

COD Meeting Minutes
July 20, 2021

Present: Chairperson Mike McCue, Rose-Marie Bissonnette, Daryl Blaney, Lesley Allison,
volunteer: Pat Maguire

Meeting called to order: 6:36pm

1. Meeting Minutes: The May meeting minutes were approved as amended. The June meeting minutes were approved with suggested corrections from Mike and Daryl.
2. Town Matters
 - a. The Independent Living and Working Center report was shared with Scott Muth, Facilities Manager for Lancaster at the Community Center and Prescott Building. Mike did a walk through with him. Mr. Muth can make almost all of the accessible improvements himself, as they are minor. As per Orlando's request, the accessible improvements should be addressed in Prescott Building first, followed by the remaining buildings in the report.
 - b. The library handicapped parking space has had corrections made but there are errors in the correction. Mike believes the parking should be van-accessible. Also, the sign is not centered in front of the spot but is instead to the right of the spot.
 - c. Beach / Playground: The photos of Mike, Andrea, and Orlando with the beach chair and swing were published in the Item and on multiple town Facebook pages.
 - d. Complete streets: Lancaster was awarded a grant from the state and it will be applied for improved sidewalks on Main St from the Nashua River bridge near the town center to Whitcomb Drive.
 - e. Gazebo: Orlando submitted the plans to the Center for Living and Working and some feedback was issued for a couple of corrections as follows: the ramp width should be 48 inches in width, and a lip should be placed around the platform at the top to prevent a wheelchair from rolling off.
 - f. Town website: no update
3. Tracker updates: ACTION ITEM: Pat can help Lesley with the Excel spreadsheet. Lesley can print minutes from the past year for Pat to use as a reference.
4. Outreach Survey: COD members to review questionnaire and fine tune the language.
5. Lancaster Accessibility Awareness Month (LAAM) discussion:
 - a. Village?/ College? Church interested in participating in LAAM again this year with potential dates of 10/23 or 10/30. There is a sign language interpreter who may be making a presentation at the service. A theme of disability etiquette may be included.
 - b. Heather Mills will not be participating in LAAM.
 - c. New England ADA center presentation at the library?
 - d. Band on the green?
 - e. ACTION ITEMS

- i. Unitarian Church - Lesley
- ii. Village Church - Daryl
- iii. Media Outreach - Mike
- iv. Library - Mike
- v. Lancaster Schools - Mike
- vi. Bands - Lesley and Rose
- vii. Presenter for Disability Etiquette - Lesley and Rose

Meeting adjourned:

Respectfully Submitted,
Lesley Allison