

COD Meeting Minutes
March 21, 2023



Present: Chair Mike McCue, Daryl Blaney, Geno Brazeau, Lesley Allison
Volunteers present: Jim Peters, Bonnie Camacho

Meeting called to order: 6:00pm

1. February minutes will be reviewed at the next meeting once corrected.
2. COD initiatives 2023 calendar
 - a. Mike presented the document which was reviewed by members.
3. Action Items
 - a. Website - Mike has introduced Jim to Christine Dynan via email. Jim and Christine have not yet made contact.
 - b. Prescott building handicap parking - Kathy suggests an additional handicap parking spot be designated at the top of the drive access to the back of the community center. Geno suggests adding a spot to the back of the community center. Kathy and Geno will be examining the area further, roughly measuring distances and the grade at this area of the lot. It was also recommended that the parking signage at the old town hall be re-examined and updated appropriately.
 - c. ADA town meetings -
 - i. Zoom format: Lesley is looking for technical assistance with the addition of closed captioning for these meetings. Jim offered to help.
 - ii. In person format: Lesley is taking inventory of all the town meeting groups that occur on a monthly basis for which there are dozens. It might be best to look at the most significant groups first.
4. Citizen complaint:
 - a. Mike was contacted by a Lancaster citizen of Holiday Lane regarding concerns about a lack of snow removal services on his street. Holiday Lane is a narrow unpaved private drive accessed through White Pond Rd. The resident and some of the neighbors have varying levels of disability and are concerned about a lack of access for emergency vehicles. Kathy will look into how private roads are made town roads. Mike alerted Kelly Dolan who will discuss the situation with Kevin Bartlett, et al.

Meeting adjourned: 8:10pm

Respectfully submitted,
Lesley Allison