



**LANCASTER SELECT BOARD**  
**Meeting Minutes**  
**Of**  
**Monday, June 28, 2021**

**I. CALL TO ORDER**

Chairman Jason Allison called the Regular Meeting of the Select Board to Order at 6:01 P.M. via ZOOM™. A roll call was taken; present were Select Board members Jay M. Moody, Jason A. Allison, Alexandra W. Turner and Town Administrator Orlando Pacheco.

<https://us02web.zoom.us/j/82994848514>

Meeting ID: 829 9484 8514

**II. PUBLIC COMMENT PERIOD**

No public comment.

**III. APPROVAL OF MEETING MINUTES**

Approve and take action Regular Meeting Minutes April 5, 2021.

*Selectman Moody moved to approve the Regular Meeting Minutes of April 5, 2001. Ms. Turner seconded. Jason A. Allison vote Aye, Jay M. Moody vote Aye, Alexandra W. Turner abstained [2-0-1].*

Approve and take action on Special Meeting Minutes of April 21, 2021.

*Selectman Moody moved to approve the Regular Meeting Minutes of April 21, 2001. Ms. Turner seconded. Jason A. Allison vote Aye, Jay M. Moody vote Aye, Alexandra W. Turner abstained [2-0-1].*

The Select Board agreed to table the Minutes of the May 19 meeting until their next meeting.

**IV. SCHEDULED APPEARANCES & PUBLIC HEARINGS - NONE**

**V. BOARDS, COMMITTEES AND DEPARTMENTS REPORTS**

The Select Board received an update from Mark Grasso, Chairman of the Planning Director Search committee. Mr. Grasso reviewed current the applicant pool dating back to December, but there are no

suitable applicants at this point. He requested that the Select Board close the current posting to resolve some questions, i.e., the reporting structure for Planning Director. The Search Committee feels that ambiguity in the current posting makes hiring difficult. Also issues need clarification on required attendance at meetings. The Committee is at square one and looking for direction as to how the Select Board would like to continue.

*Selectman Turner moved to remove the Job Posting for Planning Director from the Town website. Selectman Moody Seconded. Jason A. Allison vote Aye, Jay M Moody vote Aye and Alexandra W. Turner vote Aye. [3-0-0]*

Committee would like to submit a new listing for the Select Board's approval, but needs clarification on reporting structure and meeting attendance requirement. Mr. Allison suggested that the Select Board select a liaison to the Search Committee. Ms. Turner suggested that we need to start fresh and proposes that the Board establish a Hiring Committee/Personnel Committee, broad based, with experts from hiring departments, be formed. She suggests that this would be less expensive than using HR Director Sandi Charton at \$75.00 per hour. Mr. Moody would like to see a committee with the Town Administrator, a Planning Board member, a Conservation Committee member, and a member of the Board of Health who would meet monthly.

Mr. Allison asked the Select Board if their intent was to disband the existing Search Committee and to form a new committee. Mr. Moody stated no, that the existing committee should keep working to get this done in a timely fashion for this job.

Mr. Allison suggested that if the Board would like to form a Personnel Board or a different committee that an agenda item should be on a future meeting.

Ms. Turner made a motion to establish a Standing Hiring Committee to be advised by a special committee for specific departments, said committee to be no less than three and no more than five people and to be abolished after the hirings are completed. Ms. Turner would like this committee to work on the Planning Director, Principal Assessor, and some other positions, possibly including an Interim Police Chief. No second was heard so no action was taken on the motion.

Mr. Grasso reiterated that the Planning Director position needs to be filled quickly, but that at this time there are no applicants. He suggested that the HR Director could be of help but that there may be overlap with the suggested committee.

Mr. Allison suggested that there needs to be refinement in determining the charge of the new Hiring Committee. He suggested that this should be on the agenda for the next Select Board meeting, giving Board members an opportunity to write out the committee's charge and action plan.

Ms. Turner suggested that perhaps the qualifications for Planning Director might include less experience and more education; Mr. Pacheco advised that the current advertisement had been sent to 37 colleges via a joint software program, but that it yielded no applicants.

Mr. Moody stated that establishing a new committee would be time consuming because volunteers would need to be recruited.

Mr. Allison suggested that Mr. Grasso take this information back to the existing Search Committee so that they could take a step back and present some ideas as to how they think this process might be reworked.

Mr. Grasso asked for clarification; his understanding is that the Board is generally heading toward a centralized hiring committee and disbanding the existing Search Committee. Mr. Allison stated that this isn't determined yet but there has been positive feedback on the Search Committee's work and that their input as to the process is welcome.

## **VI. TOWN ADMINISTRATOR REPORT**

### **Earth Products Removal Renewal**

In coming meetings we will be scheduling public hearings for the JE Kanis EPR Permit renewal and the LLEC Inc. Permit renewals. Tighe and Bond is doing the review now. Mr. Pacheco hopes that with this early notification the Board can review the rules and prepare any questions that could be answered in advance of the meeting so as to move the process forward. Ms. Turner would like to see old permits and associated documentation. Ms. Turner would like to schedule a site walk in conjunction with the Conservation Commission; Mr. Pacheco will email the Board with some times for them to choose from.

### **Food Boxes**

We continue work with residents and various organizations on delivering and distributing food boxes to those in need. To date we have given out 500 food boxes and they are stored at the AUC dining commons. We work directly with residents as needed but have continued to work through food assistance programs. This program is being administered with the Board of Health and the Fire Department. It is unclear how much longer this program will continue.

### **Civil Service Removal**

Mr. Pacheco has sent communication to the Joint Committee on Public Service asking for a favorable report on H.3810, which is legislation to exempt the Town from Civil Service. We do not have an exact timetable on the expected ratification, but our legislative delegation does understand the potential impending retirement we may have in the coming months. Mr. Allison asked why this takes so long; Mr. Pacheco replied that this is normal for Home Rule Petitions.

### **Chapter 90**

The Town will receive \$326,751.00 in Chapter 90 Funding. Mr. Pacheco has made the DPW aware and we should receive a formal notification in the next few weeks. Ms. Turner asked how this compared to prior years.

### **META Grant**

Cadmus Group has completed its review of the Solar & Storage Feasibility study for the Community Center and the Police Station. The study shows that there can be good solar production but the cost of adding the battery storage component (depending on the battery size) drastically increases the cost and thus ROI on the project. A copy is attached. Mr. Allison would like Mr. Pacheco's recommendation; Mr. Moody asked if the cost for this project included roof insulation.

## **VII. ADMINISTRATION, BUDGET, AND POLICY**

### **1. Review and take action to accept a gift on behalf of the Fire Department (Town Administrator)**

*Selectman Moody moved to accept the \$1,000 donation from the McCarthy family for the Lancaster Fire Department. Selectman Turner Seconded. Jason A. Allison vote Aye, Jay M Moody vote Aye and Alexandra W. Turner vote Aye. [3-0-0]*

### **2. Discussion on Administrative Assistant Position for Community Development and Planning (Town Administrator)**

Mr. Pacheco introduced a discussion on an administrative assistant position for Community Development and Planning, a follow up from discussions during collective bargaining. He explained that especially because of the long vacancy in the Planner position there is more work and more pressure on existing staff. He is proposing another part time position, 19 hours weekly, in this department to help with the workload. He explained that he is not looking for a decision tonight but wanted to bring it before the Board. Ms. Turner asked Mr. Pacheco to provide a copy of the job description of the existing administrative assistant. Mr. Allison would like to see a financial report for this department and the financial impact of this new position.

Planning Board member Russell Wilson offered his support for this new position. Mr. Pacheco noted that current overtime is a financial factor, as is existing employee burnout.

### **3. Discussion of Senior Tax Abatement, including history, policies, management and comparisons (Turner, Moody)**

Mr. Allison introduced the next topic, Senior Tax abatement. Ms. Turner stated she would step back for this discussion because of Council on Aging involvement. Discussion was held as to whether or not income requirements are appropriate and whether or not the current application process is cumbersome to applicants. Michelle McDonald offered background and clarified the issue. She has looked at the process in other towns and would like Lancaster to change the application form. Mr. Pacheco asked the Board to review the form that is the legal standard for the Department of Revenue used for tax abatements. Ms. McDonald would like to see the application look more like a job application.

Mr. Moody would like to see a suggested form at a future Select Board meeting, including input from Mr. Pacheco and the Assessor's Office. Mr. Allison suggested finding a form from another town that met Lancaster's needs. He asked Ms. Turner to work with the involved parties and to bring one forward to the next meeting for a vote.

### **4. Discussion around single point person to post all meeting and hearings (Moody)**

This topic was introduced by Mr. Moody. He believes that the current process is confusing; multiple people post meetings. Mr. Pacheco states that the confusion has been corrected, an Assistant Town Clerk has been appointed and will take the lead as primary point of contact, with the Town Clerk able to perform this function as well. Mr. Allison suggested that an email address might be established for this function that could be monitored by multiple people, providing coverage in case of one employee being out. Town Clerk Lisa Johnson expanded further on centralization of this function.

5. **Discussion on developing a plan for updating the town calendar (Moody)**

Mr. Moody introduced the topic of developing a plan to update the town calendar. He feels that the recent Town Meeting could have been better advertised and that moving the Town Meeting date should have been better advertised. It was agreed that since the Town Clerk's office is now fully staffed this issue should be resolved going forward. Ms. Turner would like to see additional information on the Town website, i.e., library events. She would also like to see information from the Select Board's packet available on the website.

6. **Review of the Town Meeting Planning (Moody)**

Mr. Moody stated that there were a lot of things missing. He would like to see a sign at the road, perhaps with arrows. He expressed concern that many people had not checked in at the start of the meeting and would like to find a way to check people in more efficiently. Mr. Moody expressed concern re. disability access. He also noted that the clickers were helpful.

Mr. Pacheco noted that going forward we may not need to have outdoor Town Meetings, and that there has been a lot of positive feedback on the postcard mailing. He stated that the police officer and a cruiser at the entrance to the Fairgrounds was thought to alleviate confusion, but that if there is another outdoor Town Meeting we will try to do more. He noted that while the postcard is good, the Warrant contains all information and should be available well before the meeting. If an ASL interpreter is needed, this would have to be arranged at least a few days in advance.

Next, Ms. Turner presented her feedback. She was pleased that attendance was high and states this was due in part to the outdoor venue and that families were able to bring picnics. She does not think we should abandon the idea of outdoor Town Meetings, although they are limiting for some people. She states that there is a bylaw requiring Town Meeting begin at 7:00 pm that may need modification. She would like people to be able to enter earlier to alleviate congestion at the entry point. She would like improvements to the announcement postcard and additional signage. She would like the address on the postcard to be larger and to talk about voter registration. She would like better instructions advising people to come early, and would like to see babysitting service offered. She was concerned that lighting was inadequate and that this presented a danger to the police officers and Clerk's office staff. She thought that the advanced notice on the website was confusing. She would like to see a hybrid meeting next year and noted that bylaws prohibit Saturday Town Meetings.

Town Clerk Lisa Johnson agreed that additional signage would be helpful. Mr. Moody noted that signs are not allowed on the green. Ms. Turner noted that the radio station was confusing to some people.

**Town Administrator Evaluation (Select Board)**

Chairman Allison asked HR Director Sandi Charton to explain the evaluation, stating that this will be the first time that this new process has been used for an evaluation, and asked Ms. Charton to review her evaluation summary and overall rating. He explained that the Select Board will review the evaluation and then vote to adopt, amend, or not adopt the evaluation. After this vote the Select Board will take any comments from the Town Administrator and finally, the Select Board will discuss a date to formalize the Town Administrator goals for next year.

Ms. Charton explained that the process was determined by the Select Board. The Town Administrator was invited to complete a self assessment, and this was sent to each member of the

Select Board. Following this, each member of the Select Board individually completed an evaluation form. This form included numerical ratings in a variety of categories and then the opportunity to provide written comments. The final section involves the establishing of goals, and each member of the Select Board was invited to list goals that they would like to see for the Town Administrator for the next year. The period covered in the evaluation was July 1 through June 30, 2021. Ms. Charton was then asked to compile the results and to present the results to the Select Board for further action. Ms. Charton noted that because Ms. Turner had only been a member of the Select Board since her election in May 2021, her evaluation was weighted to cover her two months of participation.

At the request of Mr. Allison, Ms. Charton briefly summarized the evaluation, stating that the comments seemed somewhat consistent, especially those comments regarding the Town Administrator's ability to think through situations and problems and to provide solutions to same. Participating in meetings, generally present at all meetings. Challenges were generally with providing information to the Board; there seemed to be a sense that the Select Board often received information at the last minute and was asked to make decisions or take votes on certain issues without having proper preparation. There were concerns about communication and the nature of communication. There were concerns or requests that perhaps now that COVID is over that there be a regular schedule for when the Town Administrator is in the office. Some concerns were that there might be more appreciation of the perspectives or the opinions of other people. Ms. Charton stated that this might be an incomplete summary and that she encourages the Select Board to review the document.

Mr. Allison asked Ms. Charton to speak to the overall rating. Ms. Charton explained that the rating was based on a scale of 1-5, with "1" meaning that the respondent did not have enough information and "5" indicating that the goal was exceeded in the category.

Mr. Pacheco stated that he sees the overall rating as 2.19 for a cumulative score, although he had not seen the review until 5:55 pm so that he had not had the opportunity to review the document in depth. Ms. Charton stated that the average score was actually 2.30.

Mr. Allison asked that the recess for ten minutes to review the evaluation. *Mr. Moody presented the motion. Mr. Allison seconded the motion. All in favor, [3-0-0]. Recess entered at 7:25, to resume at 7:35.*

At 7:35 the Select Board reconvened, but members had not finished their reading. *Mr. Allison moved that the Board recess for an additional ten minutes to review the evaluation. Seconded by Mr. Moody, all in favor, [3-0-0].*

At 7:45 the Select Board reconvened, but members had not finished their reading. *Mr. Allison moved that the Board recess for another ten minutes to review the evaluation. Seconded by Mr. Moody, all in favor, [3-0-0].*

Mr. Allison reconvened the meeting at 7:57. He reminded the Select Board that the Town Administrator performance review must be completed by July 1 per the Town Administrator employment agreement. He also noted that the Select Board could not receive the compiled performance review prior to tonight's meeting because it contains opinions and therefore prior review would be considered to be deliberation. He stated that from a prospect perspective, the next step must be to either adopt, amend, or not adopt the evaluation as presented.

Mr. Moody moved to adopt the evaluation as presented. Ms. Turner seconded the motion and asked for discussion.

Ms. Turner stated that she hopes that the evaluation as presented is taken as constructive criticism because Mr. Pacheco is a very capable person. She stated that there were many redundancies in the report and that perhaps the report needed further compilation to make it more legible and direct so that Mr. Pacheco can focus on improvement.

*Selectman Turner moved to accept the Town Administrator performance review as presented. Jason A. Allison vote Aye, Jay M Moody vote Aye and Alexandra W. Turner vote Aye. [3-0-0]*

Mr. Pacheco requested an opportunity to respond as outlined in the process; Chairman Allison recognized Mr. Pacheco.

Mr. Pacheco stated that he felt that the scoring was somewhat unfair, but that he had suspected that this was going to be the result. He stated that he thought that 2.3 was not necessarily a good score, or a fair score, and that he found some of the statements in the evaluation to be untrue. He stated that although the evaluation mentioned financial management that there had been little to no acknowledgement of hundreds of thousands of dollars in grants received, that the Town has received clean audits, and that Lancaster is one of the only communities in the Commonwealth to have a fully funded OPAB, obviously critical components of the financial infrastructure.

Continuing, Mr. Pacheco noted that some of the comments in the evaluation were not relevant to the fiscal year, such as issues with the EPA that had occurred 2-1/2 years ago. He also stated that some of the items referenced did not fall in his purview, but were part of the Planning Director's role. He noted that several issues such as job descriptions and Planning Board unpaid bills were the responsibility of the Planning Department and should not reflect on his evaluation.

Mr. Pacheco stated that office hours for the Town Administrator need to be fluid, and that last year much of his work had been remote. He stressed that during the pandemic, hours were often fluid, and that using Zoom meetings helped with the ability to be flexible. He stressed that not only was he working in person at the office, but also working remotely, and that he had been responsive to any request to meet at any specific date and time.

Mr. Pacheco stated that there was confusion because the Select Board was anxious to both follow Personnel Bylaws and to have flexibility. He referenced as an example the creation of a Personnel Search Committee, a "community within a community" when there is a person with expertise in that job. He expressed concern that the Select Board had hired a consultancy to address personnel issues but were hesitant to follow their recommendations; he cited as an example the recommendation against having a Personnel Board, although the Board is moving in this direction.

Mr. Pacheco stated that he has focused on defined goals and objectives. He cited as examples the development in North Lancaster and the redesign of intersections, making the Town safer and reducing auto insurance rates for residents. He referenced building improvements that continue to happen. He reiterated that he is bothered that many accomplishments were not addressed in the Town Administrator Evaluation. Mr. Pacheco also stated that if the Select Board members were to speak to Department Heads, the feedback that they would receive would indicate that today's team functions well, and that this would be supported by professional studies and legal opinions. He stated that he was aware that members of the Select Board had been calling counsel to confirm accuracy of statements by Mr. Pacheco, and that hopefully the Board has concluded that his statements are accurate.

Mr. Pacheco will follow up with additional comments in writing.

Mr. Allison stated that the next step was to discuss a date to formalize the Town Administrator's goals for next year. Ms. Turner would like to have a dedicated meeting.

Ms. Turner would like to make additional statements regarding COVID. Mr. Allison advised that this could be discussed as new business at the end of the meeting.

## **VIII. APPOINTMENTS AND RESIGNATIONS**

### **Appointments: (Votes may be taken)**

- **Interim Police Chief**

Ms. Turner moved to appoint Everett Moody as Interim Police Chief, effective July 1, 2021. The Select Board had various questions about Civil Service; Mr. Pacheco clarified that a provisional appointment is acceptable. *Selectman Turner moved to appoint Everett Moody as Interim Police Chief, effective July 1, 2021. Selectman Moody Seconded. Jason A. Allison vote Aye, Jay M Moody vote Aye and Alexandra W. Turner vote Aye. [3-0-0]*

- **Interim Assessor**

Mr. Allison moved to appoint Bobbi Jo Williams as Interim Assessor, effective June 29, 2021. The motion was seconded by Mr. Moody. Ms. Turner would like to see the job descriptions for Principal Assessor and for Assistant Assessor; additionally she requested clarification of the term "Interim."

Mr. Allison moved to change his motion to read "Interim Principal Assessor" which was seconded by Mr. Moody. All in favor, [3-0-0].

In response to a question from Mr. Moody, Mr. Pacheco clarified that there is no residency requirement to be a member of the Board of Assessors, established as a three person board, but right now there are only two members.

*Selectman Allison moved to appoint Bobbi Jo Williams as Interim Principal Assessor, effective June 29, 2021. Selectman Moody Seconded. Jason A. Allison vote Aye, Jay M Moody vote Aye and Alexandra W. Turner vote Aye. [3-0-0]*

Mr. Allison asked that Mr. Pacheco add to old business the formation of a search committee for Principal Assessor.

### **Re-Appointments (Votes may be taken)**

#### **Agricultural Commission—Maria Moreira, term to expire June 30, 2024**

*Selectman Turner moved to appoint Maria Moreira to the Agricultural Commission, term to expire June 30, 2024. Selectman Moody Seconded. Jason A. Allison vote Aye, Jay M Moody vote Aye and Alexandra W. Turner vote Aye. [3-0-0]*



**Animal Control Commission–Maribeth Eugene, term to expire June 30, 2024–Philip Eugene, term to expire June 30, 2024**

Mr. Pacheco brought forward a concern that appointing both of these candidates violates the Town's nepotism policy. He advises either appointing one and not the other, or appointing both and revisiting the nepotism policy. Mr. Allison suggested that Mr. Pacheco work with the Animal Control Commission to provide a solution.

**Conservation Commission–Donald Chaisson, term to expire June 30, 2024**

Selectman Turner moved to appoint Donald Chaisson to the Conservation Commission, term to expire June 30, 2024. Selectman Moody Seconded. Jason A. Allison vote Aye, Jay M Moody vote Aye and Alexandra W. Turner vote Aye. [3-0-0]

**Historical Commission:**

- Karen Silverthorn to full member, term to expire June 30, 2024
- Marica Jakubowicz to full member, term to expire June 30, 2024
- Jean Watson to Associate member, term to expire June 30, 2022

Selectman Turner moved to appoint to the Historical Commission, Karen Silverthorne as a full member, term to expire June 30, 2024; Marica Jakubowicz as a full member, term to expire June 30, 2024, and Jean Watson as associate member, term to expire June 30, 2022. Selectman Moody Seconded. Jason A. Allison vote Aye, Jay M Moody vote Aye and Alexandra W. Turner vote Aye. [3-0-0]

**Annual Appointments term to expire June 30, 2022(Votes may be taken)**

**Town Counsel**

– **KP Law**

Mr. Allison moved for the purpose of discussion to appoint KP Law as Town Counsel, with a term to expire June 30, 2022.

Mr. Pacheco answered questions regarding this process. Ms. Turner would like to send out an RFP to see what law firms are available that might have other offers, and would like KP Law to talk to us about their services. Mr. Allison concurs that he would like to look at some other firms and perhaps do some interviews, just to make sure that we are getting the best value. He would like to table the motion until we do due diligence. Mr. Moody would like Town Counsel to provide more opinions in writing and fewer verbally. Mr. Allison asked Mr. Pacheco for his opinion; Mr. Pacheco stated that he thinks the Select Board is well served by current Counsel, but that the Board is welcome to talk to other firms; he mentioned that the long history that the Town has with KP Law is often helpful.

Mr. Pacheco stated that we could put together a simple RFP if that is the wish of the Board.

Mr. Allison would like to call a firm that has been referred to him and chat with them about their capabilities, and the other board members would be welcome to do so as well. Ms. Turner states that

she recently attended a seminar with the Attorney General's office about procurement and that it was suggested that boards follow this path.

*Mr. Moody presented an amended motion to create an RFP and to invite law firms to participate. Mr. Allison seconded. [3-0-0].*

### **Labor Counsel**

– **Mirick O'Connell**

Mr. Moody moved to appoint Mirick O'Connell as Labor Counsel, term to expire June 30, 2022. Mr. Allison seconded.

Ms. Turner moved to create an RFP for Labor Council and to invite firms to respond, but no second was heard.

Mr. Allison asked Mr. Pacheco to add Town Counsel RFP to the list of unfinished business.

## **IX. LICENSES AND PERMITS**

*Selectman Allison moved to approve the application from the Thayer Memorial Library for "Zoo on the Go!" to be held on the Town Green on Saturday, July 7, 2021, from 1 p.m. to 7 p.m. Selectman Moody Seconded. Jason A. Allison vote Aye, Jay M. Moody vote Aye and Alexandra W. Turner vote Aye. [3-0-0]*

## **X. UNFINISHED BUSINESS**

### **North Lancaster Settlement**

Mr. Pacheco reports that Attorney Jonathan Eichmann is working with Capital Group trying to schedule a closing on the parcel. There have been some preliminary deeds presented and Mr. Pacheco believes that there should be action on this in the next month or so. Mr. Moody wants to make sure that the Conservation Agent David Koonce is involved prior to approval by the Select Board. Ms. Turner wants to know why this has taken a long time; Mr. Pacheco explained that there is a great deal of work to make sure the deed itself is most advantageous to the Town. Ms. Turner would like an accounting of how much money has been spent on this project through the years. Mr. Allison stated that he is frustrated about how long this process has taken.

Thomas Christopher, of the Conservation Commission was recognized by the Chair. Mr. Christopher stated that this project many years ago was funded in excess of \$13,000 by the Conservation Commission; it was pledged that the Conservation Commission would be refunded but this has never happened. Mr. Christopher stated that the "sands have shifted continually" and explained that there have been long term issues with a parcel of land in the middle of the Town land. This involved an auction, and it took years for the seller to be able to provide a clear title to the Town. The parcel is still "a little bit in limbo" and was to be given to the Town in exchange for the right to bid, not to receive a different parcel. Mr. Allison would like to convey to KP Law that this needs to be closed out and resolved. Mr. Pacheco will reach out to KP Law immediately to try and solidify a closing date.

### **DCAMM Land Sale Partnership**

Mr. Pacheco confirmed that he has provided to the Select Board, at their request, documenting experiences with DCAMM Land Sale Partnerships from the towns of Westborough, North Reading; Grafton is still in the planning stages and Medfield is currently out for RFP. He advised that if you look at the completed versions, these projects have been successful. He asked the Board for next steps: do they want DCAMM back in for further discussion, or is there additional information that they need Mr. Pacheco to provide?

Mr. Allison proposed that Mr. Pacheco take the lead on putting a plan together, managing it, and bringing a proposal to the Board. Ms. Turner would like to have a public meeting and gather feedback before we build a plan so that public input could be included. She would also like a video tour.

*Selectman Moody moved to appoint Select Board member Alexandra W. Turner as liaison to DCAMM. Mr. Allison seconded the motion. Jason A. Allison vote Aye, Jay M Moody vote Aye and Alexandra W. Turner vote Aye. [3-0-0]*

### **Aggregation**

Mr. Pacheco asked the Select Board to confirm that they had received all the materials that they had requested. He responded to a recent question from Select Board member Ms. Turner, verifying that there will be no changes for residents receiving low to moderate income assistance; they will still receive a 25% discount.

Ms. Turner restated the question; the Select Board will need to decide if there should be an all Green energy component, or should the Town stay with a more conventional plan with less green energy and greater savings. Mr. Pacheco explained again that it's one or the other; the Board will need to choose their plan to be 100% green at a higher cost or a lesser green plan at a lower cost. He confirmed that a mix of the two plans was not an option. Ms. Turner would like to see the Town offer a choice to residents.

### **Juneteenth**

Mr. Allison asked Mr. Pacheco to update the Select Board about the Juneteenth holiday. Mr. Pacheco stated that Juneteenth is now a Federal holiday, but there is no requirement under the law that requires the Town to honor this. He explained that under current collective bargaining agreements, recognizing Federal holidays as a local holiday is a practice. No action was taken.

### **Gazebo Ramp**

No discussion; tabled until next meeting.

## **XI. NEW BUSINESS**

*\*This item is included to acknowledge that there may be matters not reasonable anticipated by the Chair.*

Mr. Allison recognized Ms. Turner, who had earlier requested an opportunity to talk about COVID. She noted that Lancaster, although the Board of Health was working hard to counteract this, was low on the Statewide list of Towns having been vaccinated. She suggested that the Select Board needs to take leadership on this issue.

## **XII. COMMUNICATIONS**

- Town Offices will be closed on Monday, July 5 in observance of Independence Day.
- The next meeting of the Select Board will be held on Tuesday, July 6, at 6 p.m. via Zoom.

## **XIII. ADJOURNMENT**

*Ms. Turner made a motion to adjourn the meeting at 10:10 pm. Mr. Moody seconded, Jason A. Allison vote Aye, Jay M. Moody vote Aye and Alexandra W. Turner vote Aye. [3-0-0]*

Respectfully submitted

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Jay M. Moody Clerk

Approved and accepted: 7/13/2021