

1 TOWN OF LANCASTER – BOARD OF HEALTH
2 Meeting Minutes
3 Thursday, 29 September, 2022
4

5 Chairman Paster called the meeting to order at 9:30AM.
6

7 Members in attendance: Jeff Paster, Denise Hurley and John Farnsworth
8 No others in attendance, Meeting recorded
9

10 **Meeting for the sole purpose 11-October Clinic Planning**
11 **No other Agenda Items**
12

- 13 • **Flu Clinic** To be held Tuesday, 11-October-2022 **at the College Church**
14 **Located at:** 337 Main Street, South Lancaster, MA 01561
15 **Hours:** 1 to 5PM
16

17 **Clinic:** 1 to 5PM, Tuesday, 11-October-2022 with Set-Up
18 Monday 10-October-2022 at the Chair's pleasure. Hurley and Farnsworth
19 are standing-by to help as needed in the run-up to 11-October.
20

21 Nashoba Associated Boards of Health (*Ayer, MA*) and Rite-Aid
22 Pharmacy (*1031 Main Street, Clinton, MA 01510*) to participate.
23

24 Times: Rite Aid 1PM to 5PM
25 NASHOBA 2PM to 5PM
26

27 Clinic info has gone to Cable, See Sta-99
28 Jeff to Update Face Book Message
29

30 MASKS Will Be Mandatory
31

32 Clinic Vestibule
33 Two 6ft Tables for 3-Volunteers with Chairs
34 Screening Forms
35 Temperature Taking
36 Masks (*to be dispensed to those without*)
37

38
39 Clinic Hall Signs (directing to Rite Aid or NASHOBA)
40 Two 6ft Tables with 6-Chairs

Clinic Observation Area DVD Player
10-Chairs, 6ft Apart

Jeff Paster and Denise Hurley to meet at the Old Town Hall at 1PM on Monday, 10 October. Purpose: Gather clinic supplies and allow Denise to become familiar with the location, contents and access to BOH stores in the Old Town Hall.

Assignments: Jeff Paster Post Update to Face Book
Gather Test Kits
Thermometer (*Jeff to screen Temps*)
Forms (*Entry & direction*)
Lunches (*Turkey or Tuna Bags*)
Sign Inserts (*Jeff to do*)

John Farnsworth Acquire from BOH-Trailer
Sandwich Board Signs (*Two minimum*)
Masks (*100-pack*)
Enter/ Exit Signs (*4 of Each*)
Box of Letters for Signs
Easel (*for instructions at entry*)
Cot (*in the event it's needed*)

John to CAD entry poster
John to Deploy Sandwich Sign Boards

Denise Hurley At the Site, 11 October
Visit Library and pick Kiddo DVD's
Set-Up Hall (tables/ chairs)
Set-Up DVD Player
Set-Up Treat/ Water Table

At the end of Clinic, Member Farnsworth and Member Hurley will return all Trailer Items to the Trailer at LFD. This will allow Denise an opportunity to see the Trailer interior, its contents and how to engage assistance from LFD to enter or move the Trailer is necessary in future.

- 81 • Meeting Minutes, 12 September 2022

82
83 Reviewed, Accepted Voted: PASS, 3 to 0

- 84
85 • Adjourn 10:19AM Voted: PASS, 3 to 0

86
87 Address Clarifications: 695 Main Street, Old Town Hall
88 39 Harvard Road, LCC (*Tercentenary Building*)
89 701 Main Street, Prescott Building

90
91 Info from Lancaster Website, Assessor's info

92
93 695 Main Street: Old Town Hall
94 701 Main Street: Prescott Building
95 701 Main Street, Behind : LCC

96
97 Note: all 3-Buildings are accessed from Thayer Drive, the loop-road
98 Around the Town Green

99
100 Additional Non-Meeting Info: Hazard Mitigation DRAFT-FINAL
101 has arrived and has a timed review period. Farnsworth has purchased
102 a “ toy-telephone “ for certain folks in Town employ to practice
103 returning telephone calls.