



Approved: February 24, 2022

TOWN OF LANCASTER – BOARD OF HEALTH
Thursday, January 27, 2022, 9:30 AM
Meeting Minutes

Members in attendance: Chair Jeff Paster, John Farnsworth, and Katherine Holden

Also in attendance: William Brookings, Health Agent and Debra Dennis, BOH Administrator

Chairman Paster called the meeting to order at 9:30 AM.

Jeff Paster explained the zoom process

Permits

65 Fire Road 8-William Brookings explained the three variance requests which are Section 303-11 C (3) no system shall have sewage disposal lines more than 100 feet long between the cellar wall and leaching area (238 feet long-2 diameter force main is proposed), Section 303-17 A well shall be 50 feet from a property line (11 feet is proposed) and Section 303-17 A well shall be 100 feet from any type of surface water (59.6 feet is proposed). **John Farnsworth made a motion to accept the plans as submitted and grant the three requested variances and was seconded by Katherine Holden. No discussion. Roll Call Vote: John Farnsworth yes, Katherine Holden yes and Jeff Paster yes.**

103 Cleverly Cove Road-redesign-William Brookings said they had a four-bedroom approved system previously and now they have redesigned it to a five-bedroom system. There are no variances requested. **John Farnsworth made a motion to accept the plan as submitted and have Bill Brookings issue the permit. Katherine Holden seconded the motion. No discussion. Roll Call Vote: John Farnsworth yes, Katherine Holden yes, and Jeff Paster yes.**

Title-5 Inspection Reports

1257 North Main Street-William Brookings said this is a failure and the failed system must be upgraded within two years.

700 Fort Pond Road-William Brookings said this is a passing report, but a couple of revisions needed by the inspector. The revisions are street number must be added to the report, show location of town water supply line as required and submit water meter readings as required.

64 Old Hickory Road-William Brookings said this is a pass.

Discussion

Revisiting Masking, Face Covering Mandate, updates as available-Chair Paster said the positive Covid-19 test rate for Lancaster shows a decrease of about a third. The fully vaccinated rate for Lancaster remains at 58%. He said at this time there is no need to change our face covering mandate.

679 George Hill Road-Chair Paster said the Board requested follow up from the LSDC in writing which has not been received. This will be on the next agenda to see if we have had a response. If not, we will request a response again in a follow up letter. We expect the LSDC to explain and resolve the administrative issues they have with the DEP that has prevented them from issuing a permit for sewer tie-in.

Jennifer Cote hire update-Chair Paster said the new COVID-19 Coordinator Jennifer Cote officially started on Tuesday January 25, 2022. He said she will focus on follow up on the test kit issue and on the post card issue.

Vax Clinics, follow-up, and discussion-Chair Paster said that Lancaster, using the state mobile van service (Transformative Health) has vaccination clinics scheduled for January, February, and some in March. The Nashoba Associated Boards of Health has been having clinics weekly in January and February. He said he will keep scheduling clinics as long as there is a demand. Chair Paster went over the process of setting up the clinic and procedures while running the clinic. He commented the Town of Lancaster does not have resources to organize the clinic. The mobile van charges the State which should not be continued if only a few people are getting vaccinated.

BOH Budget Review, present-proposed changes-Chair Paster said he submitted some changes to the Board of Health budget with the town. He also shared the central depository of requests for ARPA funds. He discussed the \$10,000 for the COVID-19 rapid antigen test kits that was approved by the Select Board, noting that these funds will be expended judiciously since the pandemic cases appear to be decreasing.

COVID-19 Test Kits-Chair Paster discussed the home-based rapid test kits. He said they have been in high demand.

Free from DPH order- The Board of Health have requested from DPH 500 free test kits. Chair Paster said he thought it is highly unlikely we receive five hundred free test kits.

State purchase process, SB approval and next steps-Chair Paster said the purchasing mechanism is from the Commonwealth. Municipalities can purchase test kits directly from manufacturer or a distributor. Possible group purchase with NABH or Region 2 PHEP discussions are underway; if these do not pan out we can purchase them independently.

Public Health Emergency Preparedness (PHEP) EAT Request Form-Chair Paster said Region 2 puts out a request form for the Board to submit their requests. He said he decided to request an AED defibrillator. Katherine Holden asked if we receive it where would it be stored. Chair Paster said it would be in either in the trailer or in the Board of Health supply room. He said we want to have it available for any public event that we hold.

February Town Meeting Postponed-Chair Paster said at the Select Board meeting last week they voted to postpone the Town Meeting.

Lot 9A and 11 Hill Top Road-revised plans-William Brookings said he has received revised plans, but they haven't been reviewed yet.

Air Quality Monitors-Chair Paster said we received notice from Town Administrator that the Board received a grant for purchase of ten air quality monitors. He asked the other Board members who to consult with about where to place them. John Farnsworth said DEP will send them out. He said with the Boards approval he will research and then propose some locations. It was agreed that Mr. Farnsworth and Chair Paster will collaborate on a letter seeking ideas for site locations and providing the background documents with Chiefs Hanson and Moody, Jeff Nutting, Jason Allison, the DPW, the Planning Director, and the Building Inspector.

Next meeting date-Katherine Holden commented about going to meetings once a month. The other members were ok with this pending if something comes up to have another meeting. The next meeting is February 24, 2022.

John Farnsworth said he has been working on the EDS plan that he has contact number of everyone in town that participates in EDS. He said he will follow through with the process.

Minutes

January 13, 2022-**John Farnsworth made a motion to approve, and Katherine Holden seconded. No discussion. Roll Call Vote: John Farnsworth yes, Katherine Holden yes, and Jeff Paster yes.**

Adjourn

Katherine Holden made a motion to adjourn and was seconded by John Farnsworth. No discussion. Roll Call Vote: John Farnsworth, Katherine Holden yes, and Jeff Paster yes.

The meeting was adjourned at 11:11am.

Respectfully submitted

Debra Dennis
BOH Administrator