

**.Finance Committee Meeting
Thayer Memorial Library – Trustee Room
April 11, 2016
6:00 pm**

Present: Jay Riley (JR), Susan Thompson (ST), Michelle Vasquez (MV), David DiTullio (DD), Cheryl Gariepy (CG), Town Finance Director

1. JR Made a Motion to Call the Meeting to Order at 5:57 pm, MV 2nd, Vote 4 Yes, 0 No
2. NRSD Budget Review
 - a. Budget process was started earlier
 - b. Budget was broken down into parts and created a budget book which included narratives on revenues and expenditures and philosophies and histories of previous budgets
 - c. JR expressed issues with the NRSD budget has increased 2.5-3% from the prior year. Town growth is not meeting this rate in Lancaster. This may require the town to cut back on other Departments which are currently level funded. The NRSD budget as is currently stated will represent 64% of the overall Town Budget.
3. Conservation Agent
 - a. Would like to increase hours to 30 hours which would include benefits.
 - i. Looking to add an additional 6 hrs per week to this position
 - ii. Filings/Applications with the department have doubled. This position supports the Planning Board, Conservation Board, Board of Appeals and the Board of Health
4. Lancaster Community Center
 - a. Requesting a part time position as “Community Services Liaison” at 19 hrs per week for an annual salary of \$17,290. This would be funded by the following: Friends of Lancaster \$2,500, State Grant \$3,290, Revolving Account \$1,500, Town \$10,000.
 - b. Additional consideration would be considering using more funds from the revolving funds.
5. Next Meeting on 4/19/16 with Board of Selectmen to review Special Town Meeting and Annual Town Meeting Warrants.
6. Other Post Employment Benefits (OPEB) – JR discussed moving \$170k from free cash to the OPEB fund.

JR made a motion to Adjourn at 7:20pm – 2nd by DD, Vote 4 Yes, No