



## **TOWN OF LANCASTER – BOARD OF HEALTH**

### **Meeting Minutes**

### **February 3, 2021**

Members in attendance: John Farnsworth, Katherine Holden, and Jeff Paster

Also in attendance: William Brookings, Health Agent and Debra Dennis, BOH Administrator

Chairman Farnsworth called the meeting to order at 3:00PM.

Jeff Paster explained the zoom process

#### **Permits**

Old County Road-New Lot-Bill Brookings explained this permit which has no variances requested. **A motion to approve and allow Bill Brookings to sign the permit was made by Katherine Holden. Jeff Paster seconded the motion. Roll Call Vote: Jeff Paster yes, Katherine Holden yes and John Farnsworth yes.**

#### **Title 5 Inspections**

48 Fort Pond Lane-Bill Brookings said this is a Title 5 inspection which passed.

59 Old Common Road-Bill Brookings said a Title 5 inspection was done and they need a distribution box. **A motion was made by Katherine Holden to approve and have Bill Brookings sign the permit. Jeff Paster seconded the motion. Roll Call Vote: Jeff Paster yes, Katherine Holden yes and John Farnsworth yes.**

#### **Discussion**

13 Mill Street-Bill Brookings said he signed the LSD form since ownership has changed.

499 Sterling Road-Proposed Bedroom-Bill Brookings said the system can handle the additional bedroom. They are proposing to add a bedroom which would be 7 rooms and 3 bedrooms. They have a passed Title 5 inspection in August 2019. **A motion was made by Jeff Paster to accept the plan as presented by Bill Brookings and let Bill take the next steps as required. Katherine Holden seconded the motion. Roll Call Vote: Jeff Paster yes, Katherine Holden yes and John Farnsworth yes.**

36 Vincent Avenue-Addition-Bill Brookings said there is 5 rooms which 2 are bedrooms. **A motion was made by Katherine Holden to approve and have Bill Brookings sign the permit.**

**Jeff Paster seconded the motion. Roll Call Vote: Jeff Paster yes, Katherine Holden yes and John Farnsworth yes.**

Brahmanada Saraswati Foundation, Title-5-Separation of Carriage House, Hilltop Road

Chair John Farnsworth commented at the LSDC there was discussion that the carriage house has been sold. The carriage house is on a failed system. Bill Brookings said it is a technical failure which is up in June 2021. They may pursue a Title 5 system for the carriage house. Chair Farnsworth said this will be discussed at the LSDC meeting on February 10<sup>th</sup>. Katherine Holden asked how ownership could change with a failed system. Bill Brookings said the Title 5 indicates the property has 2 years to fix.

Mike Hanson said he did an inspection at the Carriage House and he was told it will be converted to a stable with a small room.

George Hill Road Lancaster Sewer District Sewer Line-Greg Jackson commented that Hilltop Road is not a sewer district service area. Greg Brackett asked since the carriage house has changed hands does the Board of Health have authority to make them fix the system or connect to service. Bill Brookings said the Board has that ability.

Reopening's & Closings, COVID 19 compliance, complaints, and citations  
Report from Members & Agents, Complaints, Cease & Desists

Chair Farnsworth said there has been no response from Ciccone Chiropractic since the hearing was held and the appeal was denied. Jeff Paster said the facts are the Board has issued 2 citations. Citation #003 had the appeal denied and they have not paid the penalty. The Board now can issue a cease-and-desist order. Citation #005 was issued which added violations and penalties. Since they are appealing #005 citation the Board should, on February 18, hear citation #005, rule on it, and depending on the ruling decide whether to issue a cease on desist based on #003 or in the event that the #005 citation appeal is denied, allow the business 7 or 10 business days to pay all civil penalties.

General Access vs. By Appointment-Chair Farnsworth said the Community Center needs to come into compliance with the other town buildings. The town must set a good example. Alix Turner said if the Board of Health wants them to get anything they will. The new security system with the door lock will be installed.

Valentine's Day Efforts for Seniors-Joanne McLaughlin asked about drop offs for Valentines bags. Jeff Paster said its affecting many people and agencies. There must be a balance for the greater good. Arrange donation drop offs by times. There is a way to continue the events as planned. Joanne said she would have donations dropped off at her house.

Covid-19 Collaborations-Chairman Farnsworth said some people are not able to travel and get the shot. Nashoba Associated Boards of Health is taking the lead. We can help them along. We can collaborate with Alix Turner. Jeff Paster said Nashoba has run a couple of clinics. Nashoba is attempting to get as much additional vaccine as possible in order to expand their clinic offerings.

Alix Turner said 12 people went to the clinic. She said they cannot take care of as many people as they would like. The state told us that Phase 2 should be complete at the end of May.

Jay Moody said he wants to make sure the Board of Health, Fire Department and Alix Turner work together. Fire Chief Mike Hanson said Phase 2 was promised too early. Everyone is doing the best they can.

#### Kalon Farms

Chairman Farnsworth said there has been no response from the owner of Kalon Farms concerning the Covid-19 citation that was issued. Jeff Paster said the Board has the authority to issue a cease and desist. There was some discussion as to what part of the business the cease and desist would be applied to. Chairman Farnsworth said we will clarify in the interim we should have Bill Brookings draft something up. Jeff Paster said the business already had an opportunity to appeal. **A motion was made by Katherine Holden to issue a cease-and-desist order to Bull Spit Brewery at Kalon Farms. Jeff Paster seconded the motion. Roll Call Vote: Katherine Holden yes, Jeff Paster yes and John Farnsworth yes.**

Wastewater Flows-Chairman Farnsworth said this will be discussed at the February 10<sup>th</sup> Lancaster Sewer District Commission meeting.

Posting a Meeting with Lancaster Sewer District Commission-Chairman Farnsworth said a joint meeting with the Lancaster Sewer District Commission needs to be posted.

Ongoing Efforts for Personal Protective Equipment (PPE) and other (including food boxes and water)-Chairman Farnsworth said the Board has a great relationship with the Fire Department. Entities in town can reach out to the Fire Department if PPE is needed. Chief Hanson informed the Board of Health that they delivered two food boxes today.

Contact Tracing-Notice to Churches and Others-Chairman Farnsworth said a complaint was received concerning number of attendees at a church. He asked the Board if they thought something should be sent out to all churches concerning regulations. Jeff Paster suggested we just send it to the church that there was a complaint about. He said previously we only talk to businesses that we receive complaints about.

North Lancaster and Shirley Water District-Chairman Farnsworth said he would like Bill Brookings to follow up and find out what they are proposing in that area. Chief Hanson said it will be a benefit to the town.

Inquiries, Route 117 North Lancaster-Chairman Farnsworth asked Bill Brookings to go through the Nashoba files and look at the lot testing.

#### What if .....

A vaccine is slated for distribution at the Lancaster Board of Health level.

What will be the Board of Health's role if it is and role if it is not?

Approved: February 18, 2021

Jeff Paster gave details of what happens at these clinics. He said he volunteers for the Southbridge Clinic and the Nashoba Board of Health Clinic. He discussed the very intensive and complicated logistical, safety, and clinical issues required in order to run a successful clinic. Chairman Farnsworth said Bigelow Gardens is an ideal place to have one.

### **Minutes**

**A motion was made by Katherine Holden to approve the minutes of January 6, 2021 and January 13, 2021. Jeff Paster seconded the motion. Roll Call Vote: Katherine Holden yes, Jeff Paster yes and John Farnsworth yes.**

The Board confirmed the next Board of Health meeting will be February 18, 2021 at 9:30AM. **A motion was made by Jeff Paster to change the regular first and third Board of Health meeting on Wednesdays to Thursdays at 9:30. Katherine Holden seconded the motion. Roll Call Vote: Katherine Holden yes, Jeff Paster yes and John Farnsworth yes.**

### **Adjourn**

**A motion was made by Katherine Holden to adjourn. The motion was seconded by Jeff Paster. Roll Call Vote: Katherine Holden yes, Jeff Paster yes and John Farnsworth yes.**

**The meeting was adjourned at 4:55 PM.**

**Respectfully submitted  
Debra Dennis**