



**LANCASTER BOARD OF SELECTMEN**  
**Synopsis of Transactions of Working Meeting**  
**Board of Selectmen's Office, Town Hall**  
**Thursday, February 4, 2016**  
**12:00P.M.**

**I. CALL TO ORDER**

Chairman Stanley B. Starr, Jr. will call the working meeting to Order at 12:00 P.M. in the Board of Selectmen's office in the Town Hall, Suite 1, 695 Main Street, Lancaster, MA. Present: Selectman Walter F. Sendrowski, Joan Richards, Historical Commission Member, D. Susan Thompson, Finance Committee Vice Chair, Ryan McNutt, Town Administrator and Kathleen Rocco, Executive Assistant.

**II. SCHEDULED BUSINESS**


- ❖ Discussion of the Prescott Building Renovation Project for the Special Town Meeting
- ❖ Mission: How to present the information at the Special Town Meeting.
- ❖ Public Information Session – Saturday, February 6, 2016
- ❖ Power Point presentations by Architect Lynn Spencer and Project Manager Mary Bulso
- ❖ Discussion on an Ad Hoc Committee to oversee the project -  
Possible Members would be: Selectman; Finance Committee Member, Historical Committee Member, Energy Commission Member, Town Administrator and Project Manager.
- ❖ Discussion on procurement procedures on the Prescott Building Project
- ❖ Reuse of Town Buildings

**III. ADJOURNMENT**

On a Motion by Mr. Sendrowski, and Seconded by Mr. Starr, to adjourn the working session at 12:30pm. Walter F. Sendrowski vote Aye and Stanley B. Starr, Jr. vote.

Respectfully submitted

Kathleen Rocco, Executive Assistant

  
Walter F. Sendrowski, Clerk  
Approved and Accepted: 2/16/16