



**APPROVED**

## TOWN OF LANCASTER BOARD OF ASSESSORS

MICHAEL BURKE SR, CHAIRMAN  
DEBRA SANDERS, MEMBER  
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BOBBI-JO WILLIAMS  
PRINCIPAL ASSESSOR, EXT 1312

ADAM QUIGLEY  
ASSISTANT ASSESSOR, EXT 1084

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### REGULAR MEETING MINUTES November 13, 2023 - 4:45 P.M. Via Zoom

Members in attendance: Mike Burke Sr - Chair, Debra Sanders – Member, Kristen Fox - Member

Member Debra Sanders called the meeting to Order at 4:58 P.M. via zoom.

K. Fox moved to accept the Regular Meeting Minutes of September 27, 2023; M. Burke seconded. Debra Sanders, Aye; Mike Burke Sr., Aye; Kristen Fox, Aye. [3-0-0]

D. Sanders introduced David Manzello, President, Regional Resource Group to discuss the 2022 sales used for valuation adjustments for Fiscal Year 2024. After review and discussion, maintaining an overall median of 93%, it was determined that adjustments are required to be made increasing residential, condominiums and commercial and industrial values. D. Sanders made a motion to accept the new value adjustments for FY2024 presented by David Manzello/RRG as discussed, K. Fox seconded. Debra Sanders, Aye; Mike Burke Sr., Aye; Kristen Fox, Aye. [3-0-0]

Other Business – Classification Hearing Date set for December 4, 2023; Date to be determined for review of Kalon Farms application to abate a conveyance tax, received on October 25, 2023.

Member Debra Sanders offered a motion to adjourn the meeting at 5:17 P.M., seconded by K. Fox. Mike Burke Sr, Aye; Debra Sanders, Aye; Kristen Fox, Aye. [3-0-0]