. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr. vote Aye. [2-0-0]

IX. LICENSES AND PERMITS

One Day Liquor License Applications

Selectman Sendrowski moved to approve the following One Day Liquor License Applications for The First Church of Christ - Unitarian.

- September 29, 2018 – Horseshed Fair - 8am-5pm
- October 27, 2018 – Blues Concert – 5pm-10:30pm
- February 9, 2019 – Papa Pasta – 6pm-9pm
- March 16, 2019 – St. Paddy's Day Dinner – 5:30pm-8pm

Chairman Starr Seconded. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr. vote Aye. [2-0-0]

X. NEW BUSINESS * - NONE

**This item is included to acknowledge that there may be matters not reasonable anticipated by the Chair.*

XI. COMMUNICAITONS

Next Board of Selectmen's meeting is scheduled for Monday, October 1, 2018.

XII. ADJOURNMENT

Seeing no further business, on Motion by Selectman Sendrowski, seconded by Chairman Starr, it was unanimously voted the Board of Selectmen adjourned at 7:05 P.M.

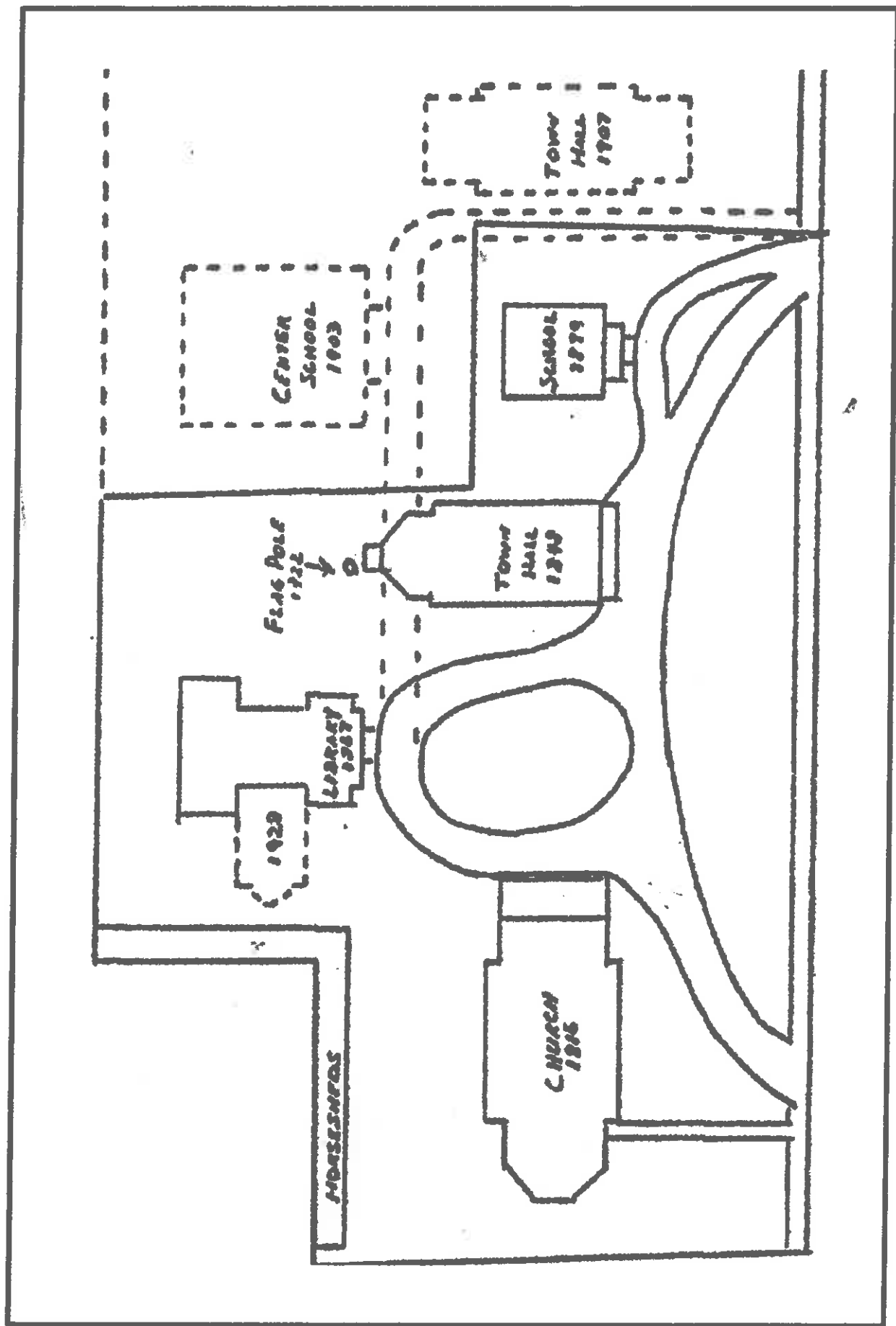
Respectfully submitted

Kathleen Rocco
Executive Assistant

Walter Sendrowski

Walter F. Sendrowski, Clerk

Approved and accepted: 10/1/18



Lancaster Cultural Council Survey Results 7/15/2018

Publicity: Town Newsletter, Council On Aging Newsletter, Town Website,
Published in Local newspaper (ITEM)

Electronic version- Lancaster Cultural Council (town) website
Hard copies were available at the Selectmen's Office, Town Hall

Total surveys: 57

Are you aware of existing cultural programs in Lancaster	Yes 33	No 23	Blank 1
What arts/or cultural programs or services would you like to see in Lancaster	See below		
Were you aware that artists, schools and community groups may apply for grants from the Lancaster Cultural Council?	33	21	
What should be the most important priorities for Lancaster Cultural Council Funding for next year?			
	Priority 1	Priority 2	Priority 3
Projects led by local artists	19	5	4
Arts in the School	21	4	5
Youth Arts programs outside of school	9	13	4
Public events like concerts, fest	23	15	6
Environmental education projects	11	10	7
Support for community arts and cultural organizations	15	13	9
Cultural events for nursing homes and/or seniors	18	8	10

What arts and/or cultural programs or services would you like to see in Lancaster?

Free or low cost programs for seniors and children

Music dance and lectures

I would like to see more support for musical events and a community day sponsored by the Lancaster Cultural Council. I would also like to see different events showcasing artists in every medium.

Quilt making

Local history programs brought into the Elementary Schools

Lancaster history programs

I enjoy the High School Musical every year and the High School Choir concerts

Historical exhibits, classes for the community, writing program, book/film discussions groups

Art showcases, student opportunities for drama and writing

Concerts held on the Town Common

More diversity in offerings and presenters/performers

Arts and drama programs throughout the district

I love the fact that you support the arts for the students in the schools. The budget for this district does not allow all the programs to exist. Without your help it would be difficult to do all the music and theater programs at the schools. These programs help kids to try new things and develop their talents. They also provide a cultural event for the community to attend. I cannot express my gratitude to you in supporting these events for the kids in the community.

History, music, gardening, art

Children's programming

Series of course offerings (calligraphy, drawing, needle craft, etc)

Cooking classes, gardening

Local artists, musicians

A strong investment in the arts program within the schools. They are woefully underfunded

Art shows, theatre, performances, dance, craft fairs

Happy to learn about anyone's culture. It's interesting

Concerts, writers describing books, game night

More history, tours around Lancaster

nature project

a mix - eclectic

plays at Town Hall

live artist studios in the Old Mary Rolandson School

dancing horses w/rider performances at Thayer Memorial Park

Movies (old movies and artsy movies) upstairs in Community Center.

Other ideas or suggestions

- Reprinting of Lancaster Historical Society Books used by 2nd & 3rd graders and promotes history of town

- Local Lancaster History programs

- We appreciate the support given to the schools. My children have benefited by the programs in MRS, LBMS & NRHS. We love attending all the high school shows and choral programs

- My own children love to be in plays and concerts at school. I still go back to see the programs that are held at the high school.

- High school drama continues to bring all three communities together and provide opportunities for Lancaster's students to gain confidence and continue to grow their acting skills, both of which give them real world skills in a creative environment

- My husband and I enjoy the HS musical and the fall play every year and the HS Choir concerts at Nashoba Regional HS. I am an active parent volunteer and appreciate the funding provided by the Lancaster Cultural Council.

Thank you!

- Art shows of community sing songs.

- I thoroughly have enjoyed all the drama productions at Nashoba Regional HS which is supported by your grant

- keep supporting the library and its programs!
- Thanks for the great work you are doing committee!
- the more the better
- great dedication and programming
- would love to learn more
- more trips for seniors at no cost
- more funding available for libraries
- I miss the cultural events from the college. They offered piano lessons, for seniors one summer, \$10 for whole summer
- more programming for seniors
- presentation for education for voters/ candidates
- would like low cost or no cost programs for seniors
- have a rug hooking artist come in for a class and televise it
- Televised craft artists will serve all ages. If concerts, festivals and events were televised, you can stay home and watch them on Television. I like concerts on the 4th of July
- support for trips to museums and cultural events
- A program up at the town beach- synchronized swimming and concert

Suggestions:

- doing the survey and talking to people and finding out about cultural council is helpful and beneficial
- Glad you are doing this. Everyone needs to feel involved in their community. More people should volunteer in the local schools.
- more craft programming that is televised so people can be at home and be able to know how to do it
- support trips to museums and cultural events
- The community garden program was great. How do we find out how to apply for the grants??? What might a grant be or look like- example???