

**.Finance Committee Meeting  
Thayer Memorial Library – Trustee Room  
April 25, 2016  
6:00 pm**

Present: Jay Riley (JR), Susan Thompson (ST), Michelle Vasquez (MV), David DiTullio (DD), Cheryl Gariepy (CG), Town Finance Director

1. JR Made a Motion to Call the Meeting to Order at 6:03 pm, MV 2<sup>nd</sup>, Vote 4 Yes, 0 No
2. Other Business
  - a. Minuteman High School Capital Assessment
    - i. The Superintendent of Finance, Kevin Mahoney appeared with Jennifer Leone, Lancaster School Representative to discuss the capital assessments
      1. Lancaster is trending to and increased enrollment of 39 students
      2. 6 Towns have elected to withdraw from Minuteman Regional High School and will continue to send students as “out of district students”
      3. New School will handle smaller population so operating expenses should decrease
      4. There are options to bring new towns such as Everett and Watertown into the school.
3. Conservation Commission
  - a. Requesting to increase Conservation Agent hours by 8 hrs. This would be split 50/50 with the Town and the Conservation Commission and would qualify based on hours for benefits.
  - b. Wetlands Fund has \$26.6k available to help fund the position for up to 5 ½ yrs.
  - c. Applications for filings has doubled
  - d. The current position is to enhance and protect existing open space
  - e. Current Issues – current Conservation Agent works in 2 towns and a local town is looking for a full time Conservation Agent
  - f. Sue Thompson made a motion to table the approval of this position until October. Vote 3 Yes, 1 No
4. Next Meeting on 05/05/16 at 6:30pm for Special and Annual Town Meeting at Mary Rowlandson Elementary School Auditorium 6:30 pm
5. Final Budget Review
  - a. Current budget includes a Part Time Recreation Committee Director but does not include a Community Service Liaison for the Community Center
    - i. MV will request additional information regarding the Community Service Liaison from Alix Turner and will be discussed during the June meeting
  - b. Transfer to the Reserve Compensation Fund is \$5000
  - c. JR made a motion to approve the FY 17 budget of \$19,706,349. ST 2<sup>nd</sup>, Vote 4 Yes, 0 No
6. JR made a motion to approve the minutes from the 4/11/16 meeting. DD 2<sup>nd</sup>, Vote 4 Yes, 0 No

JR made a motion to Adjourn at 7:44pm – 2<sup>nd</sup> by MV, Vote 4 Yes, No