

COD Meeting Minutes  
January 20, 2021

Present: Chairman Mike McCue, Rose Bissonnette, Daryl Blaney, Lesley Allison  
Volunteer: Pat Maguire

Meeting called to order: 6:24pm

1. Minutes approved as revised for December.
2. Town Matters
  - a. A grant was approved by the State of Massachusetts to the Town of Lancaster in the amount of \$24,000. The money is designated for accessibility improvements to the Prescott Building and the Thayer Memorial Library. Orlando Pacheco believes that the finances for the improvements needed for the Lancaster Community Center can be obtained from the capital budget.
  - b. COVID 19 Vaccines: Selectman Jay Moody contacted Mike McCue about access to the vaccines for Lancastrians who are seniors, "shut ins", or may have disabilities; including the possibility of conducting a clinic in town or for visiting these residents. Daryl pointed out that proper medical / nursing care, equipment and protocol is needed, making visits to homes impractical and risky. Pat Maguire provided insight / info on coordinated vaccine efforts via Nashoba Regional and Nurse Tamara Bedard. In general, more specific information on vaccines in our state is needed as soon as possible from the state.
3. Follow Up on Action Items
  - a. Gazebo Ramp: Win Clark is committed to assisting with design and completion of the ramp. He and Lesley plan to work together on the project. Mike requested that a clean drafted drawing proposal be presented to the COD. It should comply with ADA guidelines. Mike can then bring the drawing to Orlando and ask for the cost of materials. ACTION ITEM: Lesley's goal is to bring a design to the next meeting.
  - b. Accessible swing for Thayer Playground: Andrea and Lesley have had follow up conversations. The estimates that Andrea has obtained for the cost are comparable to those that Lesley has obtained. Andrea recommended a fundraising effort to raise the money to purchase the swing. Mike offered to discuss the cost of the swing with Orlando to see if funds might be available from the town. ACTION ITEM: Lesley will forward information to Mike about cost.
  - c. Laws for signing at public meetings: Mike reached out to Jeff Dougan at MOD. He has not yet heard back. Mike will check in again.
  - d. Salon 131: Mike reached out via phone call and email to the realty company in Fitchburg. Has not yet heard back.
  - e. Library parking sign: Mike reached out to Joe Mule. Joe reached out to Rick. Rick is leaving. Mike will follow up.
4. Community outreach

- a. AARP initiatives: Rose discussed what she had read on the AARP website and how it applied to our mission in town for accessibility. Rose can circulate information to the group about what she read for the website. The COD could identify priority ideas that could be utilized for our town and re-purpose the information to meet our needs. ACTION ITEM: Rose and Pat will work on this topic.
5. Miscellaneous
- a. Lancaster Select board meetings may be moved to Tuesday evenings. This change may impact future COD meeting dates.

Meeting adjourned:  
7:40pm

Respectfully submitted,  
Lesley Allison