



LANCASTER BOARD OF SELECTMEN
Regular Meeting Minutes
Of Monday, March 7, 2022

I. CALL TO ORDER

Chairman Jason A. Allison called the meeting to Order at 6:00 P.M. via ZOOM™, offering a reminder that the meeting is being recorded.

Join Zoom Meeting

<https://us02web.zoom.us/j/89239549968>

Meeting ID: 892 3954 9968

Roll call was taken, Alexandra W. Turner, present, Jay M. Moody, present, Jason A. Allison present.

II. APPROVAL OF MEETING MINUTES

Mr. Moody moved to approve the Minutes of February 28, 2022, stating that he still had a problem with the minutes of January 19. Mr. Allison seconded.

Vote taken, Jason A. Allison, Aye, Jay A. Moody, Aye, Alexandra W. Turner, Aye. [3-0-0] Minutes of February 28, 2022 approved.

Mr. Moody moved to approve the minutes of January 19, 2022. He had a couple of questions; the first was that a list that he had given to Mr. Nutting with both short and long term priorities was not an ARPA list (page 6), and the other thing “we talked about having a list of priorities and goals, and it was, as he remembers, more than 2-1 that we would do it as he came in, not after he was in.” Ms. Turner stated that her recollection was that they voted to do it for it, and to refer it to Jack, hoping for March.” Mr. Allison requested that the Board members revisit the video and make sure that we get that right. Ms. Turner stated that she had Ms. Rocco make some improvements, but noted that there are some typos and some formative things that would be important because they were part of a hearing. Ms. Turner noted that these are time consuming but that she will work directly with Mr. Nutting to provide corrections.

Mr. Moody asked if this was the last of the minutes, and if there are any other old minutes that have not been approved. Mr. Moody said that he had taken the Open Meeting Law course and that one of the things that was emphasized was that the Select Board of every town should be going through old minutes for executive committee meetings and taking things that have gone past and making them available. Mr. Nutting said that we can check on the Executive Session minutes. Mr. Allison asked to include this on the next meeting agenda.

III. SCHEDULED APPEARANCES & PUBLIC HEARINGS - NONE

IV. BOARDS, COMMITTEES AND DEPARTMENTS REPORTS

Update from the Chair of the Memorandum of Understanding (MOU) Ad Hoc Committee – Capital Group

Mr. Allison, in his role as Chair of the MOU/Ad Hoc Committee, stated that Ms. Turner had asked for an update, that there isn't much of an update. They met a few months ago but not recently. They have been waiting for a new Town Counsel to come on board. In the last week or so Counsel has made a draft MOU for the committee to review. This has been distributed to committee members and they will be meeting a week from Tuesday, with the agenda available to be posted.

Ms. Turner asked if it had been determined that the Committee was working on an MOU (Memorandum of Understanding) or an MOA (Memorandum of Agreement). Mr. Allison replied that this has not been decided. Ms. Turner asked what were next steps. Mr. Allison explained that the committee will come back to the Select Board and to the voters with a tentative agreement based on the article for the zoning change.

V. PUBLIC COMMENT PERIOD

6:00 P.M. *Opportunity for the public to address their concerns, make comment and offer suggestions on operations or programs, except personnel matters. Complaints or criticism directed at staff, volunteers, or other officials shall not be permitted.*

Mr. Allison recognized resident George Frantz, 13 Highfield Drive.

Mr. Franz asked how the Town plans to deal with a 5.7% increase in school assessments as reported in the newspaper.

Mr. Allison recognized Carol Jackson, 4 Farnsworth Way. Ms. Jackson wants the Select Board and the Town Administrator to do a follow-up investigation on an unsolicited email sent to residents with the Town Hall's address. She stated that a statement on the Town website is simply not good enough.

Mr. Allison recognized Anne Ogilvie, 4 Turner Lane. Ms. Ogilvie read the following letter: *Dear Select Board Members, Town Administrator Nutting, and Residents of Lancaster; I urge the Town to conduct a full investigation of the misuse of the Town Hall address in an unsolicited email by a group, promoting the recall petition of two Planning Board members. The cease and desist notice that was sent by Lancaster, Mass. Town Counsel after the expiration date of the recall petition is not a sufficient remedy. Our democratic elections are a sacred process strictly governed by Massachusetts and federal law. In this case petitioners have made vague accusations on social media that have no basis in fact. Residents of Lancaster have been misled. And the Town really needs to get to the bottom of exactly what happened here and find the truth. And if residents are looking to better*

understand the situation, I highly urge them to view Planning Board recorded meetings on Sterling Lancaster TV where you can actually understand the work that's being done by the Planning Board, the elected Planning Board, volunteers who are working very hard and doing a lot of pre work for every meeting, reading through the bylaws and holding people to the bylaws of our town, which is exactly what they were elected to do. And if you go in and you look at some of those meetings this year, and you see some of the cases that come up before them, I think you'll find that they've faithfully executed their responsibilities and duties to the town of Lancaster and, indeed, we should be very grateful to them instead of participating in this smear campaign on social media and misusing the town's address in an attempt to impersonate some kind of formal communication. I think the Town needs to look into this so that our election processes are not abused in the future and so that folks that do volunteer their time for the town can do so, knowing that their good work won't be punished by those who are seeking to retaliate against them for simply doing their jobs. Thank you very much.

VI. TOWN ADMINISTRATOR REPORT

Interim Town Administrator will update the Board on the status of current projects pending.

- **Inappropriate Use of Town Address**

Mr. Nutting discussed this topic, previously mentioned in public comments. He explained that his office had immediately contacted Town Counsel, who issued a cease and desist order. The office put a statement on the Select Board webpage. Mr. Nutting contacted the Police Chief who does not believe that this rises to the level of a crime. In conference with Town Counsel, this, while certainly an egregious event, has been experienced elsewhere, and there is little that can be done.

Ms. Turner and Mr. Allison both reported having seen similar events and that it is frustrating. Ms. Turner would like the problem reported to MailChimp, or Google.

- **Town Administrator interview schedule**

Interviews for potential Town Administrator candidates will be this Friday at five o'clock on the third floor of the Town Hall. These will be live in person interviews. The public is welcome to attend or to watch on SLTV. There is no public participation. At next Monday's Select Board meeting the Board will discuss next steps.

- **Special Town Meeting March 21, 2022, at 7pm**

Mr. Nutting reported that the Special Town Meeting on March 21 will have a short warrant. There are eight articles and the warrant has been posted. Mr. Nutting has sent the Board a copy of the current draft of the budget; the Finance Committee will meet April 15 to make final reviews and potential recommendations. There is one capital plan item, an architectural review of the library; this would require free cash.

- **Lead in water services**

To be discussed at a later date.

- **Budget, Capital & FY2023 Plan**

See STM topic above.

- **Code of Conduct suggestion**

Mr. Nutting recommended modifying one section of the Code of Conduct to discourage holding investigations because of name-calling or inappropriate behavior that does not fall into the category of discrimination. He thinks that Boards and Commissions should set a tone of courtesy and good behavior, but should not generally be spending town money “refereeing political discourse.” Mr. Nutting would like to see movement on this on the next agenda.

Ms. Turner had questions on the meaning of the signature page that is part of the Code of Conduct.

VII. ADMINISTRATION, BUDGET, AND POLICY
--

1. **Recall Petition – Notice of Board of Selectmen Receipt of Certificate of Sufficiency Pursuant to Chapter 137 of the Acts of 2014**

Mr. Nutting reported that working with the Town Attorney, the Town Clerk delivered these certificates and she advised me to have them delivered immediately by Constable which was done last week. The persons named have five days to tender their resignation, or it activates the recall petition. That would happen in the middle of this week. Assuming that they want to continue to serve the community, the Board is obligated, as soon as possible, to call for a special election or a recall election. Mr. Nutting suggested that the Board meet next Monday, the 14th, to take that action. He also suggested including it in the Annual Town Election on May 9. This would give people a week to take out and return nomination papers.

2. **PJ Keating Earth Product Renewal License Application (Allison) & include peer review of Engineer (Turner)**

Mr. Allison proposed two courses of action. First, to approve the PJ Keating permit with the new conditions laid out by Tighe & Bond; accept the requirement of a six foot fence around the entire property for one year, or Secondly, Hire a Third Party service at the expense of the applicant to revisit the permit conditions and to provide a report to the Board in preparation for the renewal of the application one year from the initial renewal.

Mr. Moody said he had talked to the Police Department and the Building Inspector, and that they said that they should be the once to walk and check the fencing and the gates twice a year.

Ms. Turner has reviewed the new conditions that Mr. Nutting shared. She thinks a peer review as suggested is needed. Ms. Turner has also spoken to Counsel and she reported that Counsel suggested a six month permit would work so that they could open and have time to get work done. Mr. Allison suggested that six months is not long enough

Mr. Nutting interjected that PJ Keating was fine with all the provisions in the draft except for fencing in one area. Mr. Nutting suggested that this should be separate from length of permit.

Ms. Turner moved to issue a six month permit subject to conditions of the permit as presented including peer review by an independent firm selected by the Select Board and paid for by the applicant. Mr. Moody questioned how this would work with the applicant's schedule, suggesting a ten-month permit.

No second was heard. Mr. Allison moved to issue the permit for a twelve-month period, including conditions recommended by Tighe & Bond, with the exception of the fencing. Ms. Turner seconded for discussion, but disagreed with not having fencing surrounding the property, referencing a recent quarry death in a neighboring town. She would like to include the fencing requirement, with the understanding that if there were an area not able to be fenced, then PJ Keating could come back to the Select Board for discussion. Mr. Moody would also like the fence included in the permit conditions. Mr. Allison, referencing correspondence from the applicant today, cites reasons that in some areas fencing is problematic, especially where there are wetlands, rough terrain, and thick vegetation. Ms. Turner suggests that the applicant walk the quarry with the Building Inspector or Police, and if there are areas that cannot be fenced then the applicant could come back to the Select Board to have the permit amended.

Ms. Turner moved to amend the motion to six months. Mr. Moody seconded.

Mr. Allison said, *"This is where Alix and I are diametrically opposed. This is a business that has been in Lancaster 80 years. An upstanding business, our partner. We have never had an issue that I'm aware of, and all throughout the permitting process, we have continued to apply more and more restrictions. We've seen that we're applying more and more restrictions and they've taken it and they've gone above and beyond. The daily monitoring, the hourly monitoring, was not a requirement of the permit, and yet they were doing it. So in my opinion, this is an upstanding business that Lancaster is honored to have in town, and we should actively work with and, in my opinion, not against, and I am very much for [.....] I feel that a six month permit is [...] a bait and switch. We're going to tell them to go start their business, go start working, do all of your capital investments, all of your liabilities, pay out payroll - but in six months, we may pull all that from under you. That feels super wrong and I don't think businesses will want to come to Lancaster if that's how we handle ourselves. It feels like the wrong way to do things."*

Ms. Turner objected, saying, *"Everybody knows me well enough to know that I'm very direct. If I didn't want this business to be in town, it would be, I would be arguing for denial, rather than acceptance, with clear business guidelines. In fact, when I've spoken currently and in the past, two businesses who were interested in siting in Lancaster one of the things that they cited was the ever changing climate, ever changing zoning regulations and so on. Most of these regulations I helped work on back in 2005. They're not new, including the fence, nor are they unreasonable. Other*

towns, like Acushnet and Dracut, have ceased to allow them and, as Mr. Robinson said, no other town allows it. And there's a reason. This is a company that I want to continue to go, but we have to balance it with our town's needs. They provide \$20,000 in tax revenue to the Town and they run a lot of heavy trucks. That's what they need to do, and there is a greater good, because we need to have roads, we need to have buildings. In the immediate neighborhood behind this, there's \$500,000 of tax revenue from family homes. If those wells are compromised, which is a real concern, and it happens all the time, not only does the Town lose the revenue, but we lose people who also have a right to be protected. That's our job to protect people. I think of people first, and I think of, and that is people everywhere. So you can imagine if something went wrong with this, how much it would inevitably impact taxpayers, not just up in North Lancaster, but everywhere. Lancaster would suffer an economic blow that would be very difficult to [?]. None of these conditions are extraordinarily difficult. Keating has had issues, they've had problems, they have received fines from the DEP from scheduled [?] recently, just not just on the border. And everybody has problems. I have plenty of my own, so the problem, the good part is that they correct them. And yes, I want to keep them going. There's nothing to be said for bait and switch in fact it's the reverse. I want them to show as soon as possible that they have a sustainable permit going forward for years to come, rather than going every year to every year to going through this, in fact, last year we totally missed it. I wasn't on the Board at the time, but it happens, and then they don't want to operate that way either. It's difficult for their for their bond, their insurance, anything else. So I think six months to a year is, - I wanted to put them out of their misery, get them flying as quickly as possible. And I think we'll be having a hearing a couple of months from now, so this does nothing to diminish the business. In fact it's to support the business, and I'm sorry but I took great umbrage to that."

At the Board's request, Chairman Allison repeated the motion to issue the permit for six months, including conditions defined by Tighe & Bond except for the requirement of a fence around the entire perimeter. More discussion about the fence ensued. Mr. Nutting offered suggestions including that the existing fence has to be maintained in good condition.

Mr. Moody said, *"I'm not going to be alive when this quarry is done. My main concern is the safety of a kid because up around that place and the liability to the Town of Lancaster if somebody does fall off that thing and dies, or a couple of kids do. The fact is that not having a fence is not a good idea, and we will be looked at in court, I'm sure, as having not done our job."*

Mr. Allison called for the vote; to recap, the vote was to renew the PJ Keating earth removal application for six months with the stipulation of additions of the Tighe & Bond recommended changes, other than the requirement that a fence to be put around the entire perimeter of the property.

Very lengthy discussion about the length of the permit and the fence continued. Mr. Allison called again for the vote. *Vote taken; Jason A. Allison, No, Jay A. Moody, Abstain, Alexandra W. Turner, No. [0-2-1]*

Mr. Moody moved to issue a ten month permit as long as the Town's Police Chief and Building Inspector approve a fence, regardless of whether the fence is around the perimeter of the property or the quarry. Mr. Turner seconded.

Board members had questions about the bond and other conditions included a few days prior in a memo from Tighe & Bond.

Mr. Allison asked Mr. Vigneau of PJ Keating to unmute to answer a couple of questions, asking him to describe current fencing. Mr. Vigneau explained that there is no fencing through wetlands, describing the location of the wetlands and stating that the wetlands area is a boundary in and of itself. He said that they would be happy to install additional fencing where they think it's needed and to meet with the Police Chief and get his recommendations for safety, also noting that while no one here is an insurance professional, PJ Keating is the property owner and as such is responsible for any liability / safety issue, not the Town. He also noted that statements have been made about doubling the amount of rock they plan to remove this year and it's just inaccurate.

Mr. Allison moved that the Board approve the PJ Keating application, for ten months, with all of the Tighe & Bond recommendations except for requiring a fence around the entire property, with the condition that all Lancaster employees, police, fire, building Commissioner, etc., can meet with PJ Keating to evaluate the current situation and put together a proposal for consideration after the ten month application. Mr. Moody seconded.

Mr. Allison called for the vote; *Vote taken; Jason A. Allison, Aye, Jay A. Moody, Aye, Alexandra W. Turner, No. [2-1-0]*

Mr. Allison moved to hire an independent third party, at PJ Keating's expense, to review the current engineering firm and its crucial conditions for the intent of providing a report to the Select Board. Seconded

Vote taken; Jason A. Allison, Aye, Jay A. Moody, Aye, Alexandra W. Turner, Aye. [3-0-0]

Finally, Mr. Allison asked Mr. Vigneau if the actions taken by the Board are satisfactory to the applicant. Mr. Vigneau replied that yes, it's satisfactory, if not what they bargained for. They had been under the impression that this would be a two-year permit, and it's been changed since they applied. However, they will move on from here and are confident that the findings of the third party engineering firm will be similar to what they have previously provided to the Board.

3. American Rescue Plan Act (ARPA)

Mr. Nutting reported that the town has received \$1.2 million in ARPA funds and we expect to receive another \$1.2 sometime this summer. He has reached out to the Select Board to let them know that they have until 2024 to appropriate the funds and until 2026 to expend them. Mr. Nutting continues compiling a list of requests for funding from various boards and committees. He would like some direction from the Board before the end of this month, because Annual Town Meeting is next month, and some of these items should be budgeted, i.e., Inspectional Services, Police Cruiser, Ambulance, School Boiler, signboards, and charging stations. Some of these purchases might use ARPA funds, allowing the Town to keep some Free Cash.

Mr. Moody asked about other money coming in such as transportation or Chapter 90. Mr. Nutting explained that Chapter 90 funds can only be spent on roads, engineering, and equipment. The

Town has not heard yet about other potential funding.

Mr. Nutting noted that the Water Department reports 230+ lead “goosenecks” so that project should be started. He thinks they need to put a warrant article on the Annual Town meeting for engineering services so that the Board would know the scope of the issue before allocating ARPA funds.

Ms. Turner, referencing the list of ARPA expenditures, asked what Strategic Consulting was. Mr. Nutting explained that this is a firm that the Town hired to oversee compliance with ARPA.

4. Open Annual Town Meeting Warrant on March 8, 2022, and close Warrant on March 30, 2022

Chairman Allison moved to open the Annual Town Meeting Warrant on March 8, 2022, and to close the Warrant on March 30, 2022 at 4pm. Ms. Turner seconded.

Vote Taken. Jason A. Allison, Aye, Jay A. Moody, Aye, Alexandra W. Turner, Aye. [3-0-0]

5. Request the Department of Local Services (DLS) from the Department of Revenue perform a Financial Management Study.

Mr. Nutting explained that he has reached out to the DOR (Department of Revenue) to have the Department of Local Services perform a Financial Management Study, because in the short time that he has been here he notices that the Town lacks fiscal policies or processes and procedures that should be standard in a community. They will come in and work with the Select Board, Finance Committee, and the finance team to develop a set of policies, procedures and practices that relate to good financial oversight. The DLS likes to have a vote support by the Select Board; Mr. Nutting highly recommends this action by the Board.

Mr. Allison moved to support a Financial Management Study done by the Department of Local Services within the Department of Revenue. Mr. Moody seconded. Ms. Turner noted that this had been done in 1999.

Vote Taken. Jason A. Allison, Aye, Jay A. Moody, Aye, Alexandra W. Turner, Aye. [3-0-0]

6. North Main Street (Route 70/117) Road Improvement Project – discussion and vote to acquire property rights by exercise of eminent domain. Plans are available for review in the Select Board’s office.

Mr. Nutting explained to the Board that as part of the Route 70/117 Road Improvement Project, the Select Board needs to vote to acquire property rights by exercise of eminent domain.

Mr. Allison moved to acquire property rights by exercise of eminent domain of North Main Street Route 70/117 Road project as detailed in the attached Information pamphlet as part of the Select Board package. Mr. Moody seconded. *Vote Taken. Jason A. Allison, Aye, Jay A. Moody, Aye, Alexandra W. Turner, Aye. [3-0-0]*

7. Traffic Control Agreement for the Safety Improvement Project regarding Main Street (Route 70/117)

Mr. Nutting explained that the Board needs to vote to agree to the traffic control agreement. This is standard procedure when the State pays for any project, to ensure that all the parameters that they've laid out are lived up to by the town. Basically it talks about signage and traffic signals. Mr. Allison moved to approve the traffic control agreement for the Safety Improvement Project regarding Main Street (Route 70/117). Mr. Moody seconded. *Vote Taken. Jason A. Allison, Aye, Jay A. Moody, Aye, Alexandra W. Turner, Aye. [3-0-0]*

8. Discussion on Town Seals to be placed on all town-owned vehicles (Moody) Tabled from 2/28/22

Mr. Moody brought up an issue whereby some town vehicles do not have the town seal. It is understood that some public safety vehicles will not have the seal, but others should. Mr. Allison moved that all town vehicles, excluding public safety, shall have the town seal emblazoned on the vehicle. Ms. Turner seconded. *Vote taken; Jason A. Allison, Aye, Jay A. Moody, Aye, Alexandra W. Turner, Aye. [3-0-0]*

9. Discussion on wireless security cameras at all entrances and doorways for the Prescott Building and Town Hall (Moody) Tabled from 2/28/22

Mr. Moody stated that entrances and doorways for the Prescott Building and the Town Hall should have security cameras for safety. He has spoken to the Police Chief who concurs. Mr. Nutting will add this to the list of ARPA items.

10. Discussion on charging fees for closure of town roads due to movie productions or other non-town functions. (Moody) Tabled from 2/28/22

Mr. Moody expressed concern about closing town roadways for private companies, whether movie companies or others, and wanted to know if fees could be charged. Mr. Nutting stated that legally you can require a permit or an administrative fee for closure. Mr. Nutting will talk to other local communities to see what they're doing.

11. Update on Hawthorne Hills (Moody).

Mr. Moody expressed concern that this issue has so many "moving parts" that he does not see a resolution. Mr. Nutting stated that this is a Planning Board issue. Mr. Allison stated that there is nothing before the Select Board to deliberate.

Mr. Nutting offered further explanation, stating that this is clearly a Planning Board issue because it's under the subdivision control law, and ultimately, the Planning Board needs to resolve the outstanding issues, which unfortunately tend to drag on and on. He explained that the newest "wrinkle" is that the developers have indicated to the Assessor's Office that they will not pay their

taxes on the open space property, and which also has happens to have the water pump station on it. Clearly, the town should not be in the water pump station build business.

12. Appointments Discussion – review Bylaw (Turner)

Ms. Turner noted that the bylaw for appointments is not being followed. Applicants to boards or committees should be sending the Select Board a letter. The opening should be advertised as widely as possible for 45 days. She would like the bylaw to be adhered to more closely to encourage volunteerism from as many people as possible from geographically and ethnically diverse populations, so we really want to make this a good experience for people. Mr. Nutting said that the “heads up” was appreciated and that the Board would get back on track.

13. Discussion Audit Committee (Turner)

Ms. Turner noted that the Board voted to support the Audit Committee and that there have been some applicants. She asked Mr. Nutting to bring his experience to bear on this issue. Mr. Nutting sees a few flaws with the design of this committee. Because the Town does not audit the schools, we do not need a school representative. In order for a Finance Committee member to serve on a second board there would have to be an article on the Town Meeting Warrant. Mr. Nutting thinks that one citizen, one Select Board member, and one Finance Committee member would be enough, and that this committee could be formed after Town Meeting.

Ms. Turner moved to reduce the Audit Committee to one Select Board member or their agent, one Finance Committee member or their agent, and one citizen at large. Mr. Moody seconded. *Vote Taken. Jason A. Allison, No, Jay A. Moody, Aye, Alexandra W. Turner, Aye. [2-1-0]*

14. Reorganization of Select Board (Turner)

Ms. Turner stated that she was going to nominate Mr. Moody to serve as Chairman of the Select Board, and wanted to explain why. Mr. Moody stated that he would have to turn that down.

Ms. Turner moved to make herself Chair; Mr. Moody seconded for discussion.

Ms. Turner went on to explain to Mr. Allison that this is not personal, stating, “Jason this is not a personal affront, because you're a very dedicated Chairperson. What I wanted to bring to your attention, and everyone, is getting back to what we talked about with the policies and procedures. They're not law, but they are policies and procedures and, very often, I've found that items that I was hoping to have heard weren't getting on the agenda and just that the Board should facilitate, that the Chairman would hopefully facilitate that and do so in a fair manner, and perhaps even intersperse them because we our meetings are being Time blocked and, believe me, I appreciate that, but we need to just make sure that everybody operates together as a team. We'll have a new person coming on because I understand Jay is not running again, probably. So just so we can give everybody a ... make sure that we have equal access to the agenda and to discussion.”

Mr. Allison asked Mr. Moody if he had anything to add to the discussion. Mr. Moody said no.

Mr. Allison said, "I have serious concerns about Alix being Chair. My concerns revolve around the development of North Lancaster, specifically ensuring that the warrant article gets on and that we're able to move forward with all of that work. I think Alex has shown that she is against that and all of the votes she's done, especially with not allowing voting against the DHCD proposal shows that all of that work would be at great risk if she was Chair and I'd be very concerned about allowing that to happen. I believe getting North Lancaster to a vote is paramount. The vote is what's most important, and that helps direct the Select Board on how we proceed in our policies, our whatever the vote outcome is so we need to get to that vote me to hear from residents and decide what the future of Lancaster is."

Discussion continued at length.

Vote Taken. Jason A. Allison, No, Jay A. Moody, No, Alexandra W. Turner, No. [0-3-0]

15. Goals and Objectives meeting (Turner)

Ms. Turner would like to meet to establish goals and objectives prior to hiring a new Town Administrator. Mr. Nutting stated that after the annual election and after the new Town Administrator is on board that he would facilitate this meeting at no cost, suggesting that the Board would be best served right now spending their time and energy on hiring a new Town Administrator. Ms. Turner reminded the Board that again, they are not following policies and procedures. Ms. Turner moved to take Mr. Nutting up on his offer to schedule a goals and objectives meeting in June. Mr. Allison stated that he supports this but does not think we need a motion since we don't know the schedule or the participants at this time. No action was taken.

16. Accept donation to the Select Board from Sterling-Lancaster Community Television, Inc. (SLCT) in the amount of \$1,200. Tabled from 2/28/22

Mr. Moody moved to accept a donation to the Select Board from Sterling Lancaster Community Television in the amount of \$1,200. Mr. Allison seconded. *Vote Taken. Jason A. Allison, Aye, Jay A. Moody, Aye, Alexandra W. Turner, Aye. [3-0-0]*

17. Discussion of Select Board meeting dates in March. Suggestion of March 21, 2022, and March 28, 2022.

Mr. Nutting asked the Board to consider meeting on March 21 prior to the Special Town Meeting and on March 28. Additionally, he proposed March 14th at 5:30.

VIII. APPOINTMENTS AND RESIGNATIONS

Appointments:

Mr. Nutting explained that appointment dates have been corrected; the Board had several questions about expirations. Chairman Allison recognized Zoning Board of Appeals Chair Jeanne Rich, who assisted with the explanation. Ms. Turner noted that according to policies and procedures the Select Board should invite the candidates to speak.

Board of Appeals:

- Eric Jakubowicz as Alternate Member term to expire June 30, 2024 (2 year term)

The Select Board asked Mr. Jakubowicz several questions about why he was interested in serving on the ZBA.

Mr. Allison moved to appoint Eric Jakubowicz as an Alternate member of the Zoning Board of Appeals with a term to expire on June 30, 2024. Mr. Moody seconded.

Vote Taken. Jason A. Allison, Aye, Jay A. Moody, Aye, Alexandra W. Turner, Aye. [3-0-0]

- Dennis Hubbard as Alternate Member term to expire June 30, 2022

The Select Board asked Mr. Hubbard several questions about why he was interested in serving on the ZBA.

Mr. Allison moved to appoint Eric Jakubowicz as an Alternate member of the Zoning Board of Appeals with a term to expire on June 30, 2022. Mr. Moody seconded.

Vote Taken. Jason A. Allison, Aye, Jay A. Moody, Aye, Alexandra W. Turner, Aye. [3-0-0]

IX. LICENSES AND PERMITS - NONE

X. OTHER/UNFINISHED BUSINESS - NONE

XI. NEW BUSINESS - NONE

**This item is included to acknowledge that there may be matters not reasonably anticipated by the Chair*

XII. COMMUNICATIONS

- Select Board Pre-Town Meeting will be held on Monday, March 21, 2022 at 6:00pm at the Mary Rowlandson Elementary School Auditorium.
- Special Town Meeting will be held on Monday, March 21, 2022 at 7:00pm at the Mary Rowlandson Elementary School Auditorium.
- Next Select Board Regular Meeting will be held on Monday, April 4, 2022 via ZOOM.

XIII. ADJOURNMENT

Select Board member Ms. Turner offered a motion to adjourn the meeting; seconded by Mr. Moody. Jason A. Allison, Aye, Jay A. Moody, Aye, Alexandra W. Turner, Aye. [3-0-0]

Respectfully submitted

Kathleen Rocco
Executive Assistant

APPROVED

Jay M. Moody, Clerk
Approved and accepted: March 28, 2022