

TOWN OF LANCASTER  
BOARD OF APPEALS  
Remote Meeting Via Zoom  
November 19, 2020

Present: Chair Jeanne Rich, Matthew Mayo, Hannah Meyer, David Stadtherr, Frank Sullivan, Scott Miller, Ryan Aldrich and Rob Alix.

Staff Present: Debra Dennis, Planning & Community Development

List of Documents:

- Agenda- November 19, 2020
- Minutes July 30, 2020 and August 27, 2020

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There being a quorum present, Chair Rich called the meeting to order at 7:00 PM.

**Discuss mailing process to abutters for a public hearing**-Chair Rich informed the members that the public hearing notices are not being sent by certified mail. She asked the members if they wanted them to be sent certified again. She stated the importance of having the green sheets to have proof that the public hearing notices were sent out. After some discussion, the consensus of the Board was to send the public hearing notices out certified again.

**Minutes**

**A motion was made by Matt Mayo to approve the minutes of July 30, 2020. Hannah Meyer seconded the motion. Roll Call Vote: Rob Alix yes, Ryan Aldrich yes, Scott Miller yes, Frank Sullivan yes, David Stadtherr abstained, Hannah Meyer yes, Matt Mayo yes and Jeanne Rich yes.**

**A motion was made by Frank Sullivan to approve the meeting minutes of August 27, 2020. David Stadtherr seconded the motion. Roll Call Vote: Rob Alix yes, Ryan Aldric yes, Scott Miller yes, Frank Sullivan, yes, David Stadtherr yes, Hannah Meyer yes, Matt Mayo yes and Jeanne Rich yes.**

**David Stadtherr made a motion to adjourn. Rob Alix seconded the motion. Roll Call Vote: Rob Alix yes, Ryan Aldrich yes, Scott Miller yes, Frank Sullivan yes, David Stadtherr yes, Hannah Meyer yes, Matt Mayo yes and Jeanne Rich yes.**

**The meeting was adjourned at 7:24PM.**

**Respectfully submitted**

**Debra Dennis**