

**.Finance Committee Meeting
Thayer Memorial Library – Dexter Room
Monday October 23, 2017
6:00 pm**

Present: Jay Riley (JR), David DiTullio (DD), Michelle Vasquez (MV), Sue Thompson (ST), Emily Kerrigan (EK), Cheryl Gariepy (CG) Town Finance Director

- 1) JR Made a Motion to Call the Meeting to Order at 6:04 pm, MV 2nd, Vote 5 Yes, 0 No
- 2) JR Made a Motion to Approve the 9/26/17 Minutes – EK 2nd, Vote 4 Yes, 0 No (DD abstained, not present at 9/26/17 meeting)
- 3) JR Made a Motion to Approve the 10/2/17 Minutes – EK 2nd, Vote 5 Yes, 0 No
- 4) FY19 Calendar
 - a) Department Budgets are due on 11/24/17 to the Finance Director
 - b) January 2018 – review of budget with Departments
 - c) February 2018 – review of final budget with Board of Selectmen
 - d) Finalize budget by mid-March and tentative review with Finance Committee in early April
- 5) FY19 Operating Budget
 - a) JR recommended “Level Service”
 - b) EK/DD to contact Nashoba Regional School Committee to express the Finance Committee’s recommendation of “Level Service” but to have less than an 3% increase over prior year.
- 6) Special Town Meeting on 11/6/17 – Finance Committee is not required to attend since no Articles relate to the Finance Committee
- 7) Next Meeting – December 18, 2017

JR made a motion to Adjourn at 6:24 pm – 2nd by EK, Vote 5 Yes, 0 No