



TOWN OF LANCASTER – BOARD OF HEALTH
Thursday, December 9, 2021, 9:30 AM
Meeting Minutes

Chair Farnsworth called the meeting to order at 9:30 am.

Roll Call Attendance: Kathy Holden here, John Farnsworth here, and Jeff Paster here.

Staff: William Brookings, Health Agent and Debra Dennis, Office Manager

Title-5 Permits

14 Holiday Lane-Bill Brookings said this is a failed system that needs to be upgraded by October 11, 2023.

8 South Meadow Road-Bill Brookings said this is a pass.

679 George Hill Road-System is in failure. The facility is required to tie into town sewer by August 5, 2022.

Title 5 Inspection Reports

700 Fort Pond Road-Septic Tank/Pump Chamber- Bill Brookings said this is straight forward. No board members had any problems. Bill Brookings to sign off on permit.

Other Permits

Kalon Farms, Food Service Permit- Bridgette Braley, Food Service Inspector explained that the stove at Kalon Farms has been removed. They are requesting a food permit to do some cooking for retail sale in their store. She said the mobile food truck is not operational right now. She said the owner knows this permit is to only make product for retail sale in the store. Jeff Paster said to clarify they have a cease and desist against this business. Bridgette said she doesn't know what the cease and desist is for. This is to allow them to make retail products for the farm stand only.

Fire Chief Mike Hanson said the owner did pull out the stove because the commercial system wasn't permitted. The hood system hasn't been inspected or permitted by the town. Bridgette Braley said the food permit comes first and then they issue a common victualler. If he gets the

permit from the Board, it doesn't mean he can operate. It means he is in compliance with our code. Jeff Paster said because of communication issues he wanted Bridgett to make it clear the food service permit is just a step in the process.

Beaver Complaints/ Permits-Chair Farnsworth said two permits have been issued. One is on Conservation Commission property Eagle Ridge and the other is on Pine Hill Road. The Department of Public Works has cleaned out the pipe, but the beavers keep filling it up.

Discussion

Board Reorganization -Chair Farnsworth said it has been a pleasure working with the team. **John Farnsworth made a motion to nominate Jeff Paster as the Chair. Katherine Holden seconded the motion.** Jeff Paster said he is honored to be nominated and is willing and happy to take on the responsibility. **No discussion. Roll Call Vote: Katherine Holden yes, Jeff Paster yes, and John Farnsworth yes.**

World Farmers/ LCC, Community Kitchen-Bridgette Braley the Food Service Inspector from Nashoba was present. This was tabled due to no one from World Farmers being present.

Revisiting Masking, Face Covering Mandate- Chair Paster said the Board of Health face covering mandate will be rescinded when one of the three criteria is met which it hasn't yet.

Discussion and data Report, Member Jeff Paster- Chair Paster shared data which showed the issue is 20-29year old group not getting the Covid 19 vaccination.

Year 20-29 Age Group-Tracy Gagnon discussed the mailing list targeting the 20-29 age group and also having Saturday afternoon clinics. John Farnsworth said most are working or at college. He said Saturday clinic is a good opportunity for them.

Jay Moody commented the Board should work with Sterling Brewery and have a clinic there or have some sort of music group in the Town Hall to get the 20-29 age group to get vaccinated. The Board thanked Mr. Moody for his suggestion and deferred.

Chair Paster discussed that the omicron variant which he said is shown scientifically to be twice as contagious as the delta variant. Fire Chief Hanson said they are tracking daily. As of Saturday, there were thirty-one confirmed cases in town.

Covid-Coordinator's Report-Tracy Gagnon said they held two successful pediatric clinics. A booster clinic will be on December 13th from 1-3pm at the Town Hall.

ARPA Disbursement Recommendations-John Farnsworth discussed the cost associated with the clinics. He said he would like to have Tracy Gagnon put together a schedule of up-and-coming clinics.

Funding for COVID Coordinator -**John Farnsworth made a motion to continue the covid Coordinator Tracy Gagnon on until next September 30, 2022. Katherine Holden seconded the motion. Roll Call Vote: John Farnsworth yes, Katherine Holden yes, and Jeff Paster**

yes. Chair Paster said we will inform the Town Administrator, Finance Director, and the Select Board.

Fire Chief Hanson even though we have until 2025 to spend ARPA fund we should have a meeting with department heads to discuss. Chair Paster agreed to work together with all the town department and put together a joint list of what could get funded. He said he will format a document to be used by different departments. Jay Moody said he wants to get the list from every board/committee also.

81 Whitcomb Road-Chair Farnsworth said Joanne Mitchell (owner) is making incredible progress. Ike Kilbourn said the new floors are in and walls have been painted. Chair Farnsworth said they are asking for an extension for completion until the end of the year. **John Farnsworth made a motion to extend the deadline out until the end of the year. Katherine Holden seconded the motion.** Chair Paster said he is happy for Joanne and has no issues with the motion. He asked Joanne the owner to make sure this is a confirmed date of completion. Joanne said Ike Kilbourn is on the job and people are lined up to do the job. Bill Brookings said with working with a 30-day extension it would be January 2nd and January 4th. **Roll Call Vote: John Farnsworth yes, Katherine Holden yes, and Jeff Paster yes.**

Jen from NASHOBA, Intro, Meet & Greet-Jena Montgomery introduced herself. She said her role is to put together communication between the towns. She said she will be getting Nashoba's social media up to speed.

Complaints and Follow-Up-The Board received a complaint concerning face masks littering. Bill Brookings said he will send out a letter. John Farnsworth said he has made a phone call informing them of the complaint.

Proposed February Town Meeting-John Farnsworth said the Board needs to meet with the Select Board to make sure every protocol is put in place. Chair Paster said we can only offer advice.

John Farnsworth said a resident was attacked by a raccoon about a week ago. Katherine Holden said we need to put something on the town website informing residents.

Chair Paster said the electronic signs that were purchased are for covid activities only at this time. He said he is concerned with the municipality getting into trouble due to misuse of them. He said we need to see if they are restrictive to pandemic communications and if so for how long. John Farnsworth said he will send questions to the ARPA consultant.

2056 North Main Street-well destruction-Bill Brookings said the well destruction application has been received.

38 Seven Bridge Road-Well Variance-Bill Brookings said they are looking for a well variance. The regulations say one hundred feet from the well and they are proposing sixty-three feet. **Katherine Holden made a motion to approve the variance and Jeff Paster seconded the motion. Roll Call Vote: Katherine Holden yes, Jeff Paster yes and John Farnsworth yes.**

Next meeting date,
Items for next Agenda

Minutes

- **July 8, 2021**-Jeff Paster made a motion to approve, and Katherine Holden seconded the motion. Roll Call Vote: Katherine Holden yes, Jeff Paster yes, and John Farnsworth yes.
- **October 14, 2021**, Jeff Paster made a motion to approve, and Katherine Holden seconded the motion. Roll Call Vote: Katherine Holden yes, Jeff Paster yes, and John Farnsworth yes.

Adjourn

Katherine Holden made a motion to adjourn, and Jeff Paster seconded the motion. No discussion. Roll Call Vote: Katherine Holden yes, Jeff Paster yes and John Farnsworth yes.

The meeting was adjourned at 11:55am.

Respectfully submitted.

Debra Dennis