

**Finance Committee Meeting**  
**March 14, 2016**  
**Thayer Memorial Library – Trustee's Room**  
**6:00 pm**

Present: Jay Riley (JR), Michelle Vasquez (MV), David DiTullio (DD), Cheryl Gariepy (CG) Town Finance Director

Not Present: Susan Thompson (ST),

JR Made a Motion to Call the Meeting to Order at 6:03 pm

1. JR Made a Motion for Approval of the Minutes from 2/24/16. DD 2<sup>nd</sup>, Vote 3 Yes, 0 No
2. Next Meeting
  - a. 3/28 –Thayer Field Foundation Grant Request, Department of Public Works Budget Review, Fire Department Budget Review
  - b. 4/11 – School Department Budget Review, Community Center request for Outreach Personnel, Planning Board request for additional hours for Conservation Agent
3. Library Department Budget Review
  - a. Only increase was for the Software Expense due to new fees for the CWMARS due to cut in funding by the MBLC
  - b. Salary increases due to contractual obligations
  - c. Status on Library Building – roof leaks repaired, looking to hire engineer to evaluate mechanical systems to determine how long they will last and when they will need to be replaced
4. CG provided update on School Budget figures
  - a. NRSD is estimated for a 3.5% increase
  - b. Minuteman School is estimated for a 11.24% increase
5. Recreation Committee Budget Review
  - a. Requesting a part time Recreation Director at 19 hrs/week \$20,045/annual salary. This position will report to the Town Administrator with oversight by the Committee members. Additional issues to address will be office space/equipment/phone/internet.
  - b. Beach tag/lesson revenues have continued to increase without increasing costs. Would like to hire a Head Lifeguard whose salary would be paid by the Town Budget. The other (2) lifeguards would be paid from the revolving fund.
  - c. Will be implementing fees for use of the fields which will go into the revolving account
  - d. Recreation Committee needs to consider requesting an increase in their spending with the revolving account which will need to go to vote at Town Meeting.
6. JR made a motion to adjourn at 7:19 pm. DD 2<sup>nd</sup>, Vote 3 Yes, 0 No