



**LANCASTER SELECT BOARD
Special Meeting Agenda
Prescott Building – Nashaway Room
Tuesday, September 27, 2022
6:00 P.M.**

In accordance with the Open Meeting Law, please be advised that this meeting is being recorded and broadcast over Sterling-Lancaster Community TV

I. CALL TO ORDER

Chair Stephen J. Kerrigan will call the meeting to Order at 6:00 P.M. in the Nashaway Meeting Room located on the second floor in the Prescott Building, 701 Main Street, Lancaster, MA 01523

This Meeting Will Also Be Held Virtually at:

Topic: Select Board Meeting

Time: Sep 27, 2022, 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89709512007>

Meeting ID: 897 0951 2007

One tap mobile

+16465588656,,89709512007# US (New York)

+16469313860,,89709512007# US

Dial by your location

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 669 444 9171 US

+1 669 900 9128 US (San Jose)

+1 719 359 4580 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 386 347 5053 US

+1 564 217 2000 US

Meeting ID: 897 0951 2007

Find your local number: <https://us02web.zoom.us/j/89709512007>

Residents Have the Ability to Ask Questions via ZOOM.

II. APPROVAL OF MEETING MINUTES

Review and take action on the following Select Board's Meeting Minutes of September 12, 2022

III. SCHEDULED APPEARANCES & PUBLIC HEARINGS - NONE

IV. BOARDS, COMMITTEES AND DEPARTMENT REPORTS - NONE



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V. PUBLIC COMMENT PERIOD

Opportunity for the public to address their concerns, make comment and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be tolerated.

VI. TOWN ADMINISTRATOR REPORT

- Introduce Health & Human Services Director, Kelly Dolan
- FY23 Budget Updates, current projections, estimates relative to tax increases (informational only)
- Other Department or Town-Wide Updates

VII. ADMINISTRATION, BUDGET, AND POLICY (Vote may be taken)

1. Updates regarding Special Town Meeting, potential articles, hearings & timelines.
2. Code of Conduct: complaint procedures, administrative investigations, process clarity.
3. Discuss Select Board/MOU committee engagement with Capital Group (Allison)
4. Audit Committee Policy, Scope & Charge updates (Turner) *Tabled from 8.16.22 & 9.12.22*
5. Public Records/FOIA Request Discussion/Policy Draft (Turner) *Tabled from 9.12.22*
6. Discussion & Coordination for Joint Meeting with Finance Committee to develop ARPA Spending Policy (Turner) *Tabled from 9.12.22*

VIII. APPOINTMENTS AND RESIGNATIONS

Appointments

- Conservation Commission – James Lavalley, member, term to expire 6.30.2025
- Council on Aging – Jay Moody, member, term to expire 6.30.2023

IX. LICENSES AND PERMITS (Vote may be taken)

Applications for Use of the Town Gazebo/Town Green

Date of Activity: Saturday, October 1, 2022, from 9am – 5pm

Contact: Susan Munyon - Friends of Thayer Memorial Library

Music concert – bluegrass music at the Gazebo all day, nonprofit table spots and possibly some popups with tables and vegetable stand.

Rental Application for Use of Town Hall

Activities: Friends of the Thayer Memorial Library Annual Book Sale to be held in the Town Hall from September 27, 2022 – October 12, 2022.

Applications for Town License Public Entertainment on Sunday and Weekdays

Event: 3rd Annual Lancaster Holiday Light Show to be held at the Lancaster Fairgrounds, 318 Seven Bridge Road, Lancaster.

Sponsored by: Rose Darden, Bolton Fair, Inc. & EJ Dean, Fiesta Shows

Operating Dates: November 25-27; November 30 – December 4; December 14-18; December 21-30, 2022

Operating Hours: Sunday – Thursday 5pm-10pm; Friday – Sunday, Holidays 5pm-11pm



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X. NEW BUSINESS *

**This item is included to acknowledge that there may be matters not reasonably anticipated by the Chair*

XI. COMMUNICATIONS

- Special Town Meeting will be held on Monday, November 14, 2022, 7pm, located at Mary Rowlandson Elementary School Auditorium.
- Miscellaneous Correspondence & Memorandums

XII. ON GOING PROJECTS & OLD BUSINESS

- Liaison Roles, Policies & Appointments (Turner)
- Division of Capital Asset Management and Maintenance Property (Turner)

XIII. ADJOURMENT

II. APPROVAL OF MEETING MINUTES



LANCASTER SELECT BOARD
Special Meeting Minutes
of Monday, September 12, 2022
Nashaway Meeting Room, 2nd Floor, Prescott Building, 701 Main Street, Lancaster MA

I. CALL TO ORDER

Chairman Stephen J. Kerrigan called the meeting to order at 6:00PM in the Nashaway Meeting Room located on the second floor in the Prescott Building, 701 Main Street, Lancaster, MA. He advised that the meeting was being recorded via ZOOM, and is being broadcast by Sterling Lancaster Community Television. He also noted that this is considered a Special Meeting.

Join Zoom Meeting: <https://us02web.zoom.us/j/84677934704>

Meeting ID: 846 7793 4704

Roll call vote taken, Jason A. Allison, present, Alexandra W. Turner, present, Stephen J. Kerrigan, present. Also present, Kate Hodges, Town Administrator

II. APPROVAL OF MEETING MINUTES

Mr. Kerrigan asked for a motion to approve the minutes of August 16, 2022. Ms. Turner offered this motion, seconded by Mr. Allison. *Vote taken, Alexandra W. Turner, Aye; Jason A. Allison, Aye; Stephen J. Kerrigan, Aye; Motion passed. [3-0-0]*

III. SCHEDULED APPEARANCES & PUBLIC HEARINGS - NONE

IV. JOINT MEETING WITH THE PLANNING BOARD

In accordance with M.G.L. c. 41, §11, the Lancaster Select Board, and the remaining members of the Lancaster Planning Board, shall discuss and appoint two individuals to serve on the Lancaster Planning Board to fill two seats vacated by Mrs. Carol Jackson and Mr. Roy Mirabito on August 16, 2022. The appointment is effective immediately, once the member is sworn into office by the Town Clerk, and shall continue until the Town's next annual election, or until another is qualified.

Mr. Kerrigan recognized Planning Board Chair Frank Streeter, who called the Planning Board meeting to order and conducted a Roll Call; Mike Favreau, present; Kendra Dickinson, present; Frank Streeter, present. Mr. Kerrigan announced that the Joint Meeting was open at 6:02pm.

Mr. Kerrigan explained that a number of candidates have expressed interest in the open Planning Board positions and that after presentations rank choice voting would be applied. Issues regarding the Zoom/owl audio connections caused a twenty minute delay but were eventually resolved.

Candidates George Frantz, Phil Lawler, and Regina Brown, answered questions regarding their qualifications and their views on Planning Board responsibilities. Mr. Kerrigan distributed ballots to the Select Board and Planning Board members. Mr. Streeter nominated George Frantz; Ms. Dickinson seconded. Ms. Turner nominated Phil Lawler; Mr. Allison seconded. A nomination was heard for Regina Brown (person nominating not visible on recording or identified by name); a second was heard. It was noted that the ballots were part of public record and must be retained. The two top candidates were George Frantz and Phil Lawler. The chairs of both boards thanked Ms. Brown for her interest. Ms. Turner moved, per the vote results, to appoint Phil Lawler and George Frantz to the Planning Board, term to expire at the next Town Election. Mr. Streeter seconded. *Select Board Vote taken; Mr. Allison, Aye; Ms. Turner, Aye; Mr. Kerrigan, Aye. [3-0-0]. Planning Board Vote taken; Mr. Favreau, Aye; Ms. Dickinson, Aye; Mr. Streeter, Aye. [3-0-0]. The joint vote passed unanimously.*

Ms. Dickinson moved to adjourn the Planning Board meeting; Mr. Favreau seconded. *Vote taken, Ms. Dickinson, Aye; Mr. Favreau, Aye; Mr. Streeter, Aye. [3-0-0]*

V. PUBLIC COMMENT PERIOD

Opportunity for the public to address their concerns, make comments, and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.

Chair Kerrigan offered a reminder about the rules for Public Comment.

Mr. Kerrigan recognized resident Rob Zidek of 103 Kaleva Road who also submitted his comments in writing (*see attached*)

Mr. Kerrigan recognized Carol Jackson, 40 Farnsworth Way. Ms. Jackson read the letter of resignation from former Planning Board members. (*see attached*)

Mr. Kerrigan recognized Jay Moody, 144 Seven Bridge Road. Mr. Kerrigan cautioned Carol Jackson regarding interruptions. Mr. Moody expressed concern about a “low point” in public discourse.

Mr. Kerrigan recognized Pete Christoph, 45 Bennett Lane. Mr. Christoph stated that signs posted in the town in favor of a previous recall campaign stated that residents should vote for the recall to see revenue increases; he stated that he wanted to know when these increases would be seen.

Mr. Kerrigan noted that these comments appeared to be “tongue in cheek.” Mr. Christoph said that his comment was not “tongue in cheek.”

Mr. Kerrigan recognized Carol Jackson again, who expressed concern that the letter she read earlier had not been read by the Select Board at their prior meeting. Additionally, she stated that she wants to know where the \$8,000 that was “double paid” to Judy Barrett has gone. She stated that additionally she wants to know where bond money from the Melanson’s has gone. Mr. Kerrigan replied that the Select Board had discussed the Planning Board appointments at length, apologizing if Ms. Jackson did not feel that the topic had been adequately covered. He noted that other items that Ms. Jackson brought forth are currently under review.

Mr. Kerrigan recognized Clayton Arvidson, 310 Fort Pond Road. Mr. Arvidson spoke to why people wanted a change to the Planning Board, citing the number of continuances on various projects such as the Unified Box Company by both the Planning Board and the Conservation Commission. He stated that for a town to grow it needs to expand the tax base, expressing frustration at the lack of growth in Lancaster. He suggested that processes need to be streamlined and perhaps boards need to be consolidated.

Mr. Kerrigan recognized Dennis Hubbard, 258 Grant Way. Mr. Hubbard spoke to how difficult it is to serve on a town board, suggesting that it might be more appropriate to look at revising bylaws than to fault board members.

Mr. Kerrigan recognized Greg Jackson, 40 Farnsworth Way. Mr. Jackson seconded Mr. Hubbard’s remarks. He objects to boards being criticized when they are working hard to support the Town. He stated that criticism of the Planning Board and the Conservation Commission is unfounded and undue.

Mr. Kerrigan recognized Mr. Hubbard again who noted that the warehouse in Lunenburg that was referenced by Mr. Arvidson is much smaller than building proposed in Lancaster.

Mr. Kerrigan closed public comment, noting that a reference to a “dust up” between the former Planning Board and the Select Board is incorrect, and that the Select Board had accepted the resignation of prior Planning Board members, thanking them for their service. Ms. Turner thought it might be helpful to have a public forum explaining the scope and duties of various boards.

VI. TOWN ADMINISTRATOR REPORT

1. Recruitment Updates

- Health & Human Services
 - o Health & Human Services Director, hired Kelly Dolan. Kate Hodges, Town Administrator invited Ms. Dolan to say hello. Her first day will be Monday.
 - o Outreach & Activities Coordinator, moving to 1st round interviews
 - o Recreation Coordinator, application window closes 9/23; at the time the agenda for this meeting was developed, 42 applications had been received.
- Planning & Land Management; many applications have been received.

- Administrative Assistant, offer pending. Because this is a union position, some work needs to be done to make this happen; a pending offer has been delayed.
- Assistant Planning Director/Conservation Agent, offer pending

2. FY23 Budget Updates – Preview Meeting scheduled for Saturday, November 12, 2022, beginning at 8 am.

The Finance Committee is working with Ms. Hodges to finalize scheduling. This will include presentations but not public comment; should anyone want to contribute questions or comments they should submit them to Ms. Hodges or Susan Smiley, Chair of Finance Committee, prior to the event.

3. Other Department or Town-Wide Updates

Department heads have been meeting on a regular basis. Some upcoming topics will be the Classification and Compensation study for both union and non-union positions, as well as alternate forms of compensation.

VII. ADMINISTRATION, BUDGET, AND POLICY
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1. Discussion regarding Special Town Meeting & Closure of Town Meeting Warrant

Mr. Kerrigan explained that it had been hoped that by the end of September a Special Town Meeting could be held to address zoning articles. This will not be ready until closer to Thanksgiving. Mr. Kerrigan suggested that the warrant could be left open so that articles could be added. The Board had no objection to this. Mr. Kerrigan believes there is more work to do prior to a Special Town Meeting (STM). Mr. Allison objects, speaking as the Chair of the MOU Committee, stating that the MOU is finished and that the 27th could work. It was agreed that the 27th will not allow the Planning Board to properly call hearings. More time will be needed if a forum is to be held.

2. Spectacle Pond Avenue – Citizen’s request for services and clarity on road status

The residents of Spectacle Pond Avenue have brought forth their request to have their road recognized as a Town road and maintained. Mr. Kerrigan explained that this needs to involve the DPW and will take some time, clarifying that the Select Board cannot decide issues that belong to the DPW. David Murphy, representing the residents, explained that their position that this is an accepted road (accepted in 1938) and that it was improperly dropped in 1957. His position is that it was dropped by administrative error that has gone unchallenged for sixty years. He notes that this was brought to the DPW and that he believes that the DPW sees his viewpoint as valid, but that the DPW is unwilling to undo sixty years of “precedent.” Mr. Kerrigan stated that he will do his best work through this situation, and that they will need to do some research. Mr. Murphy requested that this item remain on the agenda; Mr. Kerrigan agreed to provide an update at the next Select Board meeting.

Mr. Allison would like to advocate on behalf of the residents of Spectacle Pond Ave., making a motion to have a determination to have a decision on this topic by October 15. Ms. Turner seconded the motion. Ms. Turner stated that she is reluctant to commit to October 15, but she would support the desire to resolve this as quickly as possible. Mr. Kerrigan said that he needs to determine what has to happen to change precedent and to determine what is proper. Mr. Kerrigan asked if a November 1 date might be more amenable to the Board; Mr. Allison amended his earlier motion from October 15 to November 1; Ms. Turner seconded. *Vote taken; Mr. Allison, Aye; Ms. Turner, Aye; Mr. Kerrigan, Aye. [3-0-0]*

A 5-minute recess was taken.

3. Public Records/FOIA Request Discussion/Policy Draft (Turner)

Ms. Turner requested that this item be tabled so that she can put together a more comprehensive look at how other towns manage FOIA requests.

4. Discussion & Coordination for Joint Meeting with Finance Committee – ARPA Spending

Ms. Hodges stated that Ms. Turner was going to draft a policy; Ms. Turner asked to table this item.

5. Declaration of Constitution Week – September 17th – 23rd, 2022, Proclamation

Ms. Turner read a proclamation provided by the Daughters of the American Revolution (DAR) (*attached*). The Select Board signed the proclamation.

VIII. APPOINTMENTS AND RESIGNATIONS
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Appointments:

Conservation Commission – Erin Callahan, term to expire June 30, 2025

Mr. Kerrigan recognized Tom Christopher who introduced the candidate, stating that the Conservation Commission would welcome her membership. Ms. Turner asked Ms. Callahan about her availability outside of meetings. Ms. Callahan stated that she works full time but that she is flexible and would commit to participating. Ms. Turner moved to appoint Erin Callahan to the Conservation Commission, term to expire June 30, 2025. Mr. Allison seconded the motion. *Vote taken, Mr. Allison, Aye; Ms. Turner, Aye; Mr. Kerrigan, Aye. [3-0-0]*

Resignations:

Thayer Memorial Library Trustee, Frank MacGrory, effective September 1, 2022

Mr. Kerrigan thanked Mr. MacGrory for his many years of service to the Town of Lancaster. Ms. Turner noted Mr. MacGrory's pivotal role in shaping the direction of the Thayer Memorial Library.

Community Preservation Act Committee, Pete Christoph, effective August 16, 2022

Mr. Kerrigan thanked Mr. Christoph for his service on both the Community Preservation Act Committee and the Cultural Council.

Nashoba School Committee, Lancaster Representative, Shawn S. Winsor

Mr. Kerrigan thanked Mr. Winsor not only for his service, but for his willingness to continue serving until such time as a replacement is named.

Cultural Commission, Ann Fleury and Pete Christoph, effective immediately

Mr. Kerrigan thanked both of these individuals for their service.

IX. LICENSES AND PERMITS

1. Special (One Day) Liquor License Application for Beer & Wine

Applicant: Allison Mannette

Organization: American Cancer Society

Event: Bicycles Battling Cancer Cycling Fundraiser

Event Date: Saturday, September 24, 2022, from 7am-4pm

Location: 132 Fort Pond Inn Road, Lancaster

Ms. Turner moved to grant a Special (One Day) Liquor License, Beer & Wine, to Allison Mannette, American Cancer Society, for the Battling Cancer Cycling Fundraiser, September 24, 2022, from 7:00am to 4:00pm at 132 Fort Pond Inn Road, Lancaster. Mr. Allison seconded. *Vote taken, Alexandra W. Turner, Aye; Jason A. Allison, Aye; Stephen J. Kerrigan, Aye; Motion passed. [3-0-0]*

2. Application for Special (One Day) Liquor License for All Alcohol

Applicant: George Frantz

Organization: First Church of Christ, Unitarian

Event: Community Craft Fair, Fund Raiser

Event Date: October 1, 2022, from 10am – 4pm (plus set up and clean up)

Ms. Turner moved to approve a Special (One Day) Liquor License – All Alcohol, to George Frantz, First Church of Christ, Unitarian, for the Community Craft Fair, Fund Raiser to be held on October 1, 2022, from 10am – 4pm (plus set up and clean up). Mr. Allison seconded. *Vote taken, Alexandra W. Turner, Aye; Jason A. Allison, Aye; Stephen J. Kerrigan, Aye; Motion passed. [3-0-0]*

3. Application for Use of Town Green/Gazebo

Applicant: Thayer Memorial Library

Event: Program on therapy animals featuring a mini-horse and mini-donkey

Event Date: Thursday, October 6, 2022, from 3:00pm – 4:30pm

Ms. Turner moved to approve the use of the Town Green/Gazebo, by the Thayer Memorial Library, for a Program on therapy animals, on October 6, 2022, 3:00pm – 4:30pm. Mr.

Allison seconded. *Vote taken, Alexandra W. Turner, Aye; Jason A. Allison, Aye; Stephen J. Kerrigan, Aye; Motion passed. [3-0-0]*

X. NEW BUSINESS

This item is included to acknowledge that there may be matters not reasonably anticipated by the Chair.

XI. COMMUNICATIONS

- Select Board's next meeting will be held on September 27, 2022
- Miscellaneous Correspondence & Memoranda

XII. ONGOING PROJECTS & OLD BUSINESS

- Audit Committee - tabled
- DCAMM (Division of Capital Asset Management and Maintenance) - tabled

XIII. EXECUTIVE SESSION

Mr. Allison moved for the Board to enter Executive Session pursuant to M.G.L. c30A §21(a)(3) to discuss litigation strategy re: A. Turner's DUA appeal, as an open meeting may have a detrimental effect on the litigating position of the Select Board, and not to convene in open session thereafter. Mr. Kerrigan seconded. *Vote taken. Mr. Allison, Aye; Mr. Kerrigan, Aye; Ms. Turner, Abstain. [2-0-1]*

XIV. ADJOURNMENT

Respectfully submitted,

Kathleen Rocco
Executive Assistant

Approved and accepted,
Alexandra W. Turner, Clerk

*** Read In-Person at Select Board Meeting on 12-September-2022 ***

Rob Zidek 103 Kaleva Road Speaking as a Private Citizen of Lancaster, Massachusetts

In the last three years, I have attended many different meetings of many different boards, and for those in which I did not attend, I have researched both minutes and videos.

What I cannot find is any complete, credible, fact-based, and verifiable rationale for the Select Board's sponsorship of this rezoning article. Sure we have heard the all-too-familiar and – what I believe -- all-too-empty promises of tax burden salvation. But I challenge anyone who can show us or provide any kind of proof – direct, by contradiction, or by induction – that voting “Yes” on this proposal leads to lower property taxes. Moreover, since we seniors are being used as poster children in these campaigns, show how we will ever see these savings in our lifetimes.

What is missing in all of the cost / benefit analyses are the following:

1. **Opportunity Costs**. By not quantifying what it has cost us because no development has occurred in four years, we will therefore not know the other missing element – when we hit the **Break Even Point**. Of course, that assumes there is a significant, positive difference between what we could already be earning, versus what we are projected to earn with whatever is getting proposed.
2. A **Full Comparison** of all development possibilities, including those possible today, and those that could result from the various combinations of “Yes” / “No” votes. The most obvious omissions are the configurations in which there is no residential development. We are kidding ourselves, and each other, if we fail to recognize these possibilities.
3. A **Timeline** of the projected costs and revenues, for each of the development possibilities. This is vitally important to us seniors.
4. A translation of incomes and costs to **Taxpayer Effects**. We need to recognize that once Lancaster starts receiving these new incomes, there will be several parties fighting over a share of that income. And so often, the taxpayers get the floor crumbs. Not that these people drawing their share aren't deserving of it. I'm sure many of our cherished services have many needs, that are on hold now because they know the budget cannot accommodate them.

5. Most obvious to any of us who have rigorously practiced risk management are the numerous **Cost Risks**. There are only four ways to process an identified risk: Avoidance, Mitigation, Transfer, and Acceptance. None of them are free. But hard lessons learned tell us that blind Acceptance can bankrupt us. Lesson Number One: Every risk is a financial risk; every impact is a financial impact – to everyone in Lancaster.
 - a. What I believe to be the single largest risk we have, because these proposals are so stinking complicated, are **Lawsuits**. I don't see a single dollar projected for risk management, including lawsuit protection. Omitting this element could be disastrous.

Thank You

RECEIVED

August 16, 2022

AUG 18 2022

Board of Selectmen

Attn: Lancaster Town Clerk

LANCASTER TOWN CLERK
AUG 18 2022 10:13 AM

We, three members of the Lancaster Planning Board, have written this letter to notify the town that we are resigning.

We will join what has become a steady outgoing stream of volunteers and professional staff. Many residents may not realize that Lancaster was left without a Planning Director for a year and a half after Michael Antonellis left in disgust. Presently Lancaster has an interim town clerk, no Planning Office Manager, and no Conservation Agent. The Council on Aging Director resigned in July amid continuing harassment, after forcing multiple complaints against her from the past year to be reviewed and discarded. On July 18th, a long-time Council on Aging member resigned at their meeting, citing her discouragement with the town's administration.

The Select Board has frequently mistreated the Planning Board, other volunteers, and residents, in the past couple years. Violations of the town's existing Code of Conduct have not been followed or enforced. Additionally, the Select Board has failed to enforce their own item on their agenda, which reads "Complaints or criticism directed at staff, volunteers, or other officials shall not be tolerated." The Select Board's mistreatment, and lack of respect of the Planning Board and its chartered authority led us to this decision.

The Planning Board is an independently elected board charged with the developmental planning of our community, Following by-laws, rules and regulations, and Mass General Laws. This fact seems to have been overlooked by the Select Board. On numerous occasions one Select Board member has used public comment on both the Select Board and the Memorandum of Agreement meetings to disparage the Planning Board and their decisions regarding the North Lancaster zoning changes and 40R by-law. We assure you that each and every decision that our Planning Board made complied with both Lancaster by-laws and Massachusetts General Laws. Conversely, the Select Board created their own timeline for the North Lancaster zoning articles, which did not coincide with the Planning Board's timeline. The Select Board attempted to derail the Planning Board's timeline, by harassing the Planning Board with immature rants during Select Board meetings, and on social media. This is clearly an unjustifiable interference with the decisions of the duly elected Planning Board. It is unfortunate the Select Board chose to pursue this counter productive behavior. Our decisions are based on

serving the best interest of the town, according to our board's time schedule, and the information needed, rather than the timeline of one individual selectman.

As Alan Greenblatt, an NPR reporter, recognized: "...Recall campaigns against [public officials] used to be rare. They've not only become more common, but they're also now more often driven by partisan politics than accusations of high crimes or misdemeanors."

The recall proceedings we face are driven by residents who see an opportunity to grind a variety of axes. The top-ten signers on our initial recall petition included:

- The former chair of the Planning Board, who lost her seat after her toxic politics were brought to light by the era of recorded meetings and internet discussion. By no coincidence, she is seeking to recall the man who unseated her.
- A disgraced developer who still has not completed his subdivision, left the neighborhood adrift this past winter when he refused to plow it, and who was stymied from transferring maintenance of an expensive private pump station by the Planning Board.
- The developer who clearcut the Maharishi property alongside Hilltop Road received a Cease-and-Desist order from the Planning Board last year.
- The above developer's real-estate colleague, who ran for Planning Board this year financed by the first developer mentioned.
- A former Planning Board member who, in his last attempt to run for Planning Board, was backed by the same public Relations Firm used by Capital Group Properties.
- Realtors who were incensed when the Planning Board presented the town with an Inclusionary Zoning Bylaw in 2020, which discouraged tracts of housing that placed a burden on Lancaster.

The charges against us, which the above attested to under penalty of perjury, are preposterous.

- We're accused of preventing a bylaw from being considered at town meeting, when the bylaw was not completed until a month after town meeting. Agreements necessary to consider that bylaw have, to this day, still have not been signed. What we're accused of is not possible.

- Some members are accused of “not working with other board’s.” Another member is accused of “conspiring with the Conservation Commission.”

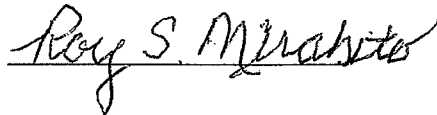
There is no magic to gathering signatures against a board, that to most residents, is obscure in purpose. At Shaw’s in Clinton, the signature gathers told their prospects “...unless the Planning Board members are recalled, your taxes will be going way up.” At the post office, a young man named “Ben” was open that he was being paid to collect signatures and had never himself seen a Planning Board meeting.

A special election would force Lancaster to endure another three months of vile rhetoric and division and a special election that would cost \$10,000 or more. The chaos in town hall and uncertainty about the remaining term of the seated board has already led prospective applicants to delay their applications, and they will not submit them if they are uncertain the seated members can complete their hearings. By resigning, we can ensure that Planning Board business will be disrupted for the shortest possible period.

This letter serves as notice that the below-signed members of the Lancaster Planning Board resign our positions effective 9:00AM on Tuesday, August 16, 2022, and is intended to fulfill the requirement in M.G.L. Chapter 41 Section 109.

With the highest regard for the town we all share,

Chairman Roy S. Mirabito



Vice Chair C. Peter Christoph



Clerk Carol Jackson



III. SCHEDULED APPEARANCES & PUBLIC HEARINGS

IV. BOARDS, COMMITTEES & DEPARTMENT REPORTS

V. PUBLIC COMMENTS

VI. TOWN ADMINISTRATOR REPORT

VII. ADMINISTRATION, BUDGET AND POLICY

#1

#2



CODE OF CONDUCT

I. PURPOSE

The Town recognizes that all employees and members of boards, committees and commissions elected and/or appointed by the Town should maintain courteous discourse with each other, with those who volunteer their time and services to the Town in other ways, and with members of the public by striving at every meeting, forum or other official interaction to treat every person fairly and with respect, regardless of any differences of opinion. The intent of this policy is to establish a standard of conduct for all employees and elected and appointed members of Town boards, committees and commissions in the Town.

II. APPLICABILITY

This policy shall apply to all employees and elected and appointed members of Town boards, committees and commissions acting on behalf of the Town and covers all their actions and communications, whether spoken or written, including but not limited to all electronic communications including social media, to the extent permitted by law.

III. CODE OF CONDUCT

All Town employees and elected and appointed members of Town boards, committees and commissions are expected to act honestly, truthfully, fairly, and in good faith regarding their responsibilities, the interests of the Town and the welfare of its residents.

All Town employees and elected and appointed members of Town boards, committees and commissions are expected to refrain from communicating or acting in a disrespectful, abusive and/or threatening manner towards members of the community, other Town employees, elected and appointed members of Town boards, committees and commissions and the Town Administrator.

Furthermore, all Town employees and elected and appointed members of Town boards, committees and commissions must assume the following responsibilities:

A. Conduct Generally and in Relation to the Community

- All elected and appointed members of Town boards, committees and commissions must be well informed concerning the local and state duties of a board/committee/commission member.



- No elected and appointed members of Town boards, committees and commissions should purport to represent the opinion of their board/committee/commission except when specifically authorized by a recorded vote to do so. All elected and appointed members of Town boards, committees and commissions should view their position as a means of unselfish public service personally, professionally or financially.
- All Town employees and elected and appointed members of Town boards, committees and commissions should recognize that the chief function of local government is to serve the best interests of all Town residents.
- All Town employees and elected and appointed members of Town boards, committees and commissions should demonstrate respect for the public that they serve.
- All Town employees and elected and appointed members of Town boards, committees and commissions should safeguard confidential information.
- All Town employees and elected and appointed members of Town boards, committees and commissions should conduct themselves so as to maintain public confidence in our local government.
- All Town employees and elected and appointed members of Town boards, committees and commissions should conduct official business in such a manner that they cannot be improperly influenced in the performance of their official duties.
- All Town employees and elected and appointed members of Town boards, committees and commissions should conduct the public's business in a manner that promotes open and transparent government, consistent with the provisions of the Open Meeting Law, Public Records Law and other state and federal laws and regulations.
- All Town employees and elected and appointed members of Town boards, committees and commissions should faithfully comply with all Town policies, including, without limitation, the following:
 - Anti-harassment and Anti-discrimination Policy
 - Anti-fraud Policy
 - The Open Meeting Law
 - Procurement Laws
 - The Ethics/Conflict of Interest Statute (G.L.c.268A)



B. Conduct in Relation to other elected and appointed officials

All elected and appointed members of Town boards, committees and commissions should:

- Treat all members of the board/committee/commission to which they belong with respect, notwithstanding differences of opinion. Keep in mind that professional civility does not preclude honest differences of opinion, but requires respecting those differences.
- Participate and interact in official meetings with the dignity and restraint befitting those who hold a position of public trust. Recognize the responsibility to be prepared for and attend all meetings. Members should promptly notify the chair should they for any reason be unable or unwilling to continue to serve. Formal notice to resign from a board/committee/commission requires written notification to the Town Clerk.
- Recognize that actions taken at official legal meetings are binding and that an individual member cannot bind the board/committee/commission outside of such meetings.
- Refrain from making statements or promises as to how they will vote on issues that will come before the board/committee/commission until they have had an opportunity to hear the pros and cons of the issue during a public meeting.
- Uphold the intent of executive session and respect the privileged communication that exists in executive session.
- Make decisions only after all facts regarding an issue have been presented and discussed.

C. Conduct in Relation to the Town Administrator

All elected and appointed members of Town boards, committees and commissions should:

- Recognize and support the administrative chain of command and refuse to act on complaints as an individual outside that chain of command. Respect the Town Administrator's authority to carry out his/her responsibilities and/or to develop solutions to problems and issues.



- Refrain from giving orders or directions to the Town Administrator for action as an individual board/committee/commission member.
- Refrain from providing information to the Town Administrator that they would not be willing to share with other board/committee/commission members

D. Conduct in Relation to Employees

All elected and appointed members of Town boards, committees and commissions should:

- Treat all employees as professionals and respect the abilities, experience, and dignity of each individual.
- Refrain from giving instructions to or requesting assistance from Town staff. Instead, you should initially communicate through the Town Administrator.
- Communicate concerns about staff performance privately to the Town Administrator rather than engaging in public criticism of individual employees.

IV. DISTRIBUTION AND EDUCATION

- The Town Clerk shall provide a copy of this policy to all employees and elected and appointed members of Town boards, committees and commissions upon its issuance. The Clerk or designee will provide a copy to new employees when they commence employment with the Town and will provide a copy to elected and appointed members of Town boards, committees and commissions upon the subsequent appointment, re-appointment, election or re-election of any individual.
- Each individual shall sign a statement that they have read this policy and will comply with all requirements set forth in this policy. If any member declines to sign the form, that fact shall be noted by the Town Clerk on the form.

V. POLICY ADMINISTRATION

- In addition to any other remedies or enforcement options available under the law, each board/committee/commission may vote to censure any member. The appointing authority may decline to reappoint an individual who violates this Code of Conduct.



- If any elected or appointed member of a Town board, committee or commission is accused of violating the Town's Anti-Harassment and Anti-Discrimination Policy, the Town Administrator or designee shall refer the matter for review, and, if appropriate, investigation to the contact named in the Town's Anti-Harassment and Anti-Discrimination policy or a disinterested outside firm or individual qualified to investigate the alleged conduct. The firm or individual to whom the matter is referred shall promptly notify the accused member of the allegation(s) and shall investigate the matter in a fair and thorough manner and report back findings of fact and recommendations to the Town Administrator. The Town Administrator/ shall share the reported findings and recommendations with the member(s) who were investigated, the member's(member's) board/ committee/commission and the Selectboard. The board/committee/commission shall then take such action as is authorized by law and as it deems fit in response to the matter. The board/committee/commission's actions (or lack thereof) shall not prevent the Town from taking any other actions authorized by law.
- The release of any materials related to the investigations referenced above shall be governed by the Public Records Law, Open Meeting Law, and any other applicable law(s).

#3

#4

#5

#6

VIII. APPOINTMENTS AND RESIGNATIONS

Kathi Rocco

From: Jasmin Farinacci
Sent: Wednesday, August 31, 2022 12:02 PM
To: Kathi Rocco; Kate Hodges
Subject: FW: Re-appointment to the conservation commission

-----Original Message-----

From: Jim And Kim <jklavallee@comcast.net>
Sent: Tuesday, August 30, 2022 7:30 PM
To: Jasmin Farinacci <JFarinacci@lancasterma.net>
Subject: Re-appointment to the conservation commission

Jasmine,

Here is my letter to the select board for re-appointment. Please let me know if this email is sufficient.

Thanks,

Jim

Dear select board members,

I am writing to seek re-appointment to the conservation commission. I have served on this board since about 2013. I believe I have consistently sought to preserve the values and resource areas protected by the Massachusetts Wetland Protection Act and the Lancaster town bylaw while at the same time allowing responsibly designed projects to move forward. I am an active member and have missed only 1 or 2 meetings per year over the last 8 years. I appreciate your time and consideration in this matter.

Thank you,

James Lavallee
222 Bolton Road
Lancaster, MA 01523

Sent from my iPhone

The contents of this email and any attachments are the property of the Town of Lancaster Massachusetts and subject to the Public Records Law, M.G.L. c. 66, section 10. When writing or responding, please remember that the Massachusetts Secretary of State's Office has determined that email is a public record and not confidential.

Kathi Rocco

From: Kate Hodges
Sent: Tuesday, August 30, 2022 12:59 PM
To: Kathi Rocco
Subject: FW: COA board

I am waiting for Steve to confirm this, but perhaps for a future agenda.

Kate Hodges, ICMA-CM
Town Administrator, Lancaster MA
978-365-3326

From: JAY MOODY <jaymdy@comcast.net>
Sent: Saturday, August 27, 2022 4:37 PM
To: Kate Hodges <KHodges@lancasterma.net>; Stephen J. Kerrigan <SKerrigan@lancasterma.net>
Subject: COA board

I have been watching all the COA board happenings and feel that I should step in and join the board till it is fully functioning and operating as it should. I would like to volunteer till the board is fully operating. If you appoint me I would like all written bylaws ad rules in writing. I do not believe that they should only be in charge of programs, but be able to help the chair and other people involved.

Jay Moody jaymdy@comcast.net

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IX. LICENSES AND PERMITS



RECEIVED

SEP 13 2022

Board of Selectmen

Rental Application

Lancaster Use of Town Owned Buildings & Town Green

TO: BOARD OF SELECTMEN, LANCASTER MASSACHUSETTS

RE: PERMISSION TO RENT THE FOLLOWING TOWN OWNED BUILDINGS (Please check one)



TOWN HALL AUDITORIUM



LANCASTER COMMUNITY CENTER (LCC) GYM



LANCASTER COMMUNITY CENTER (LCC) MEETING ROOM



TOWN GREEN/GAZEBO

Name of Individual/Organization: Friends of Thayer Memorial Library

Date of Event: Tues, Sept 27-Wed, Oct 12, 2022

Time: all days

Program: Friends of TML Annual Book Sale

Rehearsal(s) will/will not be necessary on

From: _____ To: _____

If Banquet, Caterer will be: _____

We do/do not plan to have an uniformed Police Officer on duty.

Program Director/Contact person name: Susan Munyon

Address: 96 Grant Way, Lancaster, MA 01523

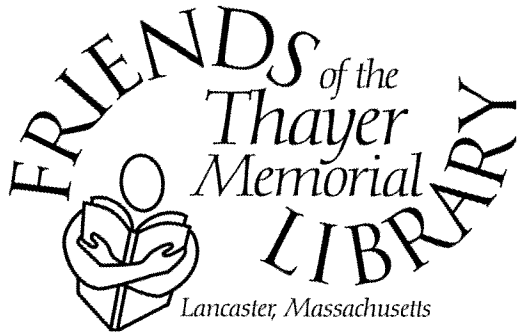
Email: susanmunyon@comcast.net

Phone: 978-764-0520

Approved: ☐ _____

Disapproved: ☐ _____

Lancaster Board of Selectmen _____



Friends Annual Book Sale

October 1-2 & 8-9, 2022

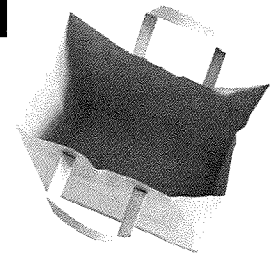
Saturdays 9 am - 4 pm

Sundays 12 - 4 pm

Lancaster old Town Hall

695 Main Street, Lancaster, MA 01523

Fill a bag!



Sept 30th \$25/bag 3-7 pm

Oct 1st \$20/bag

Oct 2nd \$15/bag

Members receive \$5 off/bag first weekend

Oct 8th \$10/bag, Oct 9th \$5/bag

\$2 hardcover, \$1.50 softcover, \$.50 paperbacks

Credit cards accepted

<https://ThayerMemorialLibrary.org>

FriendsOfTML@gmail.com

TOWN OF LANCASTER

APPLICATION FOR USE OF TOWN GREEN/GAZEBO

(Submit to: Executive Assistant, Town of Lancaster, 701 Main Street, Suite 1, Lancaster, MA 01523)

9/15/2022

Date

To the Licensing Authorities:

The undersigned hereby applies for a License/Permit in accordance with the provisions of the Statutes of the Commonwealth of Massachusetts and/or Bylaws of the Town of Lancaster relating thereto:

Date of Activity: Saturday, October 1, 2022
Time: Start: 9 am End: 5 pm
Name & Address: Friends of Thayer Memorial Library
Telephone: 978-368-8928
Emergency Contact & Phone: Susan Munyon 978-764-0520
Business Name (If applicable): Friends of Thayer Memorial Library
Address: 717 Main Street
Lancaster, MA 01523
Telephone: 978-368-8928
Number of People Attending: ~25-100 attendees

Provisions for Parking: Library, town hall parking lots or street parking
Partial or full road closure? No
Structures? No
Tents with sides? Possibly
Cooking? No
Food/Refreshments? Possibly a vegetable stand but no other food
Porta Potty? No
Portable Sink Unit? No
Email address: FriendsofTML@gmail.com

Clearly explain the purpose for requesting the use of the Town Green/Gazebo:

Music concert bluegrass music at the Gazebo for much of the day.

Non profit table spots and possibly some pop ups with tables with a vegetable stand.

A Refundable Deposit of \$100 is required of anyone requesting the use of the Gazebo/Town Common.

Wedding Fees

Residents: No Charge for Weddings, Rehearsals or Photographs
Non-Residents: Weddings - \$50
Rehearsals - \$25
Photographs - \$25

I certify under the penalties of perjury that, to the best of my knowledge and belief, I am in compliance with all laws of the Commonwealth and the Town of Lancaster relating to the filing and payment of taxes.

Susan Munyon, Friends of Thayer Memorial Library
Signature of Individual or Corporate Officer

Company Name or Individual Name

04-3295887
Social Security Number or Federal
Identification Number*

* Your Identifying Number will be furnished to the Massachusetts Department of Revenue to determine whether or not you have any tax filing or tax payment obligations. Providers who fail to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Chapter 62C, Section 49A, of the Massachusetts General Laws and the Bylaws of the Town of Lancaster.

.....
~~Office Use Only~~

Department	Approval Signature	Date
Board of Health		
Fire Department		
Police Department		
Building Department		
Board of Selectmen		

Certificate of Insurance Received:

Date: _____

Deposit Received:

Date: _____

Additional Fees Received:

Date: _____

Kathi Rocco

From: Kathi Rocco
Sent: Tuesday, September 13, 2022 2:03 PM
To: Everett L. Moody; Mike Hanson; Brian Gingras; Jeff Paster
Cc: Kate Hodges
Subject: 3rd Annual Holiday Drive-Thru Light Show - Bolton Fair Grounds
Attachments: Dean & Flynn Inc. Holiday Light Show.pdf; Departmental Comment Form.Lancaster Holiday Light Show.pdf

To All

Please see the attached regarding the above-referenced.

Please submit the completed Department Comment Form no later than Wednesday, September 21st to this office.

This will be place on the SB Agenda of September 27, 2022.

Thank you for your assistance in this matter.

Best,

Kathi

Kathleen Rocco

Executive Assistant / Records Access Officer

Lancaster Select Board

701 Main Street, Suite 1

Lancaster, MA 01523

T: 978-365-3326 x 1201

www.ci.lancaster.ma.us





**TOWN OF LANCASTER, MASSACHUSETTS
SELECT BOARD**

DEPARTMENT COMMENT FORM

DEPARTMENT/BOARD NAME: _____

Applicant: Dean & Flynn, Inc. (dba Fiesta Shows)

Requests: Proposed Shows in partnership with The Bolton Fair, Inc. to host 3rd Annual
Lancaster Holiday Light Show

Location: 318 Seven Bridge Road, Lancaster, MA

COMMENTS: _____

DATE: _____

DEPARTMENT HEAD SIGNATURE

**NOTE: IF A CODE VIOLATION EXISTS, PLEASE CITE THE RULE OR
REGULATION.**



The Bolton Fair, Inc.

September 1, 2022

3rd Annual Holiday Drive-Thru at the Lancaster Fairgrounds

In conjunction with Fiesta Shows, The Lancaster Fairgrounds will host the 3rd annual Lancaster Holiday Light Show. This drive-thru Holiday Light Show will feature over 1-million holiday lights and decorations thru a 1-mile path on the fairgrounds. Guests will enjoy the experience from the comfort of their own vehicle, while a designated FM radio station transmits holiday music throughout the pathway.

Operating Dates: Nov.25-27, Nov.30-Dec 4, Dec.7-11, Dec.14-18, Dec. 21-30

Operating Hours: Sunday – Thursday 5pm-10pm

Friday – Sunday, Holidays 5pm-11pm

The improved traffic flow worked very well last year and there will be no changes. All of this information will be on the website.

1. We will be entering thru Gate 1 and exiting thru Gate 2. This allows for a two lane entrance at Gate 1, with twice as many cars able to enter the queue at any given time.
2. On -line ticket sales will be purchased in time slots, which allow the number of cars entering the fairgrounds to be controlled. There will be a fixed number of tickets sold for any given time slot during the evening. There may be a limited number of tickets available at the door if not sold out.

Should there be a need to re-institute Covid protocols they will be as follows:

1. All employees will have their temperatures checked daily. All employees will be required to wear masks while working. A full Covid-19 Safety plan will be followed to reduce contact/interaction between guests and staff.
2. A Drive-Thru food booth will serve Hot Chocolate, Bottled Water, Fried Dough, and Cotton Candy.

It is our goal to provide a safe and entertaining evening again this year.

Please let us know if you have any questions.

Best Regards,

Rose Darden Bolton Fair Inc. cell 508-294-8516

EJ Dean Fiesta Shows cell 603-474-5424



TOWN OF LANCASTER, MASSACHUSETTS
BOARD OF SELECTMEN
Town Hall, 701 Main Street, Suite 1
Lancaster, MA 01523
Tel: 978-365-3326 Fax: 978-368-8486
Email: krocco@lancasterma.net

Annual License Fee - \$400.00
Annual License Fee - \$100.00 w/M-Sat
License
Single Event - \$25.00



Board of Selectmen

APPLICATION FOR TOWN LICENSE
DANCING*, SPORTS, GAMES, FAIRS, EXPOSITIONS, PLAYS OR
ENTERTAINMENT OF PUBLIC DIVERSION ON SUNDAY**

New Application X Renewal

Name of Concern: Dean and Flynn, Inc. (d/b/a Fiesta Shows)

Street Address of Concern: 32 Stard Road Seabrook, NH 03874

Mailing Address (if different): P.O. Box 460 Seabrook, NH 03874

Contact Person & Title (Owner, Director, Manager, Other): Eugene Dean, Owner

Telephone: 603-474-5424 Facsimile: 603-474-5495 E-Mail: ejdean@msn.com

Describe in detail the proposed dancing, game, sport, fair, exposition, play, or entertainment of public diversion:

Fiesta Shows in partnership with The Bolton Fair Inc. would like to host the 3rd annual Lancaster Holiday Light Show

Drive-thru at The Lancaster Fairgrounds. See attached sheet for additional information and hours/ dates.

Hours of Proposed Entertainment: Starting Time: 5 P.M. Ending Time: 10 P.M.

NOTICE: No License issued pursuant to G.L. c.136, §4 shall be granted to permit activities before 1:00 p.m. without a License issued by the Commissioner of Public Safety, Attn: Special Licensing Division, One Ashburton Place, Boston, MA 02108-1618.

The applicant certifies that all state tax returns have been filed and all state and local taxes have been paid as required by law and further agrees to comply with the terms of the License and applicable law, and all rules and regulations promulgated thereto. The Applicant further certifies that the information contained in this application is true and accurate and also authorizes the Licensing Authority or its agents to conduct whatever investigation is necessary to verify the information contained in this application.

Eugene Dean
Signature of Applicant
Tax ID Required 02-0405446

8/30/2022
Date

License Fee must be submitted with this form. Make check payable to Town of Lancaster. Mail Application Form, Workers' Compensation Affidavit, and check to: Board of Selectmen, 701 Main Street, Suite 1, Lancaster, MA 01523.

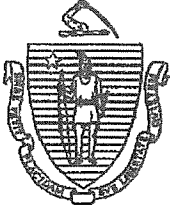
* Dancing applies to watching dance (e.g. Ballet).

** Public Diversion includes, but is not limited to, flea markets, coin-operated amusements, ice and roller-skating, carousels, inclined railways, Ferris wheels, and exhibitions of firefighting.

NOTICE: The filing of this application confers no rights on the part of the Applicant to undertake any activities until the license has been granted. The issuance of a license under this section or sections is subject to the Applicant's compliance with all other applicable Federal, State or local statutes, ordinances, bylaws, rules or regulations. The Licensing Authority reserves the right to request any additional information it reasonably deems appropriate for the purpose of determining the terms and conditions of the License and its decision to issue a License. The provisions of G.L. c.152 may require the filing of a Workers' Compensation Insurance Affidavit with this application. Failure to file the Affidavit, along with any other required information and/or documentation, shall be sufficient cause for the denial of the License application.

Board of Selectmen

Page 1



The Commonwealth of Massachusetts
Department of Industrial Accidents
1 Congress Street, Suite 100
Boston, MA 02114-2017

www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses.
TO BE FILED WITH THE PERMITTING AUTHORITY.

Applicant Information

Please Print Legibly

Business/Organization Name: Dean & Flynn, Inc dba Fiesta Shows

Address: PO Box 460

City/State/Zip: Seabrook, NH 03874 Phone #: _____

Are you an employer? Check the appropriate box:

1. ☐ I am an employer with _____ employees (full and/or part-time).*
2. ☐ I am a sole proprietor or partnership and have no employees working for me in any capacity.
[No workers' comp. insurance required]
3. ☒ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☐ Retail
6. ☐ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☐ Non-profit
9. ☒ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☐ Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: McGowan Allied Specialty

Insurer's Address: 140 Fountain Parkway, Suite 520 St. Petersburg, FL 33716

City/State/Zip: St. Petersburg, FL 33716

Policy # or Self-ins. Lic. # WCP0005522002 Expiration Date: 3/15/2023

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: [Signature]

Date: 8/22/2022

Phone #: 603-474-5424

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: _____ Permit/License # _____

Issuing Authority (circle one):

1. Board of Health 2. Building Department 3. City/Town Clerk 4. Licensing Board 5. Selectmen's Office
6. Other _____

Contact Person: _____ Phone #: _____

X. NEW BUSINESS

XI. COMMUNICATIONS

September 22, 2022

How wonderful to hear your words of kindness for my dear friend, Mr. Frank MacGrory. Yes, he has served this town for many years not just as an educator but on many boards. He is on the Lancaster Housing Board and truly cares for the people that live at Bigelow. His words to many of us, "I knew many of you and your parents"

I met Frank when I was a Sophomore at Lancaster High School. He was approximately 24 years old, a new graduate of Worcester State College. He was full of the dickens, lots of energy and loved his students. These wonderful years with Frank were at the building you now call the Lancaster Town Hall. Again, thank you so much for your kind words about Frank.

Secondly, watching your meeting, I was quite surprised to hear the gentleman speak of The Spec Pond Association. When I was Town Clerk (100 years ago) this exact subject came up. I remember Jack Sonia, DPW Supervisor stating at that time, that one of the biggest problems at the Spec Pond area, was that a school bus wasn't able to turn around (all Kindergarden students have to be picked up at their front door) and the other problem was it wasn't possible to turn the plow around. ~~Also~~

I am sure it will all get worked out. My very best to all of you and the good work that you do. Hang in there; you will be blessed in all the good that you do.

