



TOWN OF LANCASTER BOARD OF ASSESSORS

MICHAEL BURKE SR., VICE-CHAIRMAN
DEBRA SANDERS, MEMBER
KRISTEN FOX, MEMBER

BOBBI-JO WILLIAMS
PRINCIPAL ASSESSOR, EXT 1312
BWILLIAMS@LANCASTERMA.NET

REGULAR MEETING October 14, 2021 Via Zoom

Members in attendance: Debra Sanders
Kristen Fox

Member, Deb Sanders called the meeting to Order at 4:45 P.M. via zoom.

Action taken on regular meeting minutes of September 22, 2021 – K. Fox motioned to accept, D. Sanders - seconded. K. Fox to stop by the Assessors office to sign.

Continued discussion regarding the transfer request of Chapter 61A status from Lancaster Land Trust to David Rota. E-memo received 10/5/2021 from the Select Board indicating that they do not wish to exercise their Right of First Refusal. K. Fox motioned to accept the transfer of Chapterland status for the parcel identified as 0 Deershorn Rd, Map 41 Parcel 34A for Fiscal Year 2022 from Lancaster Land Trust to new owner David Rota, D. Sanders seconded and it was unanimous.

Discussion took place regarding the CPA insert that was presented by the CPA citizen group to be included with the actual tax bill for FY2022. It was agreed that correspondence will be sent to the group from the Board of Assessors with the Board's comments including that the insert is not required to be sent in the tax bill, it can be communicated in other ways; insert should not be a direct communication from the Board of Assessors; make sure that all communications are in sync with information the Assessors office may post and correcting the qualifying date to be January 1.

Memorandum regarding 2022 License Renewal was discussed and it was decided upon that these memorandums from the Office of the Select Board do not need to be reviewed by the Board of Assessors unless specific action is required by the Board.

Attendance at the Select Board meeting for Monday, October 18, 2021 was confirmed by D. Sanders and K. Fox, agenda to be posted for BOA.

D. Sanders made the motion to adjourn meeting @ 4:57 P.M. seconded by K. Fox.

Date for next meeting to be determined as the next regularly scheduled meeting for second Thursday of each month falls on November 11th, Veterans Day holiday.