



TOWN OF LANCASTER BOARD OF ASSESSORS

MICHAEL BURKE SR., VICE-CHAIRMAN
DEBRA SANDERS, MEMBER
KRISTEN FOX, MEMBER

BOBBI-JO WILLIAMS
PRINCIPAL ASSESSOR, EXT 1312
BWILLIAMS@LANCASTERMA.NET

REGULAR MEETING September 22, 2021 Zoom Meeting

Members in attendance: Michael Burke Sr
Debra Sanders
Kristen Fox

Co-Chair, Michael Burke called the meeting to Order at 4:45 P.M. via zoom.

D. Sanders introduced/welcome new Board Member Kristen Fox.

Discussion to reorganize the Board – M. Burke would like to keep the Board as is until meetings can take place again in person.

Take action on regular meeting minutes of June 24, 2021 – M. Burke motioned to accept, D. Sanders - seconded, K. Fox – abstained as she was not yet a Board member. M. Burke to stop by the Assessors office to sign.

D. Sanders initiated discussion regarding the letter from the Lancaster Land Trust, received by the Board of Assessors on September 1, 2021 requesting to transfer the Chapter 61A status from 0 Deershorn Rd, assessor's map 41 parcel 34A to new owner, David Rota. M. Burke inquired on the specific lot and D. Sanders addressed how this particular lot was from a larger lot split from a plan recorded in October 2020. Ms. Sanders continued to discuss how there was a transfer of ownership to Mr. Rota, recorded in June 2021 and the letter to transfer Chapter status was not received until after the change in ownership. K. Fox expressed concern that the Town has lost the Right of First Refusal (ROFR) and further discussion was held regarding how the lots were obtained; formerly Kilbourn land and what the current status of the land is; it appears there has been no activity. It was agreed upon by all board members to offer ROFR; letter to be drafted to sent to Select Board. FY2022 chapterland application from applicant David Rota on hold until notification from Select Board regarding right of first refusal.

Discussion took place regarding the first year of appraisals for the Class 504 public utilities used to determine the full and fair cash value of taxable personal property prepared by RRC.

Discussion was held regarding putting together a set meeting schedule and it was agreed that the Board will meet monthly, the second Thursday of each month at 4:45 pm, next meeting scheduled for Thursday, October 14, 2021.

M. Burke made the motion to adjourn meeting @ 5:09 P.M. seconded by D. Sanders.