



**TOWN OF LANCASTER
BOARD OF HEALTH
Monday, February 9, 2022, 5:00PM
Meeting Minutes**

Members in attendance: Chair Jeff Paster, John Farnsworth, and Katherine Holden

Also in attendance: Debra Dennis, BOH Administrator

Chairman Paster called the meeting to order at 5:00PM

Distribution of Covid 19 Test Kits

Chair Paster read into the record a draft letter he is going to send to town leadership pertaining to the 360 Covid-19 rapid antigen test kits that were donated. He said this will go to the Town Administrator, Select Board members, Chief Moody, Chief Hanson, and other departments.

Chair Paster said at a previous meeting we received approval from the Select Board to utilize ARPA funds to purchase up to \$10,000 worth of kits should we need them. He said he is committed to the town to be fiscally responsible and to not spend the money unless necessary.

Chair Paster went over the drafted policy concerning distributing rapid antigen test kits to the public. He said his recommendation is that the Board distribute these test kits to people who have been in close contact with somebody who has tested positive, to people who was positive and needs to test prior to returning to work.

The Board members discussed the document and having another meeting to discuss changes prior to finalizing.

The Board members went over the draft distribution form, letter to the distribution agencies, and the procedure for distributing the covid-19 rapid antigen test kits. The proposed distribution agencies are Fire Department, Police Department, Library, Council on Aging, and Board of Health at the Prescott Building.

Chair Paster said he wants to make sure the individuals distributing the kits are doing it in a safe manner, keeping in mind that any individual requesting it should be considered potentially infected. He commented about social distancing and using sanitizer.

The Board discussed the poster that would be hung up at each distribution center. He showed the label that will be used for repackaging the kits since they come in pairs and will be distributed individually with the instructions.

The next Board of Health meeting is February 14, 2022, at 5:00pm.

The Board discussed the repackaging of the test kits.

Adjourn

John Farnsworth made a motion to adjourn and was seconded by Katherine Holden. No discussion. Roll Call Vote: John Farnsworth yes, Katherine Holden yes, and Jeff Paster yes.

The meeting was adjourned at 6:08pm.

Respectfully submitted

Debra Dennis
BOH Administrator