

Lancaster COD Meeting Minutes

4/18/17

Called to order 6:10pm

Present: Mike McCue, Rose Marie Bissonnette, Daryl Blaney, Marilyn Chambers, Lesley Allison

Absent: Carolyn Stump, Lorry Doucet

1. REVIEW & APPROVE MINUTES FROM 3/21/17 MEETING : Carolyn has been having difficulty with computer issues and therefore March minutes are incomplete at this time. March minutes notes were reviewed and significantly amended. Lesley to redraft March minutes based on COD discussion and review. Lesley to draft April minutes due to Carolyn's absence. A suggestion was made that Lesley should contact Carolyn to see if she can help with computer problems. Mike made the suggestion that meeting minutes should be completed within the week or less of the meeting date so that information will not be lost to memory.

2. Town matters, commissions or committees, businesses updates

- A. Prescott Building. Mike attended Prescott building meeting for April. The estimated project completion date is 12/22.
- B. Complete Streets Prioritization Plan. A review of the complete streets report took place among COD members. Mike commented that Noreen Piazza reports that \$475,000 is to be awarded annually to Town of Lancaster to complete the work of the Complete Streets project until finished. Therefore, there would be no reason to duplicate the findings for the Municipal ADA community grant (max \$250,000). Mike questioned the validity of the conclusion that was made regarding the highest concentration of disability in the town. The area was reported as including the northwestern area of town that includes River Terrace and is bordered by Hilltop Rd to the south and Lagen Rd to the east.
- C. Municipal ADA Improvement Grant. Muni Application due June 30. Grant overview meeting will take place on April 28. We are not ready to decide what should be applied for with muni grant. Mike will discuss further with Noreen.

4. A. Scouts outreach. Lesley reports that she has attended the last Boy Scout meeting to drum up support for the community access review project. No additional forms were brought to the meeting by scouts in attendance. She will continue to work with scouts to facilitate their involvement.

B. Lancaster Town Website Accessibility. Lesley just recently contacted the company responsible for the website format again (Virtual Towns and Schools) to attempt to clarify its

accessibility. She is waiting for a call back. Lesley commented that website accessibility is very complicated and a multi-faceted issue. She will continue to pursue an answer to this question.

5. Misc/ Other.

A. Home modification loan program info added to resource list.

B. There is a training advertised by MOD for creating ADA transition plan for towns. There are 3 scheduled trainings one each in Hadley, Hyannis, and Beverly. The cost for attendees is \$75 / municipal employee. Two dates include Oct 5 or November 15. The time of the trainings is 9-3. Rose to check with her ADA friend in Worcester to determine her knowledge of ADA transition plans. Is there an ADA plan for the Town of Lancaster?

Meeting adjourned at 8:34pm.