

**.Finance Committee Meeting  
Thayer Memorial Library – Trustees Room  
February 6, 2017  
6:00 pm**

Present: Jay Riley (JR), David DiTullio (DT), Michelle Vasquez (MV), Susan Thompson (ST), Emily Kerrigan (EK), Cheryl Gariepy (CG) Town Finance Director

- 1) JR Made a Motion to Call the Meeting to Order at 6:00 pm, MV 2<sup>nd</sup>, Vote 5 Yes, 0 No
- 2) JR Made a Motion to approve the minutes from 1/24/17meeting, ST 2<sup>nd</sup>, Vote 5 Yes, 0 No
- 3) Prescott Building Project
  - a) Original bid did not include a Clerk of the Works. Cost of a Clerk of the Works at 12 hours per week would cost \$40,000 for the project term. Possible funds may be available with savings on the estimate for heating costs.
- 4) Reserve Fund Transfer
  - a) Request from Planning Board of \$8,400 for the design of a set of lights at Main St/Rt 117 and at Lunenburg Rd/Rt 117. Planning Board has \$46,000 for balance of the Light Design. Massachusetts Works Grant will cover 100% for the installation of the lights.
- 5) Other Business
  - a) Town Administrator Position Search – First screenings were conducted and second screenings were set for this following Thursday.
- 6) JR made a motion to enter Executive Session, pursuant to M.G.L. Chapter 30A, Section 21a(2) to discuss various scenarios of all union contracts and associated costs
- 7) Next Meetings
  - a) 2/21/17 6 pm Tuesday – Historical Committee
  - b) 3/7/17
    - (1) Nashoba Regional School Superintendent/School Committee Member Jennifer Leone
    - (2) Recreation Director and Committee

MV made a motion to Adjourn at 6:55 pm – 2<sup>nd</sup> by JR, Vote 5 Yes, 0 No