



## **TOWN OF LANCASTER – BOARD OF HEALTH**

### **Meeting Minutes**

### **September 2, 2020**

Members in attendance: John Farnsworth, Katherine Holden, and Jeff Paster

Also in attendance: William Brookings, Health Agent and Debra Dennis

Chairman Farnsworth called the meeting to order at 9:33AM.

Jeff Paster explained the zoom process

#### **Discussion**

Schools reopening, Schools Closing-Superintendent Brooke Clency gave a broad overview of what the school will be doing. She discussed a hybrid model with the students and staff staying six feet apart. Jeff Paster asked if they could do anything more than the guidelines.

Superintendent Clency said they are not doing just the minimum. Chairman Farnsworth asked if there was anything the Board could do to help them. They discussed socialization and the long-term health affects weighed against socialization. The Board wanted to make sure the bubblers were not being used.

#### **Public Hearing**

- **28 Kinnear Avenue Variance Hearing**

***Present: Brian Milisci representing the owners of Kinnear Ave.***

The Chairman opened the public hearing by reading the public hearing notice. Mr. Milisci said this is a very small property. The reduction of offset of the property line should be 10 feet and we only have 8 feet. The foundation should be 10 feet from the slab and we only have 9 feet. Bill Brookings said they are asking for variances for these. Mr. Milisci said they will be upgrading the existing septic tank. Bill Brookings said he has no issues.

**A motion to close the hearing was made by Katherine Holden and seconded by Jeff Paster.**

**Roll call vote: Katherine Holden yes, Jeff Paster yes and John Farnsworth yes.**

**A motion to approve the variances was made by Katherine Holden and seconded by Jeff Paster. Roll call vote: Katherine Holden yes, Jeff Paster yes and John Farnsworth yes.**

#### **Discussion continued**

Immunization Clinic-Jeff Paster summarized the immunization clinic plan. He said Board is partnering up with Nashoba Board of Health and Rite Aid to provide an immunization clinic in  
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October. This will be located outside at the Lancaster Community Center. He discussed the need for volunteers and equipment. Katherine Holden asked how many volunteers are needed and Jeff Paster said 8 to 10 are needed.

**Face-Book Use**-Katherine Holden stated the Board would have to commit to posting regularly. Jeff Paster said we would have to have frequent posts and make sure to not post outdated information. Katherine Holden said it would be hard to maintain.

**Release of Public Information, Protocol**-Chairman Farnsworth said there should not be any distribution of information from the Board of Health to an Applicant until the applicant receives it and in turn no release of information from an Applicant to the Board of Health before the Members have received it.

**Public Health Emergency Preparedness (PHEP), Local Issues**-Chairman Farnsworth reported that Jeff Paster is now Lancaster's Representative to the Regional Community Region 2 Board. The Board discussed making requests to receive materials from Region 2. Jeff Paster commented there should be an inventory done on the Board of Health trailer, so they know what supplies are needed.

**Complaints and Citations**-Chairman Farnsworth said complaints are responded to by members and or Nashoba. Nashoba has a good procedure to handle complaints. Bill Brookings said they do a site visit and follow procedures. After three complaints a letter is done. Jeff Pastor said businesses not in compliance are putting residents at risk.

**Annual Book Sale**-Susan Munyon said she wants to have a book sale at Town Hall and wants to know what the criteria is to do this. She explained the procedures they would follow. The Board supported this.

**Youth Fitness Proposal**-United Health is proposing something behind the Community Center for after School. This was tabled.

**Eastern Equine Encephalitis and Central Mass Mosquito Control Project**-Chairman Farnsworth reminded everyone that this is mosquito season. Central Mass Mosquito Control is spraying Thursday's in Lancaster.

**Seminar Attendance by Members**-John Farnsworth and Jeff Paster will be attending the PHEP National Summit.

**Rabies Clinic and Alternatives**-Katherine Holden said the rabies clinic is canceled for all of 2020. Chairman Farnsworth said we should revisit this at some point. Katherine Holden said there are places that give low-cost vaccinations.

### **Permits**

33 Schumacher Road-Dbox-**A motion was made by Jeff Paster to approve. Katherine Holden seconded the motion. Roll call vote: Katherine Holden yes, Jeff Paster yes and John Farnsworth yes.**

240 Fort Pond Inn Road-Sewer Line Permit- **A motion was made by Jeff Paster to approve. Katherine Holden seconded the motion. Roll call vote: Katherine Holden yes, Jeff Paster yes and John Farnsworth yes.**

#### **Title 5 Inspections**

- 15 Ivy Drive-failed
- 15 Schumacher Road-pass

#### **Minutes**

The minutes were tabled at this time.

#### **General Business**

Katherine Holden said she received a request from Jen Boule to allow the Library to open. Jeff Paster said they are free to reopen the guidelines are clear. Katherine Holden said she will provide them the guidelines from the Commonwealth to reopen. A site plan needs to be reviewed.

Frank McPartlan gave a brief update of the BSF property. The Title 5 testing is tomorrow. The Lancaster Sewer District voted to not renew the permit without additional information.

Greg Brackett asked if they figured out the septic system and leach field for the carriage house. Chairman Farnsworth said it is up to the applicant to determine the SAS location. The Board of Health will not issue any permits until that is accomplished to the Board's satisfaction.

#### **Adjourn**

**A motion was made by Jeff Paster to adjourn. Katherine Holden seconded the motion. Roll call vote: Katherine Holden yes, Jeff Paster yes and John Farnsworth yes.**

**The meeting was adjourned at 11:20 AM.**

**Respectfully submitted  
Debra Dennis**