



APPROVED

TOWN OF LANCASTER BOARD OF ASSESSORS

MICHAEL BURKE SR, CHAIRMAN
DEBRA SANDERS, MEMBER
KRISTEN FOX, MEMBER

BOBBI-JO WILLIAMS
PRINCIPAL ASSESSOR, EXT 1312

ADAM QUIGLEY
ASSISTANT ASSESSOR, EXT 1084

REGULAR MEETING MINUTES April 21, 2022, 4:45 P.M. Via Zoom

Members in attendance: Mike Burke Sr, Debra Sanders, Kristen Fox

Co-Chair, Mike Burke Sr called the meeting to Order at 4:45 P.M. via zoom.

D. Sanders moved to accept the Meeting Minutes of November 10, 2021. M. Burke seconded. K. Fox was not present for meeting so she will abstain. Debra Sanders, Aye, Mike Burke Sr, Aye, Kristen Fox, Abstain. [2-0-1]

D. Sanders moved to accept the Meeting Minutes of December 15, 2021. K. Fox seconded. Debra Sanders, Aye, Mike Burke Sr, Aye, Kristen Fox, Aye. [3-0-0]

The Board reviewed and took action on Statutory/CPA Exemption applications for fiscal year 2022; 5 applications – Clause 41C Senior; 1 existing applicant and 4 new applicants. 9 CPA exemption applications. K. Fox made a motion to approve 2 statutory exemption applications and deny 3 for not meeting the asset/income requirements. M. Burke seconded. Debra Sanders, Aye, Mike Burke Sr, Aye, Kristen Fox, Aye. [3-0-0]
K. Fox made a motion to approve 7 of the CPA exemption applications and deny 2 CPA exemption applications for not meeting the income qualifications. M. Burke seconded. Debra Sanders, Aye, Mike Burke Sr, Aye, Kristen Fox, Aye. [3-0-0]

The Board reviewed and continued discussion on the tabled, from 3/22/2022 meeting, abatement applications for David Rota, Map 41, Parcels 34E, 34F and 34G. K. Fox made a motion to deny the 3 applications for FY2022 abatements for not meeting the qualifications for fiscal year 2022 under Chapter 61A. D. Sanders seconded. Debra Sanders, Aye, Mike Burke Sr, Aye, Kristen Fox, Aye. [3-0-0]

The Board reviewed and discussed 16 State Tax Form 3ABC applications filed, 14 existing and 2 new applicants. D. Sanders made a motion to accept the exempt status of 15 applicants and deny 1 applicant, Baystate Reference Lab, from exempt status. K. Fox seconded. Debra Sanders, Aye, Mike Burke Sr, Aye, Kristen Fox, Aye. [3-0-0]

The Board reviewed the amendments made to the Verizon Settlement which was approved to sign at the last Board Meeting held 3/22/2022. D. Sanders has signed, need another Board Member to come in and sign.

The Board discussed re-organizing now that there are 3 members. D. Sanders made a motion to make Mike Burke Sr the Chair instead of Co-Chair. K. Fox seconded. Debra Sanders, Aye, Mike Burke Sr, Aye, Kristen Fox, Aye. [3-0-0]

Chair M. Burke Sr offered a motion to adjourn the meeting at 5:08 P.M., seconded by K. Fox. Mike Burke Sr, Aye, Debra Sanders, Aye, Kristen Fox, Aye. [3-0-0]