

Commission on Disability Meeting Minutes
April 20, 2021

Present: Chairperson Mike McCue, Rose-Marie Bissonnette, Daryl Blaney, Lesley Allison, Andrea Shepard (Recreation Committee Director) volunteers: Christine Dynan, Pat MaGuire
Absent: Lorry Doucet

Meeting called to order: 6:22pm

1. Minutes were reviewed and accepted from the March meeting.
2. Town business -
 - a. Gazebo - Mike updated the group regarding the gazebo plan revisions.
 - b. Recreation Committee -
 - i. Two Beach WC signs have been fabricated. One is to be hung at the beach house facing the lot. The second is to be hung closer to the road near the entrance to the lot. A photo with Mike, Andrea, and Orlando should be planned at the beach for the week of June 7 for use in advertising on Facebook and in The Item.
 - ii. The ADA swing has arrived and will be hung soon. A photo should be taken with this as well. An accessible porta potty unit is coming May 1st for placement near the playground.
 - c. Town website - Christine has been in contact with the representative from Civic Plus and has discovered that there are a number of errors and alerts that exist on the website. Many are contrast errors and could be easily fixed. ACTION ITEM: Christine to reach out to Orlando to determine who is responsible for web development in order to fix errors.
3. ACTION items-
 - a. New Excel list- A new excel sheet should be created with COD action items that need tracking. ACTION ITEM: Lesley to start a new sheet with a list of open projects.
4. Town outreach initiative- Rose and Pat presented their updated town outreach questionnaire. Suggestions for revisions were made to include 1) a comment section, and 2) a COD volunteer interest notice. A discussion took place regarding the pros and cons of using possible incentives for participation in the survey. Will consider distributing the survey during Lancaster Accessibility Awareness Month. The format of the survey will most likely be digital.
5. Miscellaneous- Rose has updated her email address roseamp3@gmail.com.