

**Respondent:****Statement of Project Requirements****Pts.****Comments**

Highly Advantageous <i>6 - 10 Points</i>	Consultant has a clear understanding of needs, objectives, and goals to be achieved, and work involved. Content is well presented and easy to understand.		
Advantageous <i>1 - 5 Points</i>	Consultant does not make clear one or more details about the needs, objectives, and goals to be achieved, and work involved for this project.		
Not Advantageous <i>No Points</i>	Consultant does not clearly understand the needs of this project.		

**Response to RFP**

Highly Advantageous <i>6 - 10 Points</i>	Consultant details their process, from beginning to end, and addresses each area of concern in Section 3.0 in a manner that is easily understandable. Consultant addresses potential areas of concern with a well-thought-out plan.		
Advantageous <i>1 - 5 Points</i>	Consultant addresses everything required in Expectations & Deliverables Section.		
Not Advantageous <i>No Points</i>	Consultant does not address one or more items in Expectations & Deliverables Section.		

**Similar Experience**

Highly Advantageous <i>6 - 10 Points</i>	Consultant responds to all aspects of this section while providing summaries of past projects with much similarity to the subject project.		
Advantageous <i>1 - 5 Points</i>	Consultant addresses everything required in section while providing some similar examples of past projects.		
Not Advantageous <i>No Points</i>	Consultant does not address all areas in this section or does not indicate comparable past projects.		

**Expected Time of Delivery**

Highly Advantageous <i>6 - 10 Points</i>	The Consultant agrees to present the HPP to the Select Board for approval within 28 weeks following commencement of the project.		
Advantageous <i>1 - 5 Points</i>	The Consultant agrees to present the HPP to the Select Board for approval within 28 to 40 weeks following commencement of the project.		
Not Advantageous <i>No Points</i>	The Consultant agrees to present the HPP to the Select Board for approval more than 40 weeks following commencement of the project.		

**References****Pts****Comments**

Highly Advantageous <i>6 - 10 Points</i>	Consultant provides three or more references that can provide favorable examples of the quality of services the Consultant provided to them.		
Advantageous <i>1 - 5 Points</i>	The Consultant provides up to two references that can provide favorable examples of the quality of service the Consultant provided to them.		
Not Advantageous <i>No Points</i>	The Consultant provides no references OR one or more references was not favorable to the Consultant.		

**Total Points Awarded**

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**Overall Impression and additional Comments:**