

1 TOWN OF LANCASTER – BOARD OF HEALTH  
2 Meeting Minutes  
3 Thursday, 27 October, 2022  
4

5 Chairman Paster called the meeting to order at 9:33AM.  
6

7 Members in attendance: Jeff Paster, Denise Hurley and John Farnsworth  
8

9 Also Attending: Nashoba Agent William Brookings, resident Tom Christopher,  
10 Frank McPartland from Dillis & Roy and resident Susan Munyon. Meeting  
11 recorded  
12

13 **Scheduled Discussion**

- 14 • 679 George Hill Road – Frank McPartland, PE, variance request  
15

16 Discussion: BOH requirement for sewer tie-in.  
17

18 Mr. McPartland reported to the BOH that his firm had made a number of  
19 good-faith efforts to locate area contractors to perform the sewer  
20 connection work for the new property owner. Bid packages and calls  
21 have not resulted in parties able or interested in the work. Additionally,  
22 there have been complications with the LSD. Mr. McPartland was  
23 asking the BOH to consider allowing his client to abandon the sewer tie-  
24 in and proceed with a Title-5 type land-based disposal works. The 48-  
25 Bedroom project would hypothetically generate about a 5,280 GPD, a  
26 flow below the 10,000 GPD design limit in Title-5.  
27

28 The Board advised Mr. McPartland that prior to considering approval of  
29 a variance for a land-based works onsite, the Board would need written  
30 documentation detailing the need for change from existing community  
31 sewer tie-in at George Hill Road to an onsite works as approved  
32 including documentation from LSD detailing recent events altering the  
33 approved path, affirmative onsite Soil Testing indicating a Title-5 works  
34 onsite is feasible, and documentation of all due diligence in attempts to  
35 comply with sewer tie-in solution. Mr. McPartland will contact the BOH  
36 when he is ready to continue discussions.  
37

- 38 • 66 Prescott St – house inspection status  
39 Agent Brookings is ready to close the file on 66 Prescott save  
40 confirmation from LFD that their inspections are complete.

41 Member Farnsworth would follow-up with LFD.

- 42
- 43 • 64 Old Hickory Rd
- 44 Sump-Pump relocated, Title-5 Inspection complete.
- 45
- 46 • 39 Ponakin Rd
- 47 Failed works. The 2-year statutory period for repair has elapsed and is
- 48 now 5-years past. Agent Brookings will notify the Owner by mail.
- 49

50 **Permits**

- 51
- 52 • 226 Fort Pond Inn Rd – D-box replacement, Agent Brookings to
- 53 issue permit to replace.
- 54 • 215 Langen Rd – D-box Title-5 Inspection conditional pass, D-Box
- 55 replacement, Agent Brookings to issue permit to replace.
- 56
- 57 • 1257 Main St – Title-5 Upgrade. Site located on North Side of North
- 58 Main Street ( aka Rt-117 ) just prior to entering the North Village.
- 59 Design for a PRESBY works. The existing works is a shared works, a
- 60 Cesspool. The proposed works is designed for only #1257. The
- 61 Abutter, #1263, is tasked with a limited time to pursue their own SDS
- 62 remedy. A Cesspool, 50-plus years old, has served both properties.
- 63 The Owner of #1257 requested Title-5 Upgrade relief to reduce an
- 64 Estimated Seasonal High Groundwater offset from 5-feet to 3-feet.
- 65 The reduction being allowed under the DEP approval of PRESBY
- 66 technology, the Board voted unanimously to approve the Design as
- 67 submitted.
- 68 • 2286 Main St – upgrade
- 69 Site located near the Nat-Grid Power Lines on ( Rt-117 ). A PRESBY
- 70 Design with 4-foot ESHGW offset of 4-feet. No variances requested.
- 71 Design by Dillis & Roy. The Board voted unanimously to approve
- 72 the plan as submitted.
- 73 • 2832 No. Main St – upgrade
- 74 Request to upgrade failed works to a Pipe & Stone Pump works.
- 75 Redoximorphic features were reported at 32-inches below grade
- 76 with a 4 MPI percolation rate. Applicant requested a reduction of
- 77 GW offset from 4-feet to 3-feet. The site being site being on Town

78 Water and a marked improvement, the Board voted unanimously to  
79 approve the plan as submitted.

- 80 • 73 Chase Hill Rd – D-box, conditional pass, Agent Brookings to  
81 follow-up

82

### 83 **Title-5 Inspection Reports**

84

- 85 • 215 Langen Rd Conditional Pass
- 86 • 173 Goss Lane PASS
- 87 • 2 Highland St PASS
- 88 • 1990 Shirley Rd PASS
- 89 • 73 Chase Hill Rd – D-box Conditional Pass

90 Mr. Brookings to Follow-up Conditional-Passes

91

### 92 **Discussion**

- 93 • October 11 Vaccination Clinic report: Annual BOH Clinic, hosted  
94 at the College Church, was a great success. 125-plus Residents  
95 were Vaccinated, masks distributed, and 80 to 90 COVID-19 Test  
96 Kits were distributed. The Board extends a SPECIAL THANKS  
97 to Pastor Rom and Ed Collins of The College Church, Alicia  
98 Fullem, Pharmacy Manager Rite-Aid, Tamara Bedard, Community  
99 Health Manager, Nashoba Associated Boards of Health, Karen  
100 Keefe, Kathy Holden (former BOH Member), Pat McGuire, Ann  
101 Fuller, BOH members Jeff Paster, John Farnsworth and Denise  
102 Hurley, and everyone else that participated and made the Clinic a  
103 success.

104

- 105 • BOH office, records, and support changes, report of interaction  
106 with Planning department

107 The BOH office within the ground floor of the Prescott Building is  
108 being re-located to the LCC (Tercentenary Building ). BOH files  
109 were, without notice or permission, removed from file drawers and  
110 boxed by the planning director, discovered by Mr. Paster on a  
111 standard Wednesday morning office hours visit. Mr. Paster  
112 instructed the planning director that under no circumstances was

113 she to interfere with BOH business unless prior consultation and  
114 permission had been given by the BOH. Consultation with Ms.  
115 Hodges and Ms. Dolan revealed they were not informed of this  
116 action by planning, and they assisted Mr. Paster with resources so  
117 the BOH, including Mr. Brookings, could conduct business in a  
118 temporary area. BOH records will remain and continue to be  
119 housed securely in the address files in Room-1 of the Prescott  
120 Building. Swing office space will be permanently assigned by Ms.  
121 Dolan once renovations to the LCC have been completed. This  
122 space will serve Mr. Brookings in his weekly Lancaster office  
123 hours as well as BOH members.

124 Until such time as the BOH again has administrative assistance,  
125 Chairman Jeff Paster has been and will continue to attend the mail,  
126 correspondence, permit issuance, phone calls and other duties of  
127 the BOH-administrator.

128 Kelly Dolan, Director of Health and Human Services, has been  
129 invited to attend the next BOH Meeting to review her organization  
130 and plans, collaboration and administrative staff support of the  
131 BOH, and progress in creating a BOH space in the LCC.

132 In discussion, the Board acknowledged the cooperative and  
133 interactive efforts Ms. Dolan has extended to the Board.

134 • Reported mold Sylvan Rd

135 A tenant has reported mold and other non-specific unsafe  
136 conditions and requested assistance, having had difficulty working  
137 with the landlord. At present, the tenants are on a honeymoon.  
138 Upon their return, Agent Brookings will schedule a discussion,  
139 fact-finding, and possibly an inspection. Members Hurley and  
140 Farnsworth will accompany Mr. Brookings as observers.

141 Nota-Bene: Mr. Brookings has also been asked to schedule an  
142 inspection on Carter Street.

143 • EAT requests

144 Today, 27-October, is the last day for requests in this cycle. At  
145 present, the BOH has no immediate requests but is anticipating  
146 Town Manager Kate Hodges may lead a preparedness effort. The  
147 BOH is prepared to assist and support this process.

148 • Generators - sizes, locations, and numbers of units. Member

149 Farnsworth has been researching and gathering information.

150 • Heating Stations

151 Member Farnsworth has been researching and gathering  
152 information. This remains a topic of concern for the BOH. The  
153 Board is looking forward to working with the Town Manager and  
154 Community Center Director to making heat available in emergency  
155 situations.

156 • Emergency Shelter - at the discretion of the TA, possible  
157 formation a Member led group to define location, and additional  
158 locations, basic needs and pathway. Possibly a group with a FD,  
159 PD & DPW consulting Member.

160 • Water, MREs, Heat

161 The Board of Health remains committed to working with our  
162 community counter parts in a commitment to preparedness,

163 • BOH donation our residual DPH Gift Cards to ? the Angel Tree.

164 There are roughly 36-Cards. Residual Market Basket gift Cards (  
165 \$25 ) from Pandemic Clinics DPH offered as Vax-Incentives are in  
166 BOH care. The BOH voted that these cards will be donated to the  
167 LPD Angel-Tree program for holiday distribution to those in need.  
168 Member Farnsworth will verify if the cards are still active.

169 • Adding Denitrification to SDS Repairs and/or New Construction  
170 within arbitrary distances from our ponds or tributaries to the pond  
171 areas. Within Lancaster, there are approximately 32-miles of  
172 Nashua River Riverbank, Ten-plus Ponds, Wetlands and ACEC  
173 areas that are sensitive to Nitrogen loading.

174 Tom Christopher spoke about the impacts of untreated stormwater  
175 and traffic increases on Lancaster's sensitive natural resources.  
176 The Board acknowledged the impact of Nitrogen (and other  
177 contaminants like Cadmium from vehicle brakes) is having on our  
178 ponds, wetland, and cold-water fisheries. The Board discussed the  
179 importance of limiting Nitrogen discharges to our pond areas.  
180 Member Farnsworth volunteered to research the Nitrogen issue.

181 • Attenuation of Catch-Basin discharges to ACEC, ponds or  
182 River/Pond tributaries.

183 See above.

184

185 Non-Agenda Item: Request from Select-Board: LICENSES

186

187 Chairman Paster will review and respond to the Select-Boards request to  
188 all Boards for input on New and Renewal Licenses noting United-Ag's  
189 outstanding CoC for outstanding work.

190

191 Member Paster will follow-up with Lancaster's Nashoba Food Agent,  
192 Bridgett Braley, regarding Kalon Farms for any outstanding issues.

193

194 **Next meeting date**

195 • Thursday, 9:30AM, 17 November 2022 ..... 2022-11-17

196

197 **Minutes**

198 • September 29, 2022 Unanimously approved as amended

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200 **Adjourn** 11:35 AM by unanimous vote

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