



APPROVED

TOWN OF LANCASTER BOARD OF ASSESSORS

MICHAEL BURKE SR, CHAIRMAN
DEBRA SANDERS, MEMBER
KRISTEN FOX, MEMBER

BOBBI-JO WILLIAMS
PRINCIPAL ASSESSOR, EXT 1312

ADAM QUIGLEY
ASSISTANT ASSESSOR, EXT 1084

REGULAR MEETING MINUTES December 14, 2022 - 4:45 P.M. Via Zoom

Members in attendance: Mike Burke Sr - Chair, Debra Sanders, Kristen Fox

Member, Debra Sanders called the meeting to Order at 4:46 P.M. via zoom.

D. Sanders moved to accept the Regular Meeting Minutes of October 26, 2022; K. Fox seconded. M. Burke was not present for the meeting so he will abstain. Debra Sanders, Aye, Kristen Fox, Aye, Mike Burke Sr., Abstain. [2-0-1]

The Board discussed the late receipt of one FY2024 Chapterland 61A application for map/parcel 44-31L. M. Burke made a motion to approve the 61A Chapterland application for fiscal year 2024 with the condition that the parcel owner must be notified about the importance of getting their application into the office of the Board of Assessors by October 1, which is the filing deadline each year. K. Fox seconded. Debra Sanders, Aye, Mike Burke Sr, Aye, Kristen Fox, Aye. [3-0-0]

The Board reviewed and took action on Statutory Exemption applications for fiscal year 2023; 2 – Clause 17D Senior/Surviving Spouse, existing applicants; 37 – Clause 22 Veteran, 35 existing applicants 2 new, discussion took place for 1 of the existing applicants who moved, staying within Lancaster after the qualification date of July 1, 2022 however the application was completed with the former domicile address; 3 – Clause 22D Surviving Spouse of Veteran, existing applicants; 14 – Clause 22E Veteran, 13 existing applicants 1 new; 1 – 22H Surviving Parents, existing applicant; 1 – Clause 37 Legally Blind Person, new applicant, 4 – Clause 41C Seniors, existing applicants. K. Fox made a motion to approve the following exemption applications; 2 existing clause 17D, 34 existing & 2 new clause 22 tabling the application for the veteran who has moved, until he completes a new application, 3 existing clause 22D, 13 existing & 1 new clause 22E, 1 existing clause 22H and 4 existing clause 41C. The new clause 37 applicant is denied for not meeting the legal blindness eligibility requirement date of July 1. D. Sanders seconded. Debra Sanders, Aye, Mike Burke Sr, Aye, Kristen Fox, Aye. [3-0-0]

Other Business – Chair Mike Burke Sr inquired on listing of the Board Meeting on the Town calendar; it was posted on the Board of Assessors page of the website but not on the Town calendar. Principal Assessor B. Williams will follow up.

Member D. Sanders offered a motion to adjourn the meeting at 5:12 P.M., seconded by K. Fox. Mike Burke Sr, Aye, Debra Sanders, Aye, Kristen Fox, Aye. [3-0-0]